

**Beachwood City Council**  
**MEETING AGENDA**  
**MONDAY, OCTOBER 8, 2018, 7:00 PM**  
**at Beachwood City Hall, Council Chambers, 25325 Fairmount Boulevard, Beachwood**

- Pledge of Allegiance to the Flag of the United States of America -

1. Roll Call.
  2. Reports: (a) Mayor  
(b) Council Members (Non-Agenda Items)  
(c) Department Directors
  3. Citizen's Remarks. (City Council limits Citizen's Remarks to three (3) minutes each)
  4. Administration of the Oath of Office by Mayor Martin S. Horwitz to the following:  
  
Police Patrol Officer Luke E. Combs  
Police Patrol Officer Derik Rodriguez  
Police Patrol Officer Adam C. Hymes  
Police Patrol Officer LaCameron M. Workman  
Police Patrol Officer Michael T. Niebecker
  5. Approval of Minutes:  
  
Approval of the Minutes of the Committee of the Whole Meeting held on June 11, 2018  
Approval of the Minutes of the Committee of the Whole Meeting held on June 25, 2018  
Approval of the Minutes of the Public Works Committee Meeting held on September 24, 2018  
Approval of the Minutes of the Regular Council Meeting held on September 24, 2018
  6. Committee of the Whole  
Ordinance No. 2018-151  
  
An Ordinance authorizing the Mayor to enter into a Scope of Services with GPD Group to engineer, design, and prepare plans and specifications; to advertise for bids; and to appropriate, a not to exceed amount, to be used to design, bid, and build a community dog park; and declaring this to be an urgent measure.
  7. Finance and Insurance Committee  
Ordinance No. 2018-148  
  
An Ordinance authorizing and directing the payment of certain claims (Bills) for Professional and other services; and declaring this to be an urgent measure
  8. Finance and Insurance Committee  
Ordinance No. 2018-149  
  
An Ordinance authorizing the Mayor to enter into a Renewal Agreement with the Northeast Ohio Risk Management Association ("NORMA") Self-Insurance Pool, Inc., and authorizing payment for Liability Insurance for 2018-2019; and declaring this to be an urgent measure
  9. Legal and Personnel Committee  
Ordinance No. 2018-150  
  
An Ordinance amending BCO Section 121.09 titled "Advertising for Bids; Awarding Contract"; and declaring this to be an urgent measure
- \*\*\*PENDING\*\*\***
1. Planning and Zoning Committee  
Ordinance No. 2018-94  
  
An Ordinance amending various sections of the City of Beachwood, Ohio Planning and Zoning Code and the City of Beachwood, Ohio Building Code to include the addition of Chapters 1108 and 1144, and the removal of Chapters 1115, 1149, 1301, 1315, 1319, 1321, 1323, 1325, 1331, and 1333 **Placed on First Reading and referred to P&Z: May 7, 2018**

INTRODUCED BY:

ORDINANCE NO. 2018-151

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SCOPE OF SERVICES WITH GPD GROUP TO ENGINEER, DESIGN, AND PREPARE PLANS AND SPECIFICATIONS; TO ADVERTISE FOR BIDS; AND TO APPROPRIATE, A NOT TO EXCEED AMOUNT, TO BE USED TO DESIGN, BID AND BUILD A COMMUNITY DOG PARK; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, based upon community input, residents of the City desire a safe and enjoyable place for their dogs to socialize while off leash; and

WHEREAS, Council deems it in the best interest of the City of Beachwood, Ohio and its residents to construct a community dog park.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: Council hereby authorizes and directs the Mayor to enter into a Scope of Services with GPD Group to engineer, design, and prepare plans and specifications for a community dog park to be constructed in the City. Council further authorizes the Mayor to advertise for bids for and enter into a contract for the construction of the community dog park in accordance with BCO Section 121.09 and BCO Chapter 168.

Section 2: Council hereby appropriates an amount not to exceed One Hundred Fifty Thousand Dollars and No/Cents (\$150,000.00) from the General Fund.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is declared to be an urgent measure which is immediately necessary for the public peace, health or safety or the efficient operation of the City and for the further reason that the project may proceed as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 8<sup>th</sup> day of October, 2018, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 9<sup>th</sup> day of October, 2018.

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Clerk

Approval: I have approved this legislation this 9<sup>th</sup> day of October, 2018, and filed it with the Clerk.

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Mayor

AN ORDINANCE  
AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN CLAIMS (BILLS) FOR  
PROFESSIONAL AND OTHER SERVICES

BE IT ORDAINED by the Council of the City of Beachwood, State of Ohio, that the Director of Finance is hereby authorized and directed to issue his respective warrants for the following claims, to wit:

<b>For Supplies and Services</b>	<b>October 8, 2018</b>	<b>\$17,104.50</b>
Atwell's Police & Fire Equipment	Equipment Purchase	\$3,186.60
Clemans, Nelson & Asso.	Legal Services	\$1,275.97
Fisher Phillips	Legal Services	\$81.00
GPD Group	Engineering Services	\$9,073.32
Paul Kowalczyk	Plan Review Services	\$1,315.11
Matty, Henrikson & Greve	Legal Services	\$1,080.00
Tactical Planning	Plan Review Services	\$1,092.50
Walter Haverfield	Legal Services	\$969.00

Section 2: It is found and determined that all formal actions and deliberation of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This ordinance is hereby declared an urgent measure immediately necessary for the public peace, health or safety or the efficient operation of the City; and for the further reason that it is necessary to approve said item and/or services available for use at the earliest possible time, to serve the City of Beachwood and its citizens.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify that this legislation was duly adopted on the 8th day of October 2018 and presented to the Mayor.

\_\_\_\_\_  
Clerk

Approval: I have approved this legislation this 9<sup>th</sup> day of October and filed it with the Clerk.

\_\_\_\_\_  
Mayor

**Atwell's Police and Fire Equipment**

207 Chestnut Street  
Painesville, Ohio, 44077  
Toll Free- 800-362-1361  
Fax-4403540812

**Bill To:** Beachwood - City of  
Beachwood - City of  
P.O. Box 22659  
Beachwood, OH 44122

Item Name	Item Description	Attribute	Size	Qty	Price	Ext Price
SBA-SM02-3	SUMMIT LEVEL IIIA PANEL SET			4	\$658.00	\$2,632.00
M1 INTERNAL VEST CARRIER	M1 Internal Vest Carrier			6	\$70.50	\$423.00
IMPAC-HT 7X9	IMPAC-HT SPECIAL THREAT PLATE 7X9			2	\$65.80	\$131.60
					Subtotal:	\$3,186.60
					Exempt 0 % Tax:	+ \$0.00
					<b>RECEIPT TOTAL:</b>	<b>\$3,186.60</b>

Account: \$3,186.60

Signature \_\_\_\_\_

RECEIVED  
18 SEP -4 AM 9:45  
CITY OF BEACHWOOD

Vests for Bouw, Gray, Ryks, Calvey ...

Drop Shipped 8-26-18

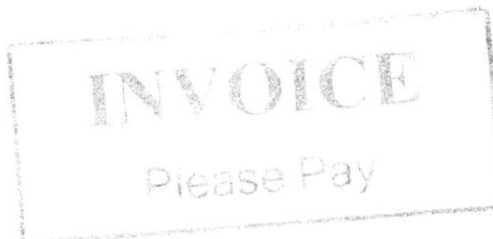
Pricing per state terms schedule #RS901918

Thanks for shopping with us!



138587

DATE: \_\_\_\_\_  
P/O: \_\_\_\_\_



Diane Calta  
Beachwood, City of  
25325 Fairmount Blvd.  
Beachwood, OH 44122

09-13-2018

Clemans, Nelson & Associates, Inc.  
485 Metro Pl. S.  
Suite 200  
Dublin, OH 43017-5333

Invoice Number: 5219  
Invoice Period: 08-01-2018 - 08-31-2018

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**REMITTANCE COPY**

Please Include with Payment

RE: Multiple Matters

Fees	1,065.00
Retainer	175.00
Expenses	35.97
<b>Total for this Invoice</b>	<b>1,275.97</b>

With respect to the contract(s) for goods or services under which this invoice is submitted, Clemans, Nelson and Associates, Inc. ("the "Company") certifies that all of the persons listed in division (J) of ORC 3517.13 are in compliance with applicable provisions of ORC 3517.13(J). Nor shall the Company unlawfully discriminate against any employee or applicant for employment because of race, color, religion, creed, national origin, ancestry, genetic information, sex, sexual orientation, gender identity, age, military status, veteran status, or disability. So certified /s/ Mark J. Lucas, President.

BY:   
DATE: 9-18-18  
P/O: 2018-01399  
**APPROVED FOR PAYMENT**  
9-18-18  
9-18-18

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION



City of Beachwood  
Attn: Larry Heiser  
2700 Richmond Road  
Beachwood, OH 44122

**Fisher Phillips**  
200 Public Square  
Suite 4000  
Cleveland, Ohio 44114  
(440) 838-8800 Tel

[www.fisherphillips.com](http://www.fisherphillips.com)

(Tax Identification No. 58-0619559)

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Summary for Invoice Number: 1201985  
Client Matter Number: 34126-0002

September 8, 2018

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**CURRENT LEGAL FEES THIS INVOICE**

**\$81.00**

Approved  
*[Signature]* 9/13/18  
Director

**Summary of Engineering Invoices**  
October 8, 2018 Professional Service Ordinance

Invoice #	Invoice Date	Original Amount	Adjustment	Payment Amount	Fund	Billed	Out	2018	2017	2016
2018042.01-6	7/13/2018	\$7,657.59	\$0.00	\$7,657.59	Capital	City Portion 10%		X		
2018042.01-7	8/10/2018	\$1,415.73	\$0.00	\$1,415.73	Capital	City Portion 10%		X		
Total To Pay				<u>\$9,073.32</u>						

Total Capital Fund	\$9,073.32
Total General Fund	\$0.00
Total Deposits	\$0.00
Total Street Const. Mant.	\$0.00
Less: Billable Charges	\$0.00
Net Paid by City:	<u>\$9,073.32</u>



**GPD Group**  
**Architects - Engineers - Planners**  
**520 South Main Street Suite 2531**  
**Akron, Ohio 44311-1010**  
**(330) 572-2100**

## Invoice

City of Beachwood

BY: *[Signature]*

July 13, 2018

Attn: Dale Pekarek  
 23355 Mercantile Road

DATE: 9.14.18

Invoice No:

2018042.01 - 6

Beachwood, OH 44122

PROJ: 18-01043

<b>Invoice Total</b>	<b>\$76,575.86</b>
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Project

2018042.01

Beachwood - CUY-271/422-7.80/10.77 Part 1

Agreement #30858

Agreement PID 102011

P.O. #2018-01043 - \$59,111.11

Max Not to Exceed \$502,337.00

### City Portion 10% - City Portion this Invoice \$7,657.59

#### Professional Services from May 26, 2018 to June 29, 2018

Task 151 Safety Study

##### Professional Personnel

	Hours	Rate	Amount
Ferrell, Brett	94.00	28.90	2,716.60
<b>Totals</b>	<b>94.00</b>		<b>2,716.60</b>
<b>Total Labor</b>			<b>2,716.60</b>

##### Additional Fees

Overhead 1.8754	5,094.71
Cost of Money .87%	23.63
Net Fee (11% Based on 152.83% OH)	755.52
<b>Total Additional Fees</b>	<b>5,873.86</b>
<b>Total this Task</b>	<b>\$8,590.46</b>

Task 202 Roadway / Drainage

##### Professional Personnel

	Hours	Rate	Amount
Hobbs, Michael	5.00	63.50	317.50
Martin, David	.50	59.25	29.63
Slaga, Joshua	1.50	35.55	53.33
Westbrooks, Kevin	3.00	51.25	153.75
<b>Totals</b>	<b>10.00</b>		<b>554.21</b>
<b>Total Labor</b>			<b>554.21</b>

##### Additional Fees

Overhead 1.8754	1,039.37
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Net 30 days.

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 INDIANAPOLIS / LOUISVILLE / MARION / PHOENIX / SEATTLE / YOUNGSTOWN



Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77	Invoice	6
Cost of Money .87%			4.82	
Net Fee (11% Based on 152.83% OH)			154.13	
<b>Total Additional Fees</b>			<b>1,198.32</b>	<b>1,198.32</b>
			<b>Total this Task</b>	<b>\$1,752.53</b>

Task	203	AER			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Hobbs, Michael			4.00	63.50	254.00
Westbrooks, Kevin			8.00	51.25	410.00
Totals			12.00		664.00
<b>Total Labor</b>					<b>664.00</b>
<b>Additional Fees</b>					
Overhead 1.8754					1,245.27
Cost of Money .87%					5.78
Net Fee (11% Based on 152.83% OH)					184.67
<b>Total Additional Fees</b>				<b>1,435.72</b>	<b>1,435.72</b>
			<b>Total this Task</b>		<b>\$2,099.72</b>

Task	209	SUE (Subconsultant)			
<b>Reimbursable Expenses</b>					
Other Reimbursable Exp.					
6/16/2018	Woolpert, Inc.	Prof. Services		60,474.28	
<b>Total Reimbursables</b>				<b>60,474.28</b>	<b>60,474.28</b>
			<b>Total this Task</b>		<b>\$60,474.28</b>

Task	251	IOS			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Hobbs, Michael			2.00	63.50	127.00
Westbrooks, Kevin			7.00	51.25	358.75
Totals			9.00		485.75
<b>Total Labor</b>					<b>485.75</b>
<b>Additional Fees</b>					
Overhead 1.8754					910.98
Cost of Money .87%					4.23
Net Fee (11% Based on 152.83% OH)					135.09
<b>Total Additional Fees</b>				<b>1,050.30</b>	<b>1,050.30</b>
			<b>Total this Task</b>		<b>\$1,536.05</b>

Task	252	Meetings & Oversight			
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Martin, David			3.50	59.25	207.38
Totals			3.50		207.38
<b>Total Labor</b>					<b>207.38</b>

Net 30 days.

Page 2

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Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77	Invoice	6
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#### Additional Fees

Overhead 1.8754	388.92	
Cost of Money .87%	1.80	
Net Fee (11% Based on 152.83% OH)	57.68	
<b>Total Additional Fees</b>	<b>448.40</b>	<b>448.40</b>

**Total this Task \$655.78**

Task	271	Field Surveying & Mapping
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#### Professional Personnel

	Hours	Rate	Amount	
Ryan, Adam	17.50	15.55	272.13	
Shaffer, Cody	3.50	21.50	75.25	
Shaffer, Cory	7.00	16.65	116.55	
Totals	28.00		463.93	
<b>Total Labor</b>				<b>463.93</b>

#### Additional Fees

Overhead 1.8754	870.05	
Cost of Money .87%	4.04	
Net Fee (11% Based on 152.83% OH)	129.02	
<b>Total Additional Fees</b>	<b>1,003.11</b>	<b>1,003.11</b>

**Total this Task \$1,467.04**

#### Billing Limits

	Current	Prior	To-Date
Total Billings	76,575.86	124,944.05	201,519.91
Limit			502,337.00
Remaining			300,817.09

**Total this Invoice \$76,575.86**

#### Outstanding Invoices

Number	Date	Balance
1	1/26/2018	13,873.62
2	2/23/2018	10,745.55
3	3/30/2018	32,699.88
4	5/11/2018	34,154.68
5	6/8/2018	29,837.00
<b>Total</b>		<b>121,310.73</b>

Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77	Invoice	6
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## Billing Backup

Thursday, July 19, 2018

GPD Group

Invoice 6 Dated 7/13/2018

3:32:43 PM

Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77 Part 1
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Task	151	Safety Study
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### Professional Personnel

			Hours	Rate	Amount
01257	Ferrell, Brett	5/29/2018	.50	28.90	14.45
01257	Ferrell, Brett	5/30/2018	4.00	28.90	115.60
01257	Ferrell, Brett	5/31/2018	3.50	28.90	101.15
01257	Ferrell, Brett	6/1/2018	2.50	28.90	72.25
01257	Ferrell, Brett	6/5/2018	3.00	28.90	86.70
01257	Ferrell, Brett	6/6/2018	5.50	28.90	158.95
01257	Ferrell, Brett	6/7/2018	2.00	28.90	57.80
01257	Ferrell, Brett	6/11/2018	1.00	28.90	28.90
01257	Ferrell, Brett	6/12/2018	8.00	28.90	231.20
01257	Ferrell, Brett	6/13/2018	8.50	28.90	245.65
01257	Ferrell, Brett	6/14/2018	2.00	28.90	57.80
01257	Ferrell, Brett	6/18/2018	1.00	28.90	28.90
01257	Ferrell, Brett	6/19/2018	9.00	28.90	260.10
01257	Ferrell, Brett	6/20/2018	6.00	28.90	173.40
01257	Ferrell, Brett	6/21/2018	9.00	28.90	260.10
01257	Ferrell, Brett	6/22/2018	4.00	28.90	115.60
01257	Ferrell, Brett	6/25/2018	9.00	28.90	260.10
01257	Ferrell, Brett	6/26/2018	3.00	28.90	86.70
01257	Ferrell, Brett	6/27/2018	7.50	28.90	216.75
01257	Ferrell, Brett	6/28/2018	3.00	28.90	86.70
01257	Ferrell, Brett	6/29/2018	2.00	28.90	57.80
Totals			94.00		2,716.60
<b>Total Labor</b>					<b>2,716.60</b>
<b>Total this Task</b>					<b>\$2,716.60</b>

Task	202	Roadway / Drainage
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### Professional Personnel

			Hours	Rate	Amount
00537	Hobbs, Michael	6/14/2018	1.00	63.50	63.50
00537	Hobbs, Michael	6/19/2018	1.00	63.50	63.50
00537	Hobbs, Michael	6/20/2018	2.00	63.50	127.00
00537	Hobbs, Michael	6/26/2018	1.00	63.50	63.50
00024	Martin, David	6/14/2018	.50	59.25	29.63
00759	Slaga, Joshua	6/20/2018	1.00	35.55	35.55
00759	Slaga, Joshua	6/21/2018	.50	35.55	17.78
01647	Westbrooks, Kevin	6/27/2018	3.00	51.25	153.75
Totals			10.00		554.21
<b>Total Labor</b>					<b>554.21</b>

Net 30 days.

Page 4

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INDIANAPOLIS / LOUISVILLE / MARION / PHOENIX / SEATTLE / YOUNGSTOWN

Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77	Invoice	6
<b>Total this Task</b>			<b>\$554.21</b>	

Task 203 AER

**Professional Personnel**

			Hours	Rate	Amount
00537	Hobbs, Michael	6/15/2018	1.00	63.50	63.50
00537	Hobbs, Michael	6/18/2018	1.00	63.50	63.50
00537	Hobbs, Michael	6/20/2018	2.00	63.50	127.00
01647	Westbrooks, Kevin	5/30/2018	1.00	51.25	51.25
01647	Westbrooks, Kevin	6/17/2018	1.00	51.25	51.25
01647	Westbrooks, Kevin	6/18/2018	2.00	51.25	102.50
01647	Westbrooks, Kevin	6/20/2018	2.00	51.25	102.50
01647	Westbrooks, Kevin	6/24/2018	2.00	51.25	102.50
Totals			12.00		664.00
<b>Total Labor</b>					<b>664.00</b>
			<b>Total this Task</b>		<b>\$664.00</b>

Task 209 SUE (Subconsultant)

**Reimbursable Expenses**

Other Reimbursable Exp.

AP 283392	6/16/2018	Woolpert, Inc. / Prof. Services	60,474.28	
<b>Total Reimbursables</b>			<b>60,474.28</b>	<b>60,474.28</b>
			<b>Total this Task</b>	<b>\$60,474.28</b>

Task 251 IOS

**Professional Personnel**

			Hours	Rate	Amount
00537	Hobbs, Michael	6/20/2018	1.00	63.50	63.50
00537	Hobbs, Michael	6/26/2018	1.00	63.50	63.50
01647	Westbrooks, Kevin	5/31/2018	1.00	51.25	51.25
01647	Westbrooks, Kevin	6/13/2018	2.00	51.25	102.50
01647	Westbrooks, Kevin	6/20/2018	2.00	51.25	102.50
01647	Westbrooks, Kevin	6/21/2018	1.00	51.25	51.25
01647	Westbrooks, Kevin	6/22/2018	1.00	51.25	51.25
Totals			9.00		485.75
<b>Total Labor</b>					<b>485.75</b>
			<b>Total this Task</b>		<b>\$485.75</b>

Task 252 Meetings & Oversight

Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77	Invoice	6
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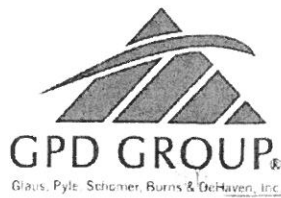
**Professional Personnel**

			Hours	Rate	Amount	
00024	Martin, David	6/8/2018	.50	59.25	29.61	
00024	Martin, David	6/20/2018	1.50	59.25	88.88	
00024	Martin, David	6/22/2018	.50	59.25	29.63	
00024	Martin, David	6/26/2018	.50	59.25	29.63	
00024	Martin, David	6/28/2018	.50	59.25	29.63	
	Totals		3.50		207.38	
	<b>Total Labor</b>					<b>207.38</b>
				<b>Total this Task</b>		<b>\$207.38</b>

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Task 271 Field Surveying & Mapping

**Professional Personnel**

			Hours	Rate	Amount	
01114	Ryan, Adam	5/29/2018	1.00	15.55	15.55	
01114	Ryan, Adam	5/30/2018	6.00	15.55	93.30	
01114	Ryan, Adam	5/31/2018	4.50	15.55	69.98	
01114	Ryan, Adam	6/5/2018	1.50	15.55	23.32	
01114	Ryan, Adam	6/6/2018	.50	15.55	7.78	
01114	Ryan, Adam	6/7/2018	4.00	15.55	62.20	
01107	Shaffer, Cody	5/30/2018	.50	21.50	10.75	
01107	Shaffer, Cody	5/31/2018	.50	21.50	10.75	
01107	Shaffer, Cody	6/5/2018	1.00	21.50	21.50	
01107	Shaffer, Cody	6/7/2018	.50	21.50	10.75	
01107	Shaffer, Cody	6/27/2018	1.00	21.50	21.50	
01656	Shaffer, Cory	6/5/2018	7.00	16.65	116.55	
	Totals		28.00		463.93	
	<b>Total Labor</b>					<b>463.93</b>
				<b>Total this Task</b>		<b>\$463.93</b>
				<b>Total this Project</b>		<b>\$65,566.15</b>
				<b>Total this Report</b>		<b>\$65,566.15</b>



**GPD Group**  
**Architects - Engineers - Planners**  
**520 South Main Street Suite 2531**  
**Akron, Ohio 44311-1010**  
**(330) 572-2100**

# Invoice

DATE: 9.14.18  
18-01043

City of Beachwood P/O:  
 Attn: Dale Pekarek  
 23355 Mercantile Road  
 Beachwood, OH 44122

August 10, 2018

Invoice No: 2018042.01 - 7

<b>Invoice Total</b>	<b>\$14,157.25</b>
----------------------	--------------------

Project 2018042.01 Beachwood - CUY-271/422-7.80/10.77 Part 1

Agreement #30858  
 Agreement PID 102011  
 P.O. #2018-01043 - \$59,111.11  
 Max Not to Exceed \$502,337.00

**City Portion 10% - City Portion this Invoice \$1,415.73**

**Professional Services from June 30, 2018 to July 27, 2018**

Task 151 Safety Study

**Professional Personnel**

	Hours	Rate	Amount
Deibel, Curtis	14.50	32.70	474.15
Dombrosky, Jr., David	15.50	15.75	244.13
Ferrell, Brett	66.50	28.90	1,921.85
Westbrooks, Kevin	3.00	51.25	153.75
Totals	99.50		2,793.88
<b>Total Labor</b>			<b>2,793.88</b>

**Additional Fees**

Overhead 1.8754	5,239.64
Cost of Money .87%	24.31
Net Fee (11% Based on 152.83% OH)	777.01
<b>Total Additional Fees</b>	<b>6,040.96</b>

**Total this Task \$8,834.84**

Task 202 Roadway / Drainage

**Professional Personnel**

	Hours	Rate	Amount
Becker, Erin	9.00	28.90	260.10
Hobbs, Michael	3.00	63.50	190.50
Martin, David	.50	59.25	29.63

Net 30 days.

AKRON / ATLANTA / CHARDON / CLEVELAND / COLUMBUS / DALLAS / HOUSTON  
 INDIANAPOLIS / LOUISVILLE / MARION / PHOENIX / SEATTLE / YOUNGSTOWN

Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77	Invoice	7
Slaga, Joshua	3.00	35.55	106.65	
Westbrooks, Kevin	3.00	51.25	153.75	
Totals	18.50		740.63	
<b>Total Labor</b>				<b>740.63</b>

#### Additional Fees

Overhead 1.8754		1,388.98	
Cost of Money .87%		6.44	
Net Fee (11% Based on 152.83% OH)		205.98	
<b>Total Additional Fees</b>		<b>1,601.40</b>	<b>1,601.40</b>
<b>Total this Task</b>			<b>\$2,342.03</b>

Task 203 AER

#### Professional Personnel

	Hours	Rate	Amount
Hobbs, Michael	5.00	63.50	317.50
Westbrooks, Kevin	3.00	51.25	153.75
Totals	8.00		471.25
<b>Total Labor</b>			<b>471.25</b>

#### Additional Fees

Overhead 1.8754		883.78	
Cost of Money .87%		4.10	
Net Fee (11% Based on 152.83% OH)		131.06	
<b>Total Additional Fees</b>		<b>1,018.94</b>	<b>1,018.94</b>
<b>Total this Task</b>			<b>\$1,490.19</b>

Task 251 IOS

#### Professional Personnel

	Hours	Rate	Amount
Hobbs, Michael	5.00	63.50	317.50
Westbrooks, Kevin	3.00	51.25	153.75
Totals	8.00		471.25
<b>Total Labor</b>			<b>471.25</b>

#### Additional Fees

Overhead 1.8754		883.78	
Cost of Money .87%		4.10	
Net Fee (11% Based on 152.83% OH)		131.06	
<b>Total Additional Fees</b>		<b>1,018.94</b>	<b>1,018.94</b>
<b>Total this Task</b>			<b>\$1,490.19</b>

#### Billing Limits

	Current	Prior	To-Date
Total Billings	14,157.25	201,519.91	215,677.16
Limit			502,337.00
Remaining			286,659.84
<b>Total this Invoice</b>			<b>\$14,157.25</b>

Net 30 days.

Page 2

AKRON / ATLANTA / CHARDON / CLEVELAND / COLUMBUS / DALLAS / HOUSTON  
INDIANAPOLIS / LOUISVILLE / MARION / PHOENIX / SEATTLE / YOUNGSTOWN

Project	2018042.01	Beachwood - CUY-271/422-7.80/10.77	Invoice	7
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**Outstanding Invoices**

Number	Date	Balance
1	1/26/2018	13,873.62
2	2/23/2018	10,745.55
3	3/30/2018	32,699.88
4	5/11/2018	34,154.68
5	6/8/2018	29,837.00
6	7/13/2018	76,575.86
<b>Total</b>		<b>197,886.59</b>



CODE CONSULTATION & PLAN REVIEW SERVICES, LLC

September 1, 2018

The City of Beachwood  
Accounts Payable  
P.O. Box 22659  
Beachwood, OH 44122

**RE: Building Department  
Plan Review**

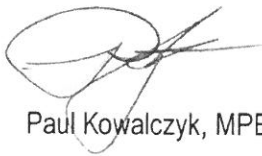
INVOICE FOR PROFESSIONAL SERVICES RENDERED:

Plan review for the month of August 2018 (See attached sheet for breakdown)	<u>\$1,315.11</u>
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**Total amount due**

<b>One Thousand Three Hundred Fifteen Dollars and Eleven Cents</b>	<b>\$1,315.11</b>
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Please make check payable to "Code Consultation & Plan Review Services, LLC." Thank you.



Paul Kowalczyk, MPE #798

WG  
9/7/18

CODE CONSULTATION & PLAN REVIEW SERVICES, LLC

City of Beachwood  
Plan Examination Services  
August 2018 Invoice

Beachwood Plan Review No.:	PK Plan Review No.:	Project:	Time:	Charge:
2018-30592	BW18-65.2 8/2/18	Stone Financial Advisors 23250 Chagrin Blvd. Interior Alterations – Correction Letter	30 min.	\$41.75
2018-29393	BW18-67 8/2/18	Diamonds Direct 2101 Richmond Road Fire Alarm System	1 hour	\$83.50
2018-29183	BW18-41.2 8/15/18	Giant Eagle 24601 Chagrin Blvd. Fire Alarm System – As-built revisions	30 min.	\$41.75
2018-29393	BW18-67.1 8/15/18	Diamonds Direct 2101 Richmond Road Fire Alarm System – 2 <sup>nd</sup> submission	30 min.	\$41.75
2018-30761	BW18-68 8/16/18	Deville Apartments 23511 Chagrin Blvd. Common Area Addition	3 hours 30 min.	\$292.25
2018-30734	BW18-69 8/16/18	Pavilion Shopping Center 24175 – 24615 Chagrin Blvd. Big Lots / Burn Boot Camp Facade	1 hour 30 min.	\$125.25
2017-27054	BW18-70 8/17/18	Encore Medical Center 25501 Chagrin Blvd. Clean Agent System	1 hour 30 min.	\$125.25
2018-30936	BW18-71 8/21/18	KMSH/NSAG 2000 Auburn Drive Interior Alterations	2 hours 30 min.	\$208.75
2018-30761	BW18-68.1 8/30/18	Deville Apartments 23511 Chagrin Blvd. Common Area Addition	30 min.	\$41.75
2018-29489	BW18-72 8/30/18	Minoff Residence 27500 Cedar Road, PH #5 Fire Sprinkler System	1 hour 30 min.	\$125.25
2018-30513	BW18-62.1 8/30/18	Dragon Breath 26300 Cedar Road Kiosk – 2 <sup>nd</sup> submission	1 hour 30 min.	\$125.25
2018-30534	BW18-73 8/31/18	Big Lots 24295 Chagrin Blvd. Fire Sprinkler System	45 min.	\$62.61
<b>Total:</b>				<b>\$1,315.11</b>

Paul Kowalczyk, MPE #798

MATTY, HENRIKSON & GREVE LLC  
Attorneys at Law  
1001 Lakeside Avenue, Suite 1410  
Cleveland, Ohio 44114  
(216) 621-6570  
#34-1457900

90+ DAYS PAST DUE

City of Beachwood  
Accounts Payable  
P. O. Box 22659  
Beachwood, OH 44122

Page: 1  
03/31/2018  
500459-00035M  
7

PEARL, Justin

	HOURS	
03/02/2018		
	1.20	120.00
03/13/2018		
	1.00	100.00
03/16/2018		
	2.50	250.00
03/19/2018		
	3.10	310.00
03/20/2018		
	3.00	300.00
	10.80	1,080.00
CURRENT TOTAL DUE		<u>\$1,080.00</u>

APPROVED FOR PAYMENT  
BY: [Signature]  
DATE: 9-12-18  
P/O: \_\_\_\_\_

PLEASE REMIT 90+ DAYS PAST DUE AMOUNT(S) - STATEMENT(S)  
ATTACHED

## Tactical Planning, LLC

3297 Forestmeadow Drive,  
Cuyahoga Falls, Ohio 44223  
Ph: 440-725-1886  
geosmerigan@gmail.com

# INVOICE

City of Beachwood  
Accounts Payable  
P.O. Box 22659  
Beachwood, Ohio 44122

September 2, 2018

FED ID # 46-3453684

P.O. # 2014-00196

INV # BW-1839

For professional services rendered as follows:

**Council Committee of the Whole (8/27/18)**

G. Smerigan	5.5 Hours	@	\$115.00 / hour	\$632.50
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**Meeting w/ Orange Village re: Boundary Adjustment (8/29/18)**

G. Smerigan	1.5 Hours	@	\$115.00 / hour	\$172.50
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**Meeting w/ B. Griswold, D. Calta, & Mayor re: Council Follow-up (8/29/18)**

G. Smerigan	2.5 Hours	@	\$115.00 / hour	\$287.50
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**TOTAL DUE THIS INVOICE**

**\$1,092.50**

Thank you,

  
George Smerigan  
Managing Member

WG  
9/7/18

# Walter Haverfield



Mayor Martin S. Horwitz  
City of Beachwood  
25325 Fairmount Boulevard  
Beachwood, OH 44122

## INVOICE

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Invoice Date: August 27, 2018  
Invoice Number: 346910  
Client/Matter Account Number: 31181-00002 [ WRH ]  
Regarding: H.B. 478 Advice and Compliance Assistance

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Fees for Professional Services through: 07/31/18	\$	969.00
TOTAL CHARGES FOR INVOICE NUMBER 346910	\$	969.00
=====		
PLUS BALANCE OWING FROM PREVIOUS INVOICES	\$	2,790.50
TOTAL BALANCE DUE FOR THIS INVOICE PLUS PREVIOUS BALANCE	\$	3,759.50

---

\*\*\*\*PLEASE INDICATE INVOICE NUMBER 346910 WITH YOUR REMITTANCE

PLEASE DIRECT INQUIRIES TO OUR ACCOUNTING DEPARTMENT AT  
(216) 619-7883 or (216) 928-2957, OR E-MAIL ACCOUNTING@WALTERHAV.COM

*Dina A. Ralston*  
9-10-18

PLEASE SEND REMITTANCES ONLY TO: P.O. BOX 75568, CLEVELAND, OH 44101  
Federal Tax I.D. 34-0602148

INTRODUCED BY:

ORDINANCE NO. 2018-149

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A RENEWAL AGREEMENT WITH THE NORTHEAST OHIO RISK MANAGEMENT ASSOCIATION("NORMA") SELF-INSURANCE POOL, INC., AND AUTHORIZING PAYMENT FOR LIABILITY INSURANCE FOR 2018-2019; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, on September 18, 2017, Council adopted Ordinance No. 2017-118, which authorized the City of Beachwood, Ohio to become a member and enter into a Contract with the NORMA Self- Insurance Pool, Inc.; and

WHEREAS, NORMA currently consists of the following member communities: Solon, Hudson, South Euclid, Eastlake, University Heights, Maple Heights, Bedford Heights, Chagrin Falls, Mayfield Heights, Richmond Heights, and Highland Heights; and

WHEREAS, quotes were recently presented to the NORMA Board for liability insurance for the 2018-2019 coverage period; and

WHEREAS, the NORMA Board voted to renew its contract for coverage with Great American/CNA/RSUI for the 2018-2019 coverage period; and

WHEREAS, based upon coverage obtained by the NORMA Board, Council desires to authorize the Mayor of the City of Beachwood, Ohio to enter into a renewal agreement with the NORMA Self-Insurance Pool, Inc. and authorize payment for liability insurance in an amount not to exceed Three Hundred Sixteen Thousand Dollars and No/Cents (\$316,000.00).

WHEREAS, NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio that:

Section 1: The Mayor of the City of Beachwood, Ohio is hereby authorized and directed to enter into a renewal agreement with the NORMA Self-Insurance Pool, Inc. for liability insurance for the 2018-2019 coverage period and authorizes payment for liability insurance in an amount not to exceed Three Hundred Sixteen Thousand Dollars and No/Cents (\$316,000.00).

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is hereby declared to be an urgent measure necessary for the immediate preservation of the public peace, health, or safety, or the efficient operation of the City, and for the further reason that the contract authorized herein is necessary to immediately protect the City with appropriate insurance coverage; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

ORDINANCE NO. 2018-149

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 8<sup>th</sup> day of October, 2018 and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 9<sup>th</sup> day of October, 2018.

\_\_\_\_\_  
Clerk

Approval: I have approved this legislation this 9<sup>th</sup> day of October, 2018, and filed it with the Clerk.

\_\_\_\_\_  
Mayor

**CITY OF BEACHWOOD  
FINANCE DEPARTMENT  
INTER-OFFICE COMMUNICATION**

---

**TO:** Mayor Martin S. Horwitz, Finance Chair Alec Isaacson  
**FROM:** Larry Heiser, Finance Director *LH*  
**DATE:** September 19, 2018  
**SUBJECT:** Liability Insurance

The liability insurance renewal for the NORMA (Northeast Ohio Risk Management Association) pool has presented to the Board this past week. I have attached the renewal comparison along with the breakdown for each city. I would like to have approved \$316,000 for NORMA as our deductible is \$2,500 and that would give the administration authorization to pay for up to 7 deductible claims in 2019.

NORMA currently consists of the following members: Solon, Hudson, South Euclid, Eastlake, University Heights, Maple Heights, Bedford Heights, Chagrin Falls, Mayfield Heights, Richmond Heights, and Highland Heights. NORMA does have a yearly audit and receives a yearly actuarial review.

The NORMA Board of trustees is comprised of one member from each represented community. The NORMA insurance group is managed from the claims side by Wichert Insurance. The Principal is Thomas Wichert and the main point of contact is Rich Studenic, both of whom would be more than willing to meet at any time to review this major change.

After reviewing the quotes presented to the Board, the Board voted to stay with Great American/CNA/RSUI for the 2018-2019 coverage period. This is a modest increase of less than \$6,200 or a .41% increase.

With your approval I would like to have this on the next available council agenda.

Please let me know if you have any questions.

APPROVED

SIGNATURE

DATE

*Martin S. Horwitz*  
9/20/18



**NORMA 2018-2019 Fees and Allocations**  
**NORMA Loss Fund: \$800,000**  
**EXHIBIT A - RSUI/CNA/GREAT AMERICAN**

	Bedford Heights	Chagrin Falls	Eastlake	Highland Heights	Hudson	Maple Heights	Mayfield Heights	Richmond Heights	Solon	South Euclid	University Heights	Beachwood	Total
Property / Boiler	\$38,118	\$14,022	\$27,057	\$17,085	\$45,358	\$34,691	\$32,639	\$20,760	\$69,190	\$38,513	\$23,968	\$53,322	\$414,722
Casualty	\$53,683	\$19,748	\$38,105	\$24,061	\$63,879	\$48,857	\$45,967	\$29,237	\$97,443	\$54,239	\$33,755	\$75,095	\$584,069
Umbrella	\$32,197	\$11,844	\$22,854	\$14,431	\$38,312	\$29,303	\$27,569	\$17,535	\$58,442	\$32,531	\$20,245	\$45,039	\$350,302
Administration Fee	\$10,570	\$3,888	\$7,503	\$4,738	\$12,578	\$9,620	\$9,051	\$5,757	\$19,186	\$10,679	\$6,646	\$14,786	\$115,000
Claims Administration	\$4,596	\$1,691	\$3,262	\$2,060	\$5,468	\$4,163	\$3,935	\$2,503	\$8,342	\$4,643	\$2,890	\$6,429	\$50,000
Loss Fund	\$73,529	\$27,048	\$52,192	\$32,957	\$87,496	\$66,920	\$62,961	\$40,045	\$133,467	\$74,291	\$46,235	\$102,858	\$800,000
TOTALS	\$212,693	\$78,241	\$150,972	\$95,331	\$253,091	\$193,574	\$182,123	\$115,836	\$386,069	\$214,897	\$133,740	\$297,528	\$2,314,093
Percentages	9.19%	3.38%	6.52%	4.12%	10.94%	8.37%	7.87%	5.01%	16.68%	9.29%	5.78%	12.86%	100.00%

Date: September 18, 2018

## PREMIUM SUMMARY

Great American/CNA/RSUI 2017-2018	Great American/CNA/RSUI 2018-2019
Property: \$406,015	Property: \$414,722
Inland Marine: Included	Inland Marine: Included
Casualty: \$936,879	Casualty: \$934,371
SIR: \$150,000	SIR: \$150,000
Annual Premium: \$1,190,524	Annual Premium: \$1,349,093
Pool Administration: \$115,000	Pool Administration: \$115,000
Claims Administration: \$50,000	Claims Administration: \$50,000
<b>Total: \$1,507,894</b>	<b>Total: \$1,514,093</b>
Great American/TRAVELERS 2018-2019	Great American/HARTFORD 2018-2019
Property: \$437,893	Property: \$422,181
Inland Marine: Included	Inland Marine: Included
Casualty: \$934,371	Casualty: \$934,371
SIR: \$150,000	SIR: \$150,000
Annual Premium: \$1,372,264	Annual Premium: \$1,356,552
Pool Administration: \$115,000	Pool Administration: \$115,000
Claims Administration: \$50,000	Claims Administration: \$50,000
<b>Total: \$1,537,264</b>	<b>Total: \$1,521,552</b>

*NOTE: Coverage for Certified Acts of Terrorism is included*

INTRODUCED BY:

ORDINANCE NO. 2018-150

AN ORDINANCE AMENDING BCO SECTION 121.09, TITLED "ADVERTISING FOR BIDS; AWARDING CONTRACTS"; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, the Charter of the City of Beachwood Article III, Section 5(3)(E) provides that Council shall provide a procedure for the awarding of contracts; and

WHEREAS, all disbursements are subject to Council approval under Title V, Chapter 135.06; and

WHEREAS, the City has a strong commitment to fiscal responsibility.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio that:

Section 1: Council hereby amends BCO Section 121.09, titled "Advertising for Bids; Awarding Contracts", to read and provide, in its entirety, as indicated in Exhibit "A" which is attached hereto and incorporated herein. New language is in **red** and underlined.

Section 2: Any other Ordinances or parts thereof in conflict herewith be, and the same hereby are, repealed to the extent of the conflict and all Ordinances not amended by this Ordinance shall remain in full force and effect.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is declared to be an urgent measure immediately necessary for the public peace, health, or safety, or the efficient operation of the City; and for the further reason that it is necessary to be effective as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

ORDINANCE NO. 2018-150

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 8<sup>th</sup> day of October, 2018 and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 9<sup>th</sup> day of October, 2018.

---

Clerk

Approval: I have approved this legislation this 9<sup>th</sup> day of October, 2018, and filed it with the Clerk

---

Mayor

## **121.09 ADVERTISING FOR BIDS; AWARDING CONTRACTS.**

(a) (i) Unless specifically waived by Council, contracts for the expenditure of more than fifty thousand dollars (\$50,000) shall be awarded pursuant to competitive bidding. The advertising for bids shall be made by a motion of Council directing the Clerk to advertise for not less than two weeks in a newspaper of general circulation in the City. The Clerk shall be solely responsible for receipt and opening of all City bids. The award of a contract accepting a bid shall be made by ordinance of Council directing the Mayor and Finance Director to enter into an appropriate contract.

(ii) If an ordinance directing the Mayor and Finance Director to enter into an appropriate contract with a successful bidder is approved by Council in accordance with the procedure outlined above in (a)(i) of this section, and such contract is in fact executed by the City, and if, during the performance of an awarded contract it should become apparent that a change order or alteration is necessary to the original contract, in an amount in excess of fifteen thousand dollars (\$15,000), such change order or alteration must first be authorized by Council. The need for the change order or alteration shall be presented to Council by ordinance. If the change order or alteration to an existing contract is fifteen thousand dollars (\$15,000) or less, the Mayor is authorized to enter into such supplemental agreement without Council's authorization. Such amounts shall be cumulative and shall not be offset by non-performed items or other credits.

(b) Contracts for expenditures of fifteen thousand dollars (\$15,000) or more, but less than fifty thousand dollars (\$50,000) are not required to be subject to competitive bidding, but may be awarded, upon the recommendation of the Mayor and/or Department Director, by ordinance of Council directing the Mayor and Finance Director to enter into an appropriate contract.

(c) Pursuant to Ohio R.C. 125.04, the City may also participate in the cooperative purchasing program through the State Department of Administrative Services, pursuant to such terms and conditions as the State prescribes without advertising further for competitive bids. Pursuant to the provisions of Ohio R.C. 125.04(C), the City may also purchase supplies or services available through the State Cooperative Purchasing Program from another party, if such supplies or services can be obtained upon equivalent terms, conditions and specifications, but at a lower price, than such supplies or services can be obtained through the State Cooperative Purchasing Program, without following any competitive selection procedures otherwise required by law. The Finance Department shall maintain sufficient information regarding a purchase made pursuant to this authorization to verify that the City satisfied the conditions for making such purchase without competitive bidding. (Ord. 2003-73. Passed 4-21-03.)

(1) Blanket Purchase Orders. In accordance with Ohio Revised Code Section 5705.41(D), the Finance Director is hereby authorized to issue blanket purchase orders in an amount not to exceed fourteen thousand nine hundred ninety-nine dollars

and ninety-nine cents (\$14,999.99) per line item, provided that the blanket purchase orders cannot extend beyond the fiscal year-end, although they may remain open after year-end to pay for obligations incurred prior to year end. The total amount of blanket purchase orders issued for the year against a particular line item appropriation may exceed fourteen thousand nine hundred ninety-nine dollars and ninety-nine cents (\$14,999.99), provided that adequate funds were appropriated, and no more than fourteen thousand nine hundred ninety-nine dollars and ninety-nine cents (\$14,999.99) was spent with any one vendor, unless approved by Council, or purchases are being made under the cooperative purchasing program through the State Department of Administrative Services, or at a price lower than the pricing offered through the state program.

(Ord. 2013-163. Passed 12-16-13.)

(d) (1) The City may participate in contracts authorized by the National Joint Powers Alliance (NJPA) in order for the City to purchase equipment, materials, supplies and other articles which the NJPA has competitively bid.

(2) The Mayor is authorized to agree, in the name of the City, to be bound by all terms and conditions that the NJPA prescribes.

(3) The Mayor is authorized to agree, in the name of the City, to directly pay any vendor, under contract with the NJPA in which the City participates, for those items that the City receives pursuant to the contract.

(Ord. 2017-39. Passed 3-6-17.)