

Beachwood City Council Meeting Agenda
Monday, November 7, 2022, 7:00 PM
at Beachwood City Hall, Council Chambers,
25325 Fairmount Boulevard, Beachwood, Ohio 44122

-Pledge of Allegiance to the Flag of the United States of America-

Agenda Items

1. Moment of Silence in memory of Lt. John (Chris) Atterbury
2. Roll Call
3. Reports
 - a. Mayor
 - b. Council Member (non-agenda items)
 - c. Department Directors
4. **Ceremonial Oath of Office**
Sgt. Benjamin Bouw
Sgt. Michael Neibecker
Sgt. Luis Reyna
5. **Public Hearing**
An Ordinance Amending BCO Chapter 1111, Section 1111.02(L), Titled "Classification of Uses" of the City of Beachwood, Ohio Planning and Zoning Code
6. Citizen's Remarks (City Council limits Citizen's Remarks to five (5) minutes each)
7. Approval of Minutes (Consent Agenda)
Minutes of the Special Council Meeting held on July 11, 2022
Minutes of the Special Council Meeting held on July 18, 2022
Minutes of the Regular Council Meeting held on August 15, 2022
8. Public Works Committee
Ordinance No. 2022-130
An Ordinance authorizing the Mayor to enter into Change Order No. 2 with Fabrizi Trucking and Paving Co., Inc. for the Community Drive and Union Circle Storm and Sanitary Sewer Improvements; and declaring this to be an urgent measure
9. Public Works Committee
Ordinance No. 2022-131
An Ordinance authorizing the Mayor to enter into Change Order No. 2 with CATTS Construction, Inc. for the Beachwood Boulevard Storm Sewer Improvements Project; and declaring this to be an urgent measure

10. Public Works Committee
Ordinance No. 2022-132 An Ordinance authorizing the Mayor to enter into a Contract with the Ohio Department of Transportation ("ODOT") for a project to rehabilitate Richmond Road (SR 175) / Cedar Road intersection, including curb ramps, signage, pavement markings, and traffic signals within the City of Beachwood, Ohio; and declaring this to be an urgent measure

11. Finance & Insurance Committee
Ordinance No. 2022-133 An Ordinance authorizing and directing the payment of Certain Claims (Bills) for Professional and Other Services; and declaring this to be an urgent measure

12. Finance & Insurance Committee
Ordinance No. 2022-134 An Ordinance Amending Appropriations for Current Expenditures and Other Expenses of the City of Beachwood, State of Ohio, for Fiscal Year 2022, January 1, 2022 to December 31, 2022, inclusive; and declaring this to be an urgent measure

13. Finance & Insurance Committee
Ordinance No. 2022-135 An Ordinance making appropriations for Current Expenditures and Other Expenses of the City of Beachwood, State of Ohio, for the Fiscal Year 2023, January 1, 2023 to December 31, 2023, inclusive and authorizing the Transfer of Funds from the General Fund (101) to the Debt Services Fund (331) and Capital Projects Fund (441); and declaring this to be an urgent measure

14. Finance & Insurance Committee
Ordinance No. 2022-136 An Ordinance appropriating the Funds from the Ohio Violent Crime Reduction Grant Program to ARPA Fund (281); and declaring this to be an urgent measure

15. Finance & Insurance Committee
Ordinance No. 2022-137 An Ordinance authorizing the Mayor to enter into a Memorandum of Agreement with Charles E. Harris & Associates, Inc. for Auditing Services; January 1, 2022 through December 31, 2026; and declaring this to be an urgent measure

16. Finance & Insurance Committee
Motion A Motion authorizing the dissolution of the Citizen Finance Advisory Committee

17. Legal & Personnel Committee
Ordinance No. 2022-138 An Ordinance engaging Minc LLC to provide Legal Services; and declaring this to be an urgent measure

18. Legal & Personnel Committee
Ordinance No. 2022-139 An Ordinance authorizing the Mayor to enter into a Contract with Tactical Planning, LLC to provide the City of Beachwood, Ohio with Professional Planning Services for the years 2023, 2024, and 2025; and declaring this to be an urgent measure

19. Legal & Personnel Committee
Ordinance No. 2022-140 An Ordinance amending BCO Section 121.09 titled "Advertising for Bids; Awarding Contracts" amending Section (a)(2) and adding Section (e)(1), BCO Section 121.10 titled "Employing Consultants", and BCO Section 131.04 titled "Authority to Settle Moral Claims": and declaring this to be an urgent measure

20. Legal & Personnel Committee An Ordinance amending BCO Section 1375.07, titled "General
Ordinance No. 2022-141 Maintenance Requirements"; and declaring this to be an urgent measure

21. Safety & Public Health
 Committee An Ordinance authorizing the Mayor to purchase one (-1-) 2024 Rescue
Ordinance No. 2022-142 Squad Vehicle for the City of Beachwood, Ohio Fire and Rescue
 Department from Pfund Superior Sales Co., under the State of Ohio Term
 Schedule Program, waiving competitive bidding; and declaring this to be an
 urgent measure

22. Safety & Public Health
 Committee A Resolution adopting the Cuyahoga County All-Natural Hazards
Resolution No. 2022-5 Mitigation Plan; and declaring this to be an urgent measure

Any other matters coming before City Council

Adjournment

Tactical Planning, LLC

P.O. Box 3163
Cuyahoga Falls, Ohio 44223
Ph: 440-725-1886
geosmerigan@gmail.com

TO: Justin Berns, Mayor
Beachwood City Council

FROM: George Smerigan, City Planner

DATE: July 21, 2022

RE: **Request for Legislation**



Pursuant to the discussion at this morning's internal Planning and Zoning meeting, I have prepared the attached amendment to the Zoning Code to require a Conditional Use Permit for gas stations in the U-9 Motor Service District. Access into and out of the current gas stations located on Chagrin Boulevard is challenging and difficult during extended periods of the day, and they are both located on corner lots. A mid-block station could present significant accessibility and safety issues. Therefore I am suggesting that we revise the Zoning Code to change gas stations in U-9 Districts from a use permitted by right to a conditionally permitted use. Such a change would provide both the Planning Commission and City Council with additional authority to review such uses and to better control their potential impacts on traffic movement and traffic safety,

I am requesting legislation to place the attached amendment to the Zoning Code relating to gas stations in the U-9 Motor Service District before City Council to initiate the formal amendment adoption process.

cc: L. Stewart Hastings, Law Director
William Griswold, Building Commissioner
Orry Jacobs, Planning Commission Chair

INTRODUCED BY:

AMENDED ORDINANCE NO. 2022-100

AN ORDINANCE AMENDING BCO CHAPTER 1111, SECTION 1111.02(L) TITLED
“CLASSIFICATION OF USES” OF THE CITY OF BEACHWOOD, OHIO PLANNING AND
ZONING CODE

WHEREAS, the City Planner has requested an amendment to BCO Chapter 1111, Section 1111.02(l), titled “Classification of Uses” of the City of Beachwood, Ohio Planning and Zoning Code; and

WHEREAS, Council referred said requested amendment to its Planning and Zoning Commission for study and a report and recommendation in accordance with BCO 1107.01.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: The Council of the City of Beachwood, having received, on or about July 21, 2022, a request from the City Planner for an amendment to the City’s Planning and Zoning Code, which is attached hereto and incorporated herein as Exhibit “A”, placed this issue and said proposed amendment on first reading, and referred the proposed amendment to the Planning and Zoning Commission for its report and recommendation.

Council has received the report and recommendation of the Planning and Zoning Commission on the issue of amending the current BCO Section 1111.02(L) and said amendment shall now be set for Public Hearing.

The Public Hearing shall be held on the ___ day of _____, 2022 at the Beachwood City Hall, Council Chambers, 25325 Fairmount Boulevard, Beachwood, Ohio.

This Ordinance shall be read by Council on three separate occasions and its passage shall cause the Proposed Amendment to become effective upon operation of the law.

Section 2: The Clerk of Council is directed to advertise said hearing one time in a newspaper of general circulation in the City at least thirty (30) days prior to the Public Hearing, setting forth the substance of the amendments which are proposed.

Section 4: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the ___ day of _____, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the on the ___ day of _____, 2022.

Clerk

Approval: I have approved this legislation this on the ___ day of _____, 2022, and filed it with the Clerk.

Mayor

AMEND SECTION 1111.02 CLASSIFICATION OF USES BY AMENDING SUBSECTION (L) AS FOLLOWS:

1111.02 CLASSIFICATION OF USES.

For the purpose of this Code, the various uses to which buildings and premises can be devoted are divided into groups, classes and subdivisions as set forth in the following classification. These uses, hereinafter classified as Class U-1, Class U-2, Class U-2A, Class U-3, Class U-3A, Class U-4A, Class U-4B, Class U-5, Class U-7, Class U-7A, Class U-8, Class U-8A, Class U-9 and Class U-10, are permitted under regulations herein set forth in the respective use districts allotted to such uses.

- (l) Class U-9 Uses.
 - (1) Gasoline service station limited to sites with frontage on Chagrin Boulevard only **with a Conditional Use Permit.**
 - (2) Motels and hotels.
 - (3) Restaurants and eating places where food is consumed in an enclosed building.
 - (4) Automobile agencies limited to sites with frontage on Chagrin Boulevard, Central Parkway, and Orange Place only.
 - (5) Banks.
 - (6) Office buildings.
 - (7) Child day care center with a Conditional Use Permit.
 - (8) Adult Day Care Center with a Conditional Use Permit.
 - (9) Licensed health care facilities with a Conditional Use Permit.
 - (10) Professional medical offices.

BEACHWOOD PUBLIC WORKS DEPARTMENT INTER-OFFICE MEMORANDUM

TO: Mayor Justin Berns

FR: Chris Arrietta, Public Works Director

DT: October 20th, 2022

RE: Council Agenda Item: Community and Union Sewer Project – Change Order

Mayor,

Fabrizi Trucking and Paving Inc. has successfully completed the Community and Union Sewer Project and we have completed the review of the pay items with Mr. Ciuni. The final project close out included a Lawn Restoration line item that exceeded the contract amount by \$25,691.61.

Public Works directed the contractor to place additional road plates along the side of the road on Community to improve traffic, extend the new storm sewer eastbound on Cedar Road to alleviate flooding and repair a water leak and water main vault on Community. All of this work required lawn restoral quantities that were not accounted for in the initial line item estimates.

All of the work that was directed has been completed by the contractor and it is our recommendation to move forward with the change order in the amount of \$25,691.61. With your permission, I would like to place this item on the next council agenda.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CHANGE ORDER NO. 2 WITH FABRIZI TRUCKING AND PAVING CO., INC., FOR THE COMMUNITY DRIVE AND UNION CIRCLE STORM AND SANITARY SEWER IMPROVEMENTS; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, pursuant to Ordinance No. 2021-81, the City previously accepted the bid of Fabrizio Trucking and Paving Co., Inc. in an amount not to exceed One Million Two Hundred Twenty-Four Thousand Nine Hundred Four Dollar and Forty-Five Cents (\$1,224,904.45) for the Community Drive and Union Circle Storm and Sanitary Sewer Improvements; and

WHEREAS, on April 4, 2022, Council authorized Change Order No. 1 to reflect the requirements for unexpected overages on this project in a total amount not to exceed Thirty-Five Thousand Dollars and No/Cents (\$35,000.00), thereby changing the contract amount to One Million Two Hundred Fifty-Nine Thousand Nine Hundred Four Dollars and Forty-Five Cents (\$1,259,904.45); and

WHEREAS, it is once again necessary to authorize a Change Order on this project; and

WHEREAS, based upon the recommendation of the Public Works Director and City Engineer, a change order is necessary to reflect the requirements for the unexpected overages on this project in an amount not to exceed Twenty-Five Thousand Six Hundred Ninety-One Dollars and Sixty-One Cents (\$25,691.61), thereby changing the contract amount to One Million Two Hundred Eighty-Five Thousand Five Hundred Ninety-Six Dollars and Six Cents (\$1,285,596.06).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: The Council, having been informed by the Public Works Director and City Engineer, and with the recommendation of the Mayor, hereby approves Change Order No. 2 to the said contract by and between Fabrizio Trucking and Paving Co., Inc. and the City to reflect requirements for the unexpected overages on this project to include a Lawn Restoration Item in an amount not to exceed Twenty-Five Thousand Six Hundred Ninety-One Dollars and Sixty-One Cents (\$25,691.61), thereby changing the contract amount to One Million Two Hundred Eighty-Five Thousand Five Hundred Ninety-Six Dollars and Six Cents (\$1,285,596.06).

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees, relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is declared to be an urgent measure immediately necessary for the public peace, health, or safety or the efficient operation of the City; and for the further reason that the work may continue in a timely manner; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall take effect and be in force from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 4th day of April, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 5th day of April, 2022.

Clerk

Approval: I have approved this legislation this 5th day of April, 2022, and filed it with the Clerk.

Mayor



5595 Transportation Boulevard, Suite 100
Cleveland, Ohio 44125

Phone 216.518.5544
www.gpdgroup.com

Chris Arrietta, Public Works Director
City of Beachwood
23355 Mercantile Road
Beachwood, Ohio 44122

October 13, 2022

**RE: Community-Union Sewer Improvements
Project Closeout - Change Order**

Dear Mr. Arrietta:

The above referenced project is nearing completion. The majority of the compensable items have been completed.

To close out the project we have one pay item that needs to be increased to complete the project properly and it will require a change order to the Contract. The Lawn Restoration pay item will be substantially higher than the plan quantity due to several factors:

1. The City instructed the contractor to install road plates on the tree lawns and move the traffic over to the plates. This resulted in an improved work area for the contractor to install the new sewers and achieve proper compact the backfill. It also was provided more convenience for the local residents to travel around the work zone.
2. The City extended the new storm sewer work to include storm sewers on Cedar Road (to eliminate flooding on private property where residential complaints have occurred for years). In this area, there were no storm sewers, and the roadside ditch could not handle the storm water runoff.
3. During construction, a water main leak in a water meter vault was delaying the construction of the project. The City instructed the contractor to fix the leak which involved re-building the vault and repairing the water line. All this work occurred outside the limits of the pavement and the area needed to be restored.

All of the above extra work resulted in an increase in the the Lawn Restoration Item. Therefore, we are recommending a change order to the contract for the Community-Union Sewer Improvements Project of \$25,691.61.

The new contract amount will be:

1. Original Contract	= \$1,224,904.45
2. Change Order #1 (increase in asphalt paving)	= \$ 35,000.00
3. Change Order #2 (Lawn Restoration)	= \$ 25,691.61
New Contract Amount = \$ 1,285,596.06	

If you have any questions, please do not hesitate to call.

Very truly yours,

GPD Group



Joseph R. Ciuni, P.E., P.S.
City Engineer

BEACHWOOD PUBLIC WORKS DEPARTMENT INTER-OFFICE MEMORANDUM

TO: Mayor Justin Berns

FR: Chris Arrietta, Public Works Director

DT: October 21st, 2022

RE: Council Agenda Item: Beachwood Boulevard Relief Sewer Project – Change Order

Mayor,

Catts Construction has successfully completed the Beachwood Boulevard Relief Sewer Project and we have reviewed the work that was performed. Public Works and Mr. Ciuni directed Catts Construction to perform extra work on this project that resulted in a change order total of \$44,038.93.

The extra work consisted of the replacement of 5 lead water lines that were discovered during the excavation of the sewer trench. Per Federal Law, we are required to replace these lines when discovered. Additionally, a water main break that was undetectable from the surface resulted in the undermining of the road and existing sewer trench. In order to stabilize the area around the new sewer, extra quantities of material were required to secure the trench for resurfacing.

Public Works and The GPD Group have verified that all of the change order work was successfully completed and it is our recommendation to move forward with the change order amount of \$44,038.93. With your permission, I would like to place this item on the next council agenda.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CHANGE ORDER NO. 2 WITH CATTS CONSTRUCTION, INC. FOR THE BEACHWOOD BOULEVARD STORM SEWER IMPROVEMENTS PROJECT; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, pursuant to Ordinance No. 2021-117, the City previously accepted the bid of CATTS Construction Inc. in an amount not to exceed One Million Five Hundred Two Thousand Six Hundred Ninety-Six Thousand Dollars and Fifteen Cents (\$1,502,696.15) for the Beachwood Boulevard Storm Sewer Improvements Project; and

WHEREAS, on June 21, 2022, Council authorized Change Order No. 1 to reflect the requirements for unexpected overages on this project in a total amount not to exceed One hundred Fifty Thousand Dollars and No/Cents (\$150,000.00), thereby changing the contract amount to One Million Six Hundred Fifty-Two Thousand Six Hundred Ninety-Six Dollars and Fifteen Cents (\$1,652,696.15); and

WHEREAS, it is once again necessary to authorize a Change Order on this project; and

WHEREAS, based upon the recommendation of the Public Works Director and City Engineer, a change order is necessary to reflect the requirements for the unexpected overages on this project in an amount not to exceed Forty-Four Thousand Thirty-Eight Dollars and Ninety-Three Cents (\$44,038.93), thereby changing the contract amount to One Million Six Hundred Ninety-Six Thousand Seven Hundred Thirty-Five Dollars and Eight Cents (\$1,696,735.08).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: The Council, having been informed by the Public Works Director and City Engineer, and with the recommendation of the Mayor, hereby approves Change Order No. 2 to the said contract by and between CATTS Construction, Inc. and the City to reflect requirements for the unexpected overages on this project to include the replacement of five (5) lead water lines and repair a water main break that was undetectable from the surface in an amount not to exceed Forty-Four Thousand Thirty-Eight Dollars and Ninety-Three Cents (\$44,038.93), thereby changing the contract amount to One Million Six Hundred Ninety-Six Thousand Seven Hundred Thirty-Five Dollars and Eight Cents (\$1,696,735.08).

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees, relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is declared to be an urgent measure immediately necessary for the public peace, health, or safety or the efficient operation of the City; and for the further reason that the work may continue in a timely manner; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall take effect and be in force from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022, and filed it with the Clerk.

Mayor



5595 Transportation Boulevard, Suite 100
Cleveland, Ohio 44125

Phone 216.518.5544
www.gpdgroup.com

Chris Arrietta, Public Works Director
City of Beachwood
23355 Mercantile Road
Beachwood, Ohio 44122

October 14, 2022

**RE: Beachwood Blvd, Storm Sewer Improvements
Project Closeout - Change Order**

Dear Mr. Arrietta:

The above referenced project is nearing completion. Only punch list items remain to be completed before final acceptance.

To close out the project the contractor has submitted a change order request for extra work performed during the final sewer connection of the project. The extra work consisted of the following:

1. During the installation of the storm sewer, 5 lead water lines were discovered crossing the sewer trench. Federal Law prohibits the use of lead water lines and if discovered they are required to be replaced.
2. In the Lyndway intersection with Beachwood Blvd. the storm sewer final connection was made. A water main was leaking (underground with no evidence above ground) adjacent to the final sewer connection. The leak had to be repaired and it also caused the trench to collapse around the sewer connection. The sewer was very deep (over 15 feet) and the collapsed trench created a void approximately 3 times the size of what was required to perform the work. This void needed to be filled with LSM materials (not stone) to achieve proper compaction.

The above extras work results in a Change order of \$44,038.93 to the contract and we hereby recommend it for approval.

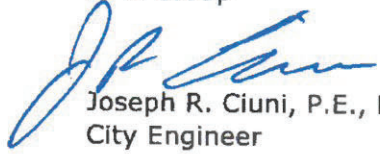
The new contract amount will be:

1. Original Contract	= \$ 1,502,696.15
2. Change Order #1 (Campus Road Concrete Road)	= \$ 150,000.00
3. Change Order #2 (Close Out)	= \$ 44,038.93
New Contract Amount = \$ 1,696,735.08	

If you have any questions, please do not hesitate to call.

Very truly yours,

GPD Group



Joseph R. Ciuni, P.E., P.S.
City Engineer

BEACHWOOD PUBLIC WORKS DEPARTMENT

INTER-OFFICE MEMORANDUM

TO: Mayor Justin Berns

FR: Chris Arrietta, Public Works Director

DT: October 20, 2022

RE: Council Agenda Item: ODOT Richmond Rd. and Cedar Rd. Intersection Improvements

Mayor,

The Ohio Department of Transportation, project PID 114164 CUY-175-7.30, is scheduled to sell this December. The scope of this project includes the rehabilitation of curb ramps, signage, pavement markings and traffic signals located at the intersection of Richmond Rd. and Cedar Rd. in Beachwood and the city of Lyndhurst. This project is fully funded by the Ohio Department of Transportation and legislation has already been approved by council.

In keeping with the city's priorities to improve the Richmond Road corridor, we are recommending replacing the installation of galvanized signal supports and pedestals with decorative style stanchions. In order for the Ohio Department of Transportation to accommodate this request, the city of Beachwood will be responsible for the difference in the cost between the standard and the decorative signal posts. The estimated difference in cost is \$50,000 dollars, for which the City of Lyndhurst has agreed to contribute \$20,000 towards the project.

In order for this project to sell in December, legislation is required to be passed to support the changes made to the project. It is my recommendation to move forward with the changes to this agreement and place this on the next council agenda. Attached for your review is the support documentation from the Ohio Department of Transportation.

FINAL RESOLUTION

The following Final Resolution enacted by the City of **Beachwood**, hereinafter referred to as the Legislative Authority or Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, on the **1st day of November, 2021**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of rehabilitating the Richmond Road (S.R. 175)/Cedar Road intersection, including curb ramps, signage, pavement markings, and traffic signals, lying within the City of Beachwood; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The City agrees to assume and bear one Hundred percent (100%) of the cost difference between the traffic signal alternates for the decorative signal supports and pedestals and the standard signal supports and pedestals.

In view of the fact that the LPA's share of the project is now estimated in the amount of **Zero and - - - 00/100 Dollars, (\$0.00)**, therefore, the City will not be required to deposit any funds at this time. The LPA's ultimate share of the cost will be determined when final actual costs and allocations are determined.

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of same to this legislative authority; and

WHEREAS, This legislative authority desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be It resolved:

- I. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.

- II. That the LPA enter into a contract with the State, and that the **Mayor** be, and is hereby authorized to execute said contract for improving the described project.
- III. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

This is to certify that we have compared the foregoing copy of Resolution with the original record thereof, found in the record of the proceedings of the LPA, and which Resolution was duly passed by the LPA on the _____ day of _____, 20____, and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

We further certify that said Resolution and the action of said LPA thereon is recorded in the journal of said LPA in Volume _____, at Page _____, and under date of _____, 20____.

Legislative Authority of the
City of **Beachwood**

Mayor

SEAL
(If Applicable)

Clerk (Secretary Ex-Officio)

C O N T R A C T
(Chapter 5521, Ohio Revised Code)

This contract is made by and between the State of Ohio, Department of Transportation, acting through its director (hereinafter referred to as the "STATE"), 1980 West Broad Street, Columbus, Ohio 43223, and the City of **Beachwood**, (hereinafter referred to as the Legislative Authority or Local Public Agency (LPA)).

WITNESSTH:

WHEREAS, Chapter 5521 of the Ohio Revised Code provides that the legislative authority may cooperate with the STATE in a highway project made by and under the supervision of the Director of Transportation; and

WHEREAS, through the enactment of preliminary legislation, the LPA and the STATE have agreed to cooperate in the highway project described below; and

WHEREAS, in accordance with the final legislation, the LPA hereby enters into this contract with the STATE to provide for payment (if applicable) of the agreed portion of the cost of the highway project and any additional obligations for the highway project described below.

NOW, THEREFORE, in consideration of the premises and the performances of mutual covenants hereinafter set forth, it is agreed by parties hereto as follows:

SECTION I: **RECITALS**

The foregoing recitals are hereby incorporated as a material part of this contract.

SECTION II: **PURPOSE**

The purpose of this contract is to set forth requirements associated with the highway project described below (hereinafter referred to as the "PROJECT") and to establish the responsibilities for the administration of the PROJECT by the LPA and the STATE.

SECTION III: **LEGAL REFERENCES**

This contract is established pursuant to Chapter 5521 of the Ohio Revised Code.

SECTION IV: SCOPE OF WORK

The work to be performed under this contract shall consist of the following:

The project consists of rehabilitating the Richmond Road (S.R. 175)/Cedar Road intersection, including curb ramps, signage, pavement markings, and traffic signals, lying within the City of Beachwood.

SECTION V: FINANCIAL PARTICIPATION

1. The STATE agrees to provide the necessary funds as enumerated in this section and allowed by law for the financing of this project.
2. The STATE may allocate the money contributed (if applicable) by the LPA in whatever manner it deems necessary in financing the cost of construction, right-of-way, engineering, and incidental expenses, notwithstanding the percentage basis of contribution by the LPA.
3. The total cost and expenses for the project are only an estimate and the total cost and expenses may be adjusted by the STATE. If any adjustments are required, payment of additional funds shall correspond with the percentages of actual costs when said actual costs are determined, and as requested, by the Director of Transportation.
4. In view of the fact that the LPA's share of the project is now estimated in the amount of **Zero and - - - - 00/100 Dollars (\$0.00)**, therefore, the City will not be required to deposit any funds at this time. The LPA's ultimate share of the cost will be determined when final actual costs and allocations are determined.
5. **The City agrees to assume and bear one Hundred percent (100%) of the cost difference between the traffic signal alternates for the decorative signal supports and pedestals and the standard signal supports and pedestals.**
6. The LPA agrees to assume and bear One Hundred Percent (100%) of the cost of any construction items required by the LPA on the entire project, which are not necessary for the improvement, as determined by the State and Federal Highway Administration.
7. The LPA agrees that change orders and extra work contracts required fulfilling the construction contracts shall be processed as needed. The STATE shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

SECTION VI: RIGHT-OF-WAY AND UTILITIES

1. The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.
2. The LPA agrees that all utility accommodation, relocation, and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual, including that:
 - A. Arrangements have been or will be made with all utilities where facilities are affected by the described PROJECT, that the utilities have agreed to make all necessary removals and/or relocations to clear any construction called for by the plans of this PROJECT, and that the utilities have agreed to make the necessary removals and/or relocations after notification by the LPA or STATE.
 - B. The LPA shall, at its own expense, make all removals and/or relocations of publicly-owned utilities which do not comply with the reimbursement provisions of the ODOT Utilities Manual. Publicly-owned facilities which do comply with the reimbursement provisions of the ODOT Utilities Manual will be removed and/or relocated at project expense, exclusive of betterments.
 - C. The removals and/or relocation of all utilities shall be done in such a manner as not to interfere with the operation of the contractor constructing the PROJECT and that the utility removals and/or relocations shall be approved by the STATE and performed in accordance with the provisions of the ODOT Construction and Materials Specifications.

SECTION VII: ADDITIONAL PROJECT OBLIGATIONS

1. The STATE shall initiate the competitive bid letting process and award the PROJECT in accordance with ODOT's policies and procedures.
2. The LPA agrees:
 - A. To keep said highway open to traffic at all times;

- B. To maintain for the PROJECT in accordance with the provisions of the statutes relating thereto, including, but not limited to, Title 23, U.S.C., Section 116;
- C. To make ample financial and other provisions for such maintenance of the PROJECT after its completion;
- D. To maintain the right-of-way and keep it free of obstructions in a manner satisfactory to the STATE and hold said right-of-way inviolate for public highway purposes;
- E. To place and maintain all traffic control devices conforming to the Ohio Manual of Uniform Traffic Control Devices on the project in compliance with the provisions of Section 4511.11 of the Ohio Revised Code;
- F. To regulate parking in accordance with Section 4511.66 of the Ohio Revised Code, unless otherwise controlled by local ordinance or resolution.

SECTION VIII: DISPUTES

In the event that any disputes arise between the STATE and LPA concerning interruption of or performance pursuant to this contract, such disputes shall be resolved solely and finally by the Director of Transportation.

SECTION IX: NOTICE

Notice under this contract shall be directed as follows

City of Beachwood
25325 Fairmount Boulevard
Beachwood, Ohio
44122

Ohio Department of Transportation
 Office of Contract Sales & Estimating
 1980 West Broad Street, 1st Floor
 Columbus, Ohio 43223

SECTION X: FEDERAL REQUIREMENTS

1. In carrying out this contract, LPA shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, or age. LPA will ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, color, sex, national origin (ancestry), disability, genetic information, or age (40 years or older), sexual orientation, or military status (past, present, future). Such action shall include, but not be limited to, the following: Employment, Upgrading, Demotion, or Transfer; Recruitment or Recruitment Advertising; Layoff or Termination; Rates of Pay or other forms of Compensation; and Selection for Training including Apprenticeship.

2. To the extent necessary under Ohio law, LPA agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. LPA will, in all solicitations or advertisements for employees placed by or on behalf of LPA, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin (ancestry), disability, genetic information, age (40 years or older), sexual orientation, or military status (past, present, future). If applicable, the LPA shall incorporate the foregoing requirements of this paragraph in all of its contracts for any of the work prescribed herein (other than subcontracts for standard commercial supplies or raw materials) and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.
3. LPA agrees to fully comply with Title VI of the Civil Rights Act of 1964, 42 USC Sec. 2000. LPA shall not discriminate on the basis of race, color, or national origin in its programs or activities. The Director of Transportation may monitor the Contractor's compliance with Title VI.

SECTION XI: GENERAL PROVISIONS

1. This contract constitutes the entire contract between the parties. All prior discussions and understandings between the parties are superseded by this contract.
2. Neither this contract nor any rights, duties or obligations described herein shall be assigned by either party hereto without the prior express written consent of the other party.
3. Any change to the provisions of this contract must be made in a written amendment executed by both parties.
4. This contract and any claims arising out of this contract shall be governed by the laws of the State of Ohio. Any provision of this contract prohibited by the law of Ohio shall be deemed void and of no effect. Any litigation arising out of or relating in any way to this contract or the performance thereunder shall be brought only in the courts of Ohio, and the LPA hereby irrevocably consents to such jurisdiction. To the extent that the STATE is a party to any litigation arising out of or relating in any way to this contract or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.
5. All financial obligations of the State of Ohio, as provided in this contract, are subject to the provisions of Section 126.07 of the Ohio Revised Code. The financial obligations of the State of Ohio shall not be valid and enforceable unless funds are appropriated by the Ohio General Assembly and encumbered by the STATE. Additionally, it is understood that this financial obligation of the LPA shall not be valid and enforceable unless funds are appropriated by the LPA's legislative body.

6. This contract shall be deemed to have been substantially performed only when fully performed according to its terms and conditions and any modification thereof.
7. LPA agrees that it is currently in compliance and will continue to adhere to the requirements of Ohio Ethics law as provided by Section 102.03 and 102.04 of the Ohio Revised Code.

SECTION XII: SIGNATURES

Any person executing this contract in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this contract on such principal behalf.

Any party hereto may deliver a copy of its counterpart signature page to this Agreement via fax or e-mail. Each party hereto shall be entitled to rely upon a facsimile signature on any other party delivered in such a manner as if such signature were an original.

IN WITNESS THEREOF, the parties hereto have caused this contract to be duly executed in duplicate.

SEAL
(If Applicable)

**OHIO DEPARTMENT OF
TRANSPORTATION**

LOCAL PUBLIC AGENCY
City of **Beachwood**

Director of Transportation

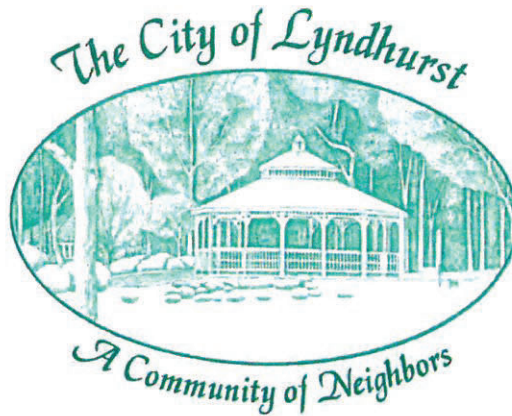
Mayor

Date

Approved:
Dave Yost
Attorney General of Ohio

By: _____
Corinna Efke
Unit Coordinator, Transportation
Executive Agencies Section

Patrick A. Ward
Mayor



5301 MAYFIELD ROAD
LYNDHURST, OHIO 44124
(440) 442-5777
FAX (440) 442-5812
wardp@lyndhurst-oh.com

February 14, 2021

Mayor Justin Berns
The City of Beachwood
25325 Fairmount Blvd.
Beachwood, Ohio 44122

Re: Cedar & Richmond Signal Support Pole Replacement Project

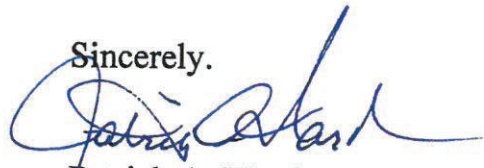
Dear Mayor Berns,

Further to our conversations please be advised that the City of Lyndhurst supports the concept of moving forward with the Decorative Alternative, as described in quote #C23274-Rev1 dated 02/11/2022.

The City of Lyndhurst will reimburse the City of Beachwood for Lyndhurst's share of the upgrade cost, not to exceed \$20,000. Our City Council has been informed and is on board with the benefits of this upgrade. If your Finance office will kindly invoice the City of Lyndhurst upon project's completion we will process that promptly.

If you need more from me, please advise.

Sincerely,



Patrick A. Ward,
Mayor









Google

AN ORDINANCE AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN CLAIMS (BILLS) FOR PROFESSIONAL AND OTHER SERVICES; AND DECLARING THIS TO BE AN URGENT MEASURE

BE IT ORDAINED by the Council of the City of Beachwood, State of Ohio, that the Director of Finance is hereby authorized and directed to issue his respective warrants for the following claims, to wit:

Section 1:

For Supplies and Services	November 7, 2022	\$ 136,416.98
GPD	Engineering Services	\$ 112,801.81
Code Consultation – Kowalczyk	Plan Review Services	\$ 1,294.25
G.Gifford Dyer – Architect	Plan Review Services	\$ 1,001.99
Michael H. Wildermuth, Architect	Plan Review Services	\$ 125.25
Fisher Phillips LLP	Legal Services	\$ 2,941.30
Squire Patton Boggs	Legal Services	\$ 3,371.25
Walter Haverfield LLP	Legal Services	\$ 12,635.00
Zashin & Rich	Legal Services	\$ 2,246.13

Section 2: It is found and determined that all formal actions and deliberation of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is hereby declared an urgent measure immediately necessary for the public peace, health or safety or the efficient operation of the City; and for the further reason that it is necessary to approve said item and/or services available for use at the earliest possible time, to serve the City of Beachwood and its citizens.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify that this legislation was duly adopted on the 7th day of November, 2022 and presented to the Mayor.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022 and filed it with the Clerk.

Mayor

Summary of Engineering Invoices
November 7, 2022 Professional Service Ordinance

Invoice #	Invoice Date	Original Amount	Adjustment	Payment Amount	Fund	Billed	Out	2022	2021	2020
								ENCUMBRANCES		
2022119.50-2	9/9/2022	\$13,491.00	\$0.00	\$13,491.00	Capital			X		
2022119.50-3	10/14/2022	\$14,685.00	\$0.00	\$14,685.00	Capital			X		
2022119.04-9	10/14/2022	\$42,046.54	\$0.00	\$42,046.54	Capital			X		
2022119.91-2	10/14/2022	\$6,840.50	\$0.00	\$6,840.50	General			X		
2022119.90-9	10/14/2022	\$2,252.52	\$0.00	\$2,252.52	General			X		
2021119.91-19	10/14/2022	\$3,349.00	\$0.00	\$3,349.00	Street Cons.			X		
2022119.02-9	10/14/2022	\$19,025.25	\$0.00	\$19,025.25	Capital			X		
2020119.12-23	10/14/2022	\$3,265.75	\$0.00	\$3,265.75	Capital				X	
2021119.12-2	10/14/2022	\$268.00	\$0.00	\$268.00	General			X		
2020119.02-19	10/14/2022	\$1,086.00	\$0.00	\$1,086.00	General					X
2022119.01-9	10/14/2022	\$2,543.75	\$0.00	\$2,543.75	General			X		
2021119.07-18	10/10/2022	\$2,175.50	\$0.00	\$2,175.50	Capital				X	
2022120.05-7	10/14/2022	\$399.00	\$0.00	\$399.00	General			X		
2021120.07-11	10/14/2022	\$219.50	\$0.00	\$219.50	General			X		
2021120.12-9	10/14/2022	\$926.50	\$0.00	\$926.50	General			X		
2020120.04-20	10/14/2022	\$228.00	\$0.00	\$228.00	Deposits	University Hospital		X		
Total To Pay				\$112,801.81						
Total Capital Fund				\$94,689.04						
Total General Fund				\$14,535.77						
Total Deposits				\$228.00						
Total Street Const. Mant.				\$3,349.00						
Less: Billable Charges				(\$228.00)						
Net Paid by City:				\$112,573.81						



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

RECEIVED

OCT 24 2022

City of Beachwood
 Attn: Larry Heiser, Finance Director
 accounts@beachwoodohio.com
 25325 Fairmount Blvd.
 Beachwood, OH 44122

October 14, 2022

Invoice No:

2020119.02 - 19

FINANCE DEPT

Invoice Total	\$1,086.00
----------------------	-------------------

Project 2020119.02 Beachwood-Chagrin Culvert Rehabilitation

Service Dept.
P.O.#2020-00844
Max Not to Exceed \$33,874.00

Professional Services from August 27, 2022 to September 30, 2022

Task 100 Design Part 1 - Feasability Study

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager				
Washko, Thomas	1.00	111.00	111.00	
Staff Engineer/Architect				
Channels, Timothy	3.00	85.00	255.00	
Totals	4.00		366.00	
Total Labor				366.00
Total this Task				\$366.00

Task 190 Environmental Design

Professional Personnel

	Hours	Rate	Amount	
Environmental Specialist				
Lopez, Eric	9.00	80.00	720.00	
Totals	9.00		720.00	
Total Labor				720.00
Total this Task				\$720.00

Billing Limits

	Current	Prior	To-Date
Total Billings	1,086.00	31,172.00	32,258.00
Limit			33,874.00
Remaining			1,616.00

SVC
APPROVED FOR PAYMENT
 BY: [Signature] **Total this Invoice** **\$1,086.00**
 DATE: 10-21-22
 P/O: 2020-00844

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
 INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices
BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
04/03/20	2020119.02-1	2020119.02	03/27/20	SERVICE	\$2,770.50
06/05/20	2020119.02-2	2020119.02	05/29/20	SERVICE	\$1,783.50
08/10/20	2020119.02-3	2020119.02	08/10/20	SERVICE	\$8,303.50
09/08/20	2020119.02-4	2020119.02	08/28/20	SERVICE	\$2,109.50
10/02/20	2020119.02-5	2020119.02	09/25/20	SERVICE	\$3,508.50
11/10/20	2020119.02-6	2020119.02	10/30/20	SERVICE	\$926.00
12/31/20	2020119.02-7	2020119.02	12/31/20	SERVICE	\$109.00
02/10/21	2020119.02-8	2020119.02	01/29/21	SERVICE	\$662.50
03/08/21	2020119.02-9	2020119.02	02/26/21	SERVICE	\$397.50
05/10/21	2020119.02-10	2020119.02	04/30/21	SERVICE	\$755.50
07/07/21	2020119.02-11	2020119.02	06/25/21	SERVICE	\$724.00
08/13/21	2020119.02-12	2020119.02	07/30/21	SERVICE	\$485.00
11/12/21	2020119.02-13	2020119.02	10/29/21	SERVICE	\$1,028.00
12/10/21	2020119.02-14	2020119.02	11/26/21	SERVICE	\$1,375.75
01/14/22	2020119.02-15	2020119.02	12/31/21	SERVICE	\$3,733.25
03/11/22	2020119.02-16	2020119.02	02/25/22	SERVICE	\$280.00
07/08/22	2020119.02-17	2020119.02	06/24/22	SERVICE	\$1,609.50
08/12/22	2020119.02-18	2020119.02	07/29/22	SERVICE	\$610.50
10/14/22	2020119.02-19	2020119.02	09/30/22	SERVICE	\$1,086.00

\$ 32,258.00



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

RECEIVED

OCT 24 2022

City of Beachwood
 Attn: Larry Heiser, Finance Director
 accounts@beachwoodohio.com
 25325 Fairmount Blvd.
 Beachwood, OH 44122

October 14, 2022

Invoice No: 2020119.12 - 23 **FINANCE DEPT**

Invoice Total \$3,265.75

Project 2020119.12 Beachwood - Glenhill Sewer - Alternate 6 - Phase 2

Beachwood Blvd. Storm Sewer Improvements

Professional Services from August 27, 2022 to September 30, 2022

Task 200 Construction Admin./Inspection

P.O.#2021-02224

Max Not to Exceed \$122,000.00

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	8.00	134.00	1,072.00
Sr. Project Manager			
Fini, Nicholas	4.00	111.00	444.00
Design Engineer			
Libert, Alicia	1.50	95.50	143.25
Inspector Coordinator			
Hollo, Gary	21.00	76.50	1,606.50
Totals	34.50		3,265.75
Total Labor			3,265.75
Total this Task			\$3,265.75

Billings to Date

	Current	Prior	Total
Labor	3,265.75	103,022.75	106,288.50
Totals	3,265.75	103,022.75	106,288.50
Total this Invoice			\$3,265.75

Outstanding Invoices

Number	Date	Balance
22	9/9/2022	4,047.75
Total		4,047.75

SVC
APPROVED FOR PAYMENT
 BY: *[Signature]*
 DATE: *10-21-22*
 P/O: *2021-02224*

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
 INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
02/10/21	2020119.12-1	2020119.12	01/29/21	SERVICE	\$22,652.25
03/08/21	2020119.12-2	2020119.12	02/26/21	SERVICE	\$12,478.88
04/05/21	2020119.12-3	2020119.12	03/26/21	SERVICE	\$14,530.87
05/10/21	2020119.12-4	2020119.12	04/30/21	SERVICE	\$5,404.50
06/07/21	2020119.12-5	2020119.12	05/28/21	SERVICE	\$5,025.00
07/07/21	2020119.12-6	2020119.12	06/25/21	SERVICE	\$5,487.75
08/13/21	2020119.12-7	2020119.12	07/30/21	SERVICE	\$15,080.75
09/10/21	2020119.12-8	2020119.12	08/27/21	SERVICE	\$10,450.00
10/08/21	2020119.12-9	2020119.12	09/24/21	SERVICE	\$3,143.75
11/12/21	2020119.12-10	2020119.12	10/29/21	SERVICE	\$7,654.00
12/10/21	2020119.12-11	2020119.12	11/26/21	SERVICE	\$795.00
01/14/22	2020119.12-12	2020119.12	12/31/21	SERVICE	\$2,546.00
01/14/22	2020119.12-13	2020119.12	12/31/21	SERVICE	\$2,845.00
02/11/22	2020119.12-14	2020119.12	01/28/22	SERVICE	\$9,175.82
03/11/22	2020119.12-15	2020119.12	02/25/22	SERVICE	\$12,576.00
04/08/22	2020119.12-16	2020119.12	03/25/22	SERVICE	\$13,486.50
05/13/22	2020119.12-17	2020119.12	04/29/22	SERVICE	\$17,662.50
06/07/22	2020119.12-18	2020119.12	05/27/22	SERVICE	\$240.00
06/07/22	2020119.12-19	2020119.12	05/27/22	SERVICE	\$15,365.25
07/08/22	2020119.12-20	2020119.12	06/24/22	SERVICE	\$17,114.00
08/12/22	2020119.12-21	2020119.12	07/29/22	SERVICE	\$13,276.75
09/09/22	2020119.12-22	2020119.12	08/26/22	SERVICE	\$4,047.75
10/14/22	2020119.12-23	2020119.12	09/30/22	SERVICE	\$3,265.75

\$ 214,304.07



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

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OCT 24 2022

FINANCE DEPT

City of Beachwood
 Attn: Larry Heiser, Finance Director
 accounts@beachwoodohio.com
 25325 Fairmount Blvd.
 Beachwood, OH 44122

*University Hospital
 #2020-37488
 Deposit*

October 14, 2022

Invoice No:

2020120.04 - 20

Invoice Total \$228.00

Project 2020120.04 Beachwood - Ahuja Phase 2 - New Tower & MOB
 Building Dept.

Professional Services from August 27, 2022 to September 30, 2022

Task 110 Inspection

Professional Personnel

	Hours	Rate	Amount
Inspector			
Flores, Daniel	3.00	57.00	171.00
Maleski, Theodore	1.00	57.00	57.00
Totals	4.00		228.00
Total Labor			228.00
Total this Task			\$228.00

Billings to Date

	Current	Prior	Total
Labor	228.00	16,189.00	16,417.00
Totals	228.00	16,189.00	16,417.00
Total this Invoice			\$228.00

Outstanding Invoices

Number	Date	Balance
19	9/9/2022	467.50
Total		467.50

Billings to Date

	Current	Prior	Total
Labor	228.00	22,935.00	23,163.00
Totals	228.00	22,935.00	23,163.00

Bldg
APPROVED FOR PAYMENT

BY: *WG*
 DATE: *10/20/22*
 P/O: *783,000. 53/30*

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
 INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices
BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
09/08/20	2020120.04-1	2020120.04	08/28/20	BUILDING	\$4,687.00
10/02/20	2020120.04-2	2020120.04	09/25/20	BUILDING	\$2,092.00
11/10/20	2020120.04-3	2020120.04	10/30/20	BUILDING	\$3,805.00
12/07/20	2020120.04-4	2020120.04	11/27/20	BUILDING	\$3,433.00
12/31/20	2020120.04-5	2020120.04	12/31/20	BUILDING	\$2,567.00
02/10/21	2020120.04-6	2020120.04	01/29/21	BUILDING	\$1,609.00
03/08/21	2020120.04-7	2020120.04	02/26/21	BUILDING	\$1,680.00
04/05/21	2020120.04-8	2020120.04	03/26/21	BUILDING	\$672.00
05/10/21	2020120.04-9	2020120.04	04/30/21	BUILDING	\$430.00
06/07/21	2020120.04-10	2020120.04	05/28/21	BUILDING	\$392.00
07/07/21	2020120.04-11	2020120.04	06/25/21	BUILDING	\$488.00
08/13/21	2020120.04-12	2020120.04	07/30/21	BUILDING	\$188.00
09/10/21	2020120.04-13	2020120.04	08/27/21	BUILDING	\$94.00
10/08/21	2020120.04-14	2020120.04	09/24/21	BUILDING	\$94.00
11/12/21	2020120.04-15	2020120.04	10/29/21	BUILDING	\$47.00
12/10/21	2020120.04-16	2020120.04	11/26/21	BUILDING	\$47.00
07/08/22	2020120.04-17	2020120.04	06/24/22	BUILDING	\$57.00
08/12/22	2020120.04-18	2020120.04	07/29/22	BUILDING	\$85.50
09/09/22	2020120.04-19	2020120.04	08/26/22	BUILDING	\$467.50
10/14/22	2020120.04-20	2020120.04	09/30/22	BUILDING	\$228.00

\$ 23,163.00



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

RECEIVED
OCT 24 2022
FINANCE DEPT

City of Beachwood
Attn: Michelle Kaplan
michelle.kaplan@beachwoodohio.com
P.O. Box 22659
Beachwood, OH 44122

October 10, 2022
Invoice No: 2021119.07 - 18

Invoice **\$2,175.50**
Total

Project 2021119.07 Beachwood - Green/Bryden Culvert Design
P.O. #2021-01157

Professional Services from August 27, 2022 to September 30, 2022

Task 100 Design and Bid Documents
Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	8.00	134.00	1,072.00
Sr. Project Manager			
Fini, Nicholas	3.00	111.00	333.00
Totals	11.00		1,405.00
Total Labor			1,405.00
Total this Task			\$1,405.00

Task 120 Structural
Professional Personnel

	Hours	Rate	Amount
Sr. Project Manager			
Washko, Thomas	3.50	111.00	388.50
Design Engineer			
Vitelli, Raymond	4.00	95.50	382.00
Totals	7.50		770.50
Total Labor			770.50
Total this Task			\$770.50

Total this Invoice **\$2,175.50**

Outstanding Invoices

Number	Date	Balance
17	9/6/2022	3,532.00
Total		3,532.00

APPROVED FOR PAYMENT
BY: [Signature]
DATE: 10-21-22
P/O: 2021-01157

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
04/05/21	2021119.07-1	2021119.07	03/26/21	SERVICE	\$20,438.50
05/10/21	2021119.07-2	2021119.07	04/30/21	SERVICE	\$22,361.75
06/07/21	2021119.07-3	2021119.07	05/28/21	SERVICE	\$9,093.18
07/06/21	2021119.07-4	2021119.07	06/25/21	SERVICE	\$6,120.75
08/09/21	2021119.07-5	2021119.07	07/30/21	SERVICE	\$7,238.25
09/07/21	2021119.07-6	2021119.07	08/27/21	SERVICE	\$848.25
11/08/21	2021119.07-7	2021119.07	10/29/21	SERVICE	\$1,163.00
12/06/21	2021119.07-8	2021119.07	11/26/21	SERVICE	\$1,095.00
01/10/22	2021119.07-9	2021119.07	12/31/21	SERVICE	\$1,991.00
02/07/22	2021119.07-10	2021119.07	01/28/22	SERVICE	\$3,794.20
03/07/22	2021119.07-11	2021119.07	02/25/22	SERVICE	\$646.75
04/04/22	2021119.07-12	2021119.07	03/25/22	SERVICE	\$2,515.75
05/09/22	2021119.07-13	2021119.07	04/29/22	SERVICE	\$3,820.50
06/06/22	2021119.07-14	2021119.07	05/27/22	SERVICE	\$3,165.50
07/05/22	2021119.07-15	2021119.07	06/24/22	SERVICE	\$2,725.75
08/08/22	2021119.07-16	2021119.07	07/29/22	SERVICE	\$3,697.50
09/06/22	2021119.07-17	2021119.07	08/26/22	SERVICE	\$3,532.00
10/14/22	2021119.07-18	2021119.07	09/30/22	SERVICE	\$2,175.50

\$ 96,423.13



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

RECEIVED

OCT 24 2022

City of Beachwood
 Attn: Larry Heiser, Finance Director
 accounts@beachwoodohio.com
 25325 Fairmount Blvd.
 Beachwood, OH 44122

October 14, 2022

Invoice No: 2021119.12 - 2

FINANCE DEPT

Invoice	\$268.00
Total	

Project 2021119.12 Beachwood - Pickleball Courts

Service Dept.

Professional Services from August 27, 2022 to September 30, 2022

Task 001 Meetings & Preliminary Design

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	2.00	134.00	268.00
Totals	2.00		268.00
Total Labor			268.00
Total this Task			\$268.00

Total this Invoice \$268.00

Billings to Date

	Current	Prior	Total
Labor	268.00	265.00	533.00
Totals	268.00	265.00	533.00

Bldg

APPROVED FOR PAYMENT

BY: [Signature]

DATE: _____

P/O: 2022-00074

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
 INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
08/13/21	2021119.12-1	2021119.12	07/30/21	BUILDING	\$265.00
10/14/22	2021119.12-2	2021119.12	09/30/22	BUILDING	\$268.00

\$ 533.00



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

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City of Beachwood
 Attn: Accounts Payable-accounts@beachwoodohio.com
 P.O. Box 22659
 Beachwood, OH 44122

October 14, 2022

Invoice No: 2021119.91 - 19

FINANCE DEPT

Invoice Total \$3,349.00

Project 2021119.91 Beachwood - Richmond Road Signals

P.O. #2021-00640
Max Not to Exceed \$279,193.00

Professional Services from August 3, 2022 to September 30, 2022

Task 051 Plan Development

Professional Personnel

	Hours	Rate	Amount	
Sr. Engineer				
Goetz, Kristy	1.00	102.00	102.00	
Design Engineer				
Summerville, Marcus	34.00	95.50	3,247.00	
Totals	35.00		3,349.00	
Total Labor				3,349.00
Total this Task				\$3,349.00

Billing Limits	Current	Prior	To-Date
Total Billings	3,349.00	85,164.89	88,513.89
Limit			279,193.00
Remaining			190,679.11
Total this Invoice			\$3,349.00

Outstanding Invoices

Number	Date	Balance
18	9/2/2022	11,670.00
Total		11,670.00

APPROVED FOR PAYMENT
 BY: [Signature]
 DATE: 10-21-22
 P/O: 2021-00640

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
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GPD Associates Invoices
BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
04/02/21	2021119.91-1	2021119.91	03/26/21	POLICE	\$598.50
05/07/21	2021119.91-2	2021119.91	04/30/21	POLICE	\$467.50
06/04/21	2021119.91-3	2021119.91	05/28/21	POLICE	\$4,718.50
07/01/21	2021119.91-4	2021119.91	06/25/21	POLICE	\$12,051.00
08/10/21	2021119.91-5	2021119.91	07/30/21	POLICE	\$9,089.50
09/03/21	2021119.91-6	2021119.91	08/27/21	POLICE	\$1,410.50
10/06/21	2021119.91-7	2021119.91	09/24/21	POLICE	\$17,038.00
11/05/21	2021119.91-8	2021119.91	10/29/21	POLICE	\$961.14
12/02/21	2021119.91-9	2021119.91	11/26/21	POLICE	\$5,049.50
01/14/22	2021119.91-10	2021119.91	12/31/21	POLICE	\$834.50
02/03/22	2021119.91-11	2021119.91	01/28/22	POLICE	\$957.00
03/04/22	2021119.91-12	2021119.91	02/25/22	POLICE	\$561.00
03/31/22	2021119.91-13	2021119.91	03/25/22	POLICE	\$2,267.00
05/06/22	2021119.91-14	2021119.91	04/29/22	POLICE	\$1,278.50
06/07/22	2021119.91-15	2021119.91	05/27/22	POLICE	\$670.00
07/06/22	2021119.91-16	2021119.91	06/24/22	POLICE	\$846.00
08/12/22	2021119.91-17	2021119.91	07/29/22	POLICE	\$14,696.75
09/02/22	2021119.91-18	2021119.91	08/26/22	POLICE	\$11,670.00
10/14/22	2021119.91-19	2021119.91	09/30/22	POLICE	\$3,349.00

\$ 88,513.89



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

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OCT 24 2022

FINANCE DEPT

City of Beachwood
Attn: Larry Heiser, Finance Director
accounts@beachwoodohio.com
25325 Fairmount Blvd.
Beachwood, OH 44122

October 14, 2022

Invoice No: 2021120.07 - 11

Invoice Total \$219.50

Project 2021120.07 Beachwood - Truck Park

Building Dept.

Professional Services from August 27, 2022 to September 30, 2022

Task 100 Plan Review and Construction Inspection

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	1.00	134.00	134.00
Inspector			
Flores, Daniel	1.50	57.00	85.50
Totals	2.50		219.50
Total Labor			219.50

Total this Task \$219.50

Total this Invoice \$219.50

Outstanding Invoices

Number	Date	Balance
10	9/9/2022	561.00
Total		561.00

Bldg
APPROVED FOR PAYMENT

BY: WK
DATE: 10/20/22
P/O: 2022-00074

Net 30 days.

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GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
06/07/21	2021120.07-1	2021120.07	05/28/21	BUILDING	\$447.50
07/07/21	2021120.07-2	2021120.07	06/25/21	BUILDING	\$250.00
08/13/21	2021120.07-3	2021120.07	07/30/21	BUILDING	\$515.00
10/08/21	2021120.07-4	2021120.07	09/24/21	BUILDING	\$50.00
04/08/22	2021120.07-5	2021120.07	03/25/22	BUILDING	\$1,901.00
05/13/22	2021120.07-6	2021120.07	04/29/22	BUILDING	\$969.00
06/07/22	2021120.07-7	2021120.07	05/27/22	BUILDING	\$256.50
07/08/22	2021120.07-8	2021120.07	06/24/22	BUILDING	\$57.00
08/12/22	2021120.07-9	2021120.07	07/29/22	BUILDING	\$980.50
09/09/22	2021120.07-10	2021120.07	08/26/22	BUILDING	\$561.00
10/14/22	2021120.07-11	2021120.07	09/30/22	BUILDING	\$219.50

\$ 6,207.00



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
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OCT 24 2022

FINANCE DEPT

City of Beachwood
 Attn: Larry Heiser, Finance Director
 accounts@beachwoodohio.com
 25325 Fairmount Blvd.
 Beachwood, OH 44122

October 14, 2022

Invoice No: 2021120.12 - 9

Invoice Total \$926.50

Project 2021120.12 Beachwood - 3800 Park East - Parking Lot
 Building Dept.

Professional Services from August 27, 2022 to September 30, 2022

Task 110 Inspection

Professional Personnel

	Hours	Rate	Amount	
Project Principal				
Ciuni, Joseph	3.00	134.00	402.00	
Design Engineer				
Looper, Jessica	4.00	95.50	382.00	
Inspector				
Flores, Daniel	1.50	57.00	85.50	
Maleski, Theodore	1.00	57.00	57.00	
Totals	9.50		926.50	
Total Labor				926.50
		Total this Task		\$926.50

Billings to Date

	Current	Prior	Total	
Labor	926.50	2,149.75	3,076.25	
Totals	926.50	2,149.75	3,076.25	
		Total this Invoice		\$926.50

Outstanding Invoices

Number	Date	Balance
8	9/9/2022	716.25
Total		716.25

Billings to Date

	Current	Prior	Total
Labor	926.50	4,719.75	5,646.25
Totals	926.50	4,719.75	5,646.25

Net 30 days.

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BY:

E:

P/O:

APPROVED FOR PAYMENT

10/20/22
 2022-00074

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
09/10/21	2021120.12-1	2021120.12	08/27/21	BUILDING	\$847.50
01/14/22	2021120.12-2	2021120.12	12/31/21	BUILDING	\$382.50
02/11/22	2021120.12-3	2021120.12	01/28/22	BUILDING	\$134.00
03/11/22	2021120.12-4	2021120.12	02/25/22	BUILDING	\$268.00
06/07/22	2021120.12-5	2021120.12	05/27/22	BUILDING	\$667.00
07/08/22	2021120.12-6	2021120.12	06/24/22	BUILDING	\$516.00
08/12/22	2021120.12-7	2021120.12	07/29/22	BUILDING	\$1,188.50
09/09/22	2021120.12-8	2021120.12	08/26/22	BUILDING	\$716.25
10/14/22	2021120.12-9	2021120.12	09/30/22	BUILDING	\$926.50

\$ 5,646.25



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

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OCT 24 2022

City of Beachwood
 Attn: Larry Heiser, Finance Director
 accounts@beachwoodohio.com
 25325 Fairmount Blvd.
 Beachwood, OH 44122

October 14, 2022

Invoice No:

2022119.01 - 9

FINANCE DEPT

Invoice Total	\$2,543.75
----------------------	-------------------

Project 2022119.01 Beachwood - General Engineering

Service Dept.

Professional Services from August 27, 2022 to September 30, 2022

Task 100 General Meeting Attendance

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	3.00	134.00	402.00
3800 Prk East, Traffic and Stantions meetings			
Totals	3.00		402.00
Total Labor			402.00
		Total this Task	\$402.00

Billings to Date

	Current	Prior	Total
Labor	402.00	3,690.00	4,092.00
Totals	402.00	3,690.00	4,092.00

Task 200 General Engineering(Under \$2,500.00 Fee)

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	2.00	134.00	268.00
Ciuni, Joseph	1.00	134.00	134.00
2023 Road Estimates			
Ciuni, Joseph	1.00	134.00	134.00
2023 Roads			
Ciuni, Joseph	3.00	134.00	402.00
Ride streets with the Mayor			
Ciuni, Joseph	2.00	134.00	268.00
Zapp House Drainage Review			

Net 30 days.

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BY:

APPROVED FOR PAYMENT

DATE:

P/O:

10/20/22

2022-00074

Project	2022119.01	Beachwood - General Engineering	Invoice	9
Sr. Project Manager				
	Fini, Nicholas	7.00	111.00	777.00
	2023 estimates			
	Washko, Thomas	1.00	111.00	111.00
	George Zeiger Drive culvert repaur and document search			
Design Engineer				
	Saunders, Andrew	.50	95.50	47.75
	Annual Map Update			
	Totals	17.50		2,141.75
	Total Labor			2,141.75
			Total this Task	\$2,141.75

Billings to Date

	Current	Prior	Total
Labor	2,141.75	10,158.50	12,300.25
Totals	2,141.75	10,158.50	12,300.25
			Total this Invoice
			\$2,543.75

Outstanding Invoices

Number	Date	Balance
8	9/9/2022	4,674.50
Total		4,674.50

Billings to Date

	Current	Prior	Total
Labor	2,543.75	14,307.50	16,851.25
Totals	2,543.75	14,307.50	16,851.25

Net 30 days.

Page 2

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
02/11/22	2022119.01-1	2022119.01	01/28/22	SERVICE	\$1,600.50
03/11/22	2022119.01-2	2022119.01	02/25/22	SERVICE	\$2,069.25
04/08/22	2022119.01-3	2022119.01	03/25/22	SERVICE	\$710.75
05/13/22	2022119.01-4	2022119.01	04/29/22	SERVICE	\$699.50
06/07/22	2022119.01-5	2022119.01	05/27/22	SERVICE	\$268.00
07/08/22	2022119.01-6	2022119.01	06/24/22	SERVICE	\$2,675.75
08/12/22	2022119.01-7	2022119.01	07/29/22	SERVICE	\$1,609.25
09/09/22	2022119.01-8	2022119.01	08/26/22	SERVICE	\$4,674.50
10/14/22	2022119.01-9	2022119.01	09/30/22	SERVICE	\$2,543.75

\$ 16,851.25



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

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OCT 24 2022

FINANCE DEPT

City of Beachwood
 Attn: Accounts Payable-accounts@beachwoodohio.com
 P.O. Box 22659
 Beachwood, OH 44122

October 14, 2022

Invoice No: 2022119.02 - 9

Invoice Total \$19,025.25

Project 2022119.02 Beachwood - 2022 Road Program

Service Dept.

P.O.#2022-00576

Max Not to Exceed \$110,000.00

Professional Services from August 27, 2022 to September 30, 2022

Task 200 Construction Admin. and Inspection

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	17.00	134.00	2,278.00
Sr. Project Manager			
Fini, Nicholas	15.50	111.00	1,720.50
Fini, Nicholas	2.00	111.00	222.00
Large area repair spec and proposal request.			
Design Engineer			
Libert, Alica	23.50	95.50	2,244.25
Stonitsch, Erik	1.00	95.50	95.50
Inspector			
Freeman, Milan	16.00	57.00	912.00
Maleski, Theodore	200.00	57.00	11,400.00
Inspector Coordinator			
Hollo, Gary	2.00	76.50	153.00
Totals	277.00		19,025.25

Total Labor

19,025.25

Total this Task

\$19,025.25

Billings to Date

	Current	Prior	Total
Labor	19,025.25	48,662.00	67,687.25
Totals	19,025.25	48,662.00	67,687.25

Billing Limits

	Current	Prior	To-Date
Total Billings	19,025.25	80,772.25	99,797.50
Limit			110,000.00

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
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APPROVED FOR PAYMENT

BY: *[Signature]*
 DATE: 10-21-22
 P/O: 2022-00576

Project	2022119.02	Beachwood - 2022 Road Program	Invoice	9
Remaining			10,202.50	
			Total this Invoice	<u>\$19,025.25</u>

Outstanding Invoices

Number	Date	Balance
8	9/9/2022	17,092.25
Total		17,092.25

Billings to Date

	Current	Prior	Total
Labor	19,025.25	80,772.25	99,797.50
Totals	19,025.25	80,772.25	99,797.50

Net 30 days.

Page 2

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INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
02/11/22	2022119.02-1	2022119.02	01/28/22	SERVICE	\$7,379.00
03/11/22	2022119.02-2	2022119.02	02/25/22	SERVICE	\$11,159.50
04/08/22	2022119.02-3	2022119.02	03/25/22	SERVICE	\$9,021.75
05/13/22	2022119.02-4	2022119.02	04/29/22	SERVICE	\$3,501.00
06/07/22	2022119.02-5	2022119.02	05/27/22	SERVICE	\$1,887.00
07/08/22	2022119.02-6	2022119.02	06/24/22	SERVICE	\$8,097.00
08/12/22	2022119.02-7	2022119.02	07/29/22	SERVICE	\$22,634.75
09/09/22	2022119.02-8	2022119.02	08/26/22	SERVICE	\$17,092.25
10/14/22	2022119.02-9	2022119.02	09/30/22	SERVICE	\$19,025.25

\$ 99,797.50



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

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OCT 24 2022

FINANCE DEPT

City of Beachwood
 Attn: Larry Heiser, Finance Director
 accounts@beachwoodohio.com
 25325 Fairmount Blvd.
 Beachwood, OH 44122

SJC
APPROVED FOR PAYMENT
[Signature]
 BY: 10-18-22 DATE: 2022-00316
 P/O: 2022-00316

October 14, 2022
 Invoice No: 2022119.04 - 9

Invoice Total \$42,046.54

AA

Project 2022119.04 Beachwood -Timberlane/Green San Relief

P.O. #2022-00316
Max Not to Exceed \$299,506.00

Professional Services from August 27, 2022 to September 30, 2022

Task 100 Design

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	1.00	134.00	134.00
Hewitt, James	3.50	134.00	469.00
Sr. Project Manager			
Rufener, Jesse	29.50	111.00	3,274.50
Sr. Engineer			
DiCesare, David	36.00	102.00	3,672.00
Design Engineer			
Getz, Collin	44.00	95.50	4,202.00
Kotecki, Kyle	89.50	95.50	8,547.25
Wojciechowski, Taylor	5.50	95.50	525.25
Staff Engineer/Architect			
Schullek, Daniel	143.00	85.00	12,155.00
Totals	352.00		32,979.00
Total Labor			32,979.00
Total this Task			\$32,979.00

Task 170 Survey

Professional Personnel

	Hours	Rate	Amount
Staff Designer			
Riggen, IV, John	1.50	65.00	97.50
Totals	1.50		97.50
Total Labor			97.50
Total this Task			\$97.50

Net 30 days.

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 INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

Project	2022119.04	Beachwood -Timberlane/Green San Relief	Invoice	9
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Task 180 Geotechnical

Professional Personnel

	Hours	Rate	Amount	
Design Engineer				
Idri, Amanda	2.00	95.50	191.00	
Staff Engineer/Architect				
Channels, Timothy	6.00	85.00	510.00	
Survey Technician				
Smith, Shaun	10.00	55.00	550.00	
Sr. Designer				
Carlton, Michael	2.00	80.00	160.00	
Geotech-Sr. Driller/Field/Lab Tech				
Tosatto, Sr., Richard	18.00	80.00	1,440.00	
Geotech-Driller/Field/Lab Tech				
Burgess, Nicholas	18.00	67.00	1,206.00	
Crouch, Joseph	16.00	67.00	1,072.00	
Hillier, Cory	8.00	67.00	536.00	
Yoder, Seth	10.00	67.00	670.00	
Geotech-Asst Driller/Field/Lab Tech				
Madej, Jeremy	10.00	53.00	530.00	
Totals	100.00		6,865.00	
Total Labor				6,865.00

Reimbursable Expenses

Travel & Lodging				
8/30/2022	Burgess, Nicholas	Travel	105.04	
Total Reimbursables			105.04	105.04

Unit Billing

Drill Rig Cost Full Day			2,000.00	
Total Units			2,000.00	2,000.00
Total this Task				\$8,970.04

Billing Limits

	Current	Prior	To-Date
Total Billings	42,046.54	104,460.81	146,507.35
Limit			299,506.00
Remaining			152,998.65

Total this Invoice \$42,046.54

1/2

Outstanding Invoices

Number	Date	Balance
8	9/2/2022	20,897.50
Total		20,897.50

Net 30 days.

Page 2

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
02/11/22	2022119.04-1	2022119.04	01/28/22	SERVICE	\$687.50
03/09/22	2022119.04-2	2022119.04	02/25/22	SERVICE	\$15,295.00
03/31/22	2022119.04-3	2022119.04	03/25/22	SERVICE	\$7,334.00
05/06/22	2022119.04-4	2022119.04	04/29/22	SERVICE	\$4,167.00
06/07/22	2022119.04-5	2022119.04	05/27/22	SERVICE	\$8,685.75
06/30/22	2022119.04-6	2022119.04	06/24/22	SERVICE	\$18,407.25
08/11/22	2022119.04-7	2022119.04	07/29/22	SERVICE	\$28,986.81
09/02/22	2022119.04-8	2022119.04	08/26/22	SERVICE	\$20,897.50
10/14/22	2022119.04-9	2022119.04	09/30/22	SERVICE	\$42,046.54

\$ 146,507.35



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice
RECEIVED

OCT 24 2022

FINANCE DEPT

City of Beachwood
Attn: Carol Morrison
Accounts@beachwoodohio.com
25325 Fairmount Blvd.
Beachwood, OH 44122

September 9, 2022

Invoice No: 2022119.50 - 2

Invoice **\$13,491.00**
Total

Project 2022119.50 Beachwood - Pickleball Courts

P.O.#2022-01527 \$39,800.00

Professional Services from July 30, 2022 to August 26, 2022

Task	290	90% CDs		
Fee				
Total Fee		19,900.00		
Percent Complete	41.5628	Total Earned	8,271.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	8,271.00	
		Total Fee		8,271.00
		Total this Task		\$8,271.00

Task	390	Final CDs		
Fee				
Total Fee		4,730.00		
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	
		Total Fee		0.00
		Total this Task		0.00

Task	490	Comm Garden Concepts		
Fee				
Total Fee		5,220.00		
Percent Complete	100.00	Total Earned	5,220.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	5,220.00	
		Total Fee		5,220.00
		Total this Task		\$5,220.00

BY: Finance Director

DATE: _____

P/O: 2022-01527

Total this Invoice **\$13,491.00**

Net 30 days.

AKRON / ATLANTA / CHARDON / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
08/12/22	2022119.50-1	2022119.50	07/29/22	BUILDING	\$9,950.00
09/09/22	2022119.50-2	2022119.50	08/26/22	BUILDING	\$13,491.00

\$ 23,441.00



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

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OCT 24 2022

City of Beachwood
Attn: Carol Morrison
Accounts@beachwoodohio.com
25325 Fairmount Blvd.
Beachwood, OH 44122

October 14, 2022

Invoice No: 2022119.50 - 3

FINANCE DEPT

Invoice **\$14,685.00**
Total

Project 2022119.50 Beachwood - Pickleball Courts

P.O.# 2022-01527 \$39,800.00

Professional Services from August 27, 2022 to September 30, 2022

Task	290	90% CDs
Fee		
Total Fee	8,271.00	
Percent Complete	100.00	Total Earned 8,271.00
		Previous Fee Billing 8,271.00
		Current Fee Billing 0.00
	Total Fee	0.00
	Total this Task	0.00

Task	390	Final CDs
Fee		
Total Fee	1,674.00	
Percent Complete	0.00	Total Earned 0.00
		Previous Fee Billing 0.00
		Current Fee Billing 0.00
	Total Fee	0.00
	Total this Task	0.00

Task	490	Comm Garden Concepts
Fee		
Total Fee	19,905.00	
Percent Complete	100.00	Total Earned 19,905.00
		Previous Fee Billing 5,220.00
		Current Fee Billing 14,685.00
	Total Fee	14,685.00
	Total this Task	\$14,685.00

APPROVED FOR PAYMENT
BY: [Signature]
DATE: 10/20/22
P/O: 2022-01527

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

Project	2022119.50	Beachwood - Pickleball Courts	Invoice	3
			Total this Invoice	<u>\$14,685.00</u>

Outstanding Invoices

Number	Date	Balance
2	9/9/2022	13,491.00
Total		13,491.00

Billings to Date

	Current	Prior	Total
Fee	14,685.00	23,441.00	38,126.00
Totals	14,685.00	23,441.00	38,126.00

Net 30 days.

Page 2

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
08/12/22	2022119.50-1	2022119.50	07/29/22	BUILDING	\$9,950.00
09/09/22	2022119.50-2	2022119.50	08/26/22	BUILDING	\$13,491.00
10/14/22	2022119.50-3	2022119.50	09/30/22	BUILDING	\$14,685.00

\$ 38,126.00



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

City of Beachwood
 Attn: Chief Katherine Dolan
 kate.dolan@beachwoodohio.com
 2700 Richmond Road
 Beachwood, OH 44122

RECEIVED
OCT 19 2022
FINANCE DEPT

October 14, 2022
 Invoice No: 2022119.90 - 9

Invoice Total \$2,252.52

Project 2022119.90 Beachwood - Traffic Engineering Services

P.O. #2022-00148
Max Not to Exceed \$36,000.00

Professional Services from August 3, 2022 to September 30, 2022

Task 058 September Traffic Services

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Hobbs, Michael	1.00	134.00	134.00
Sr. Project Manager			
Westbrooks, Kevin	10.00	111.00	1,110.00
Sr. Engineer			
Ferrell, Brett	9.50	102.00	969.00
Totals	20.50		2,213.00
Total Labor			2,213.00

Reimbursable Expenses

Travel & Lodging			
9/23/2022 Ferrell, Brett	Travel	39.52	
Total Reimbursables		39.52	39.52

Total this Task \$2,252.52

Billing Limits

	Current	Prior	To-Date
Total Billings	2,252.52	17,623.55	19,876.07
Limit			36,000.00
Remaining			16,123.93

Total this Invoice \$2,252.52

Outstanding Invoices

Number	Date	Balance
8	9/2/2022	1,787.00
Total		1,787.00

APPROVED FOR PAYMENT
 BY: DC. RESEK
 DATE: 10-19-22
 P/O: 2022-00148

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
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GPD Associates Invoices
BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
02/03/22	2022119.90-1	2022119.90	01/28/22	POLICE	\$2,040.80
03/04/22	2022119.90-2	2022119.90	02/25/22	POLICE	\$3,795.00
03/31/22	2022119.90-3	2022119.90	03/25/22	POLICE	\$1,838.50
05/06/22	2022119.90-4	2022119.90	04/29/22	POLICE	\$2,466.50
06/08/22	2022119.90-5	2022119.90	05/27/22	POLICE	\$2,039.75
07/06/22	2022119.90-6	2022119.90	06/24/22	POLICE	\$870.00
08/12/22	2022119.90-7	2022119.90	07/29/22	POLICE	\$2,786.00
09/02/22	2022119.90-8	2022119.90	08/26/22	POLICE	\$1,787.00
10/14/22	2022119.90-9	2022119.90	09/30/22	POLICE	\$2,252.52

\$ 19,876.07

RECEIVED

OCT 19 2022



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

FINANCE DEPT

Invoice

City of Beachwood
 Attn: Accounts Payable-accounts@beachwoodohio.com
 P.O. Box 22659
 Beachwood, OH 44122

October 14, 2022

Invoice No: 2022119.91 - 2

Invoice	\$6,840.50
Total	

Project 2022119.91 Beachwood - Park East Traffic Impact Study

P.O. #2022-01967

Max Not to Exceed \$17,895.00

Professional Services from August 3, 2022 to September 30, 2022

Task 150 Traffic Impact Study

Professional Personnel

	Hours	Rate	Amount
Project Principal			
Ciuni, Joseph	2.00	134.00	268.00
Sr. Project Manager			
Westbrooks, Kevin	32.00	111.00	3,552.00
Sr. Engineer			
Ferrell, Brett	23.00	102.00	2,346.00
CAD Drafter			
Dombrosky, Jr., David	9.50	71.00	674.50
Totals	66.50		6,840.50
Total Labor			6,840.50

Total this Task **\$6,840.50**

Billing Limits

	Current	Prior	To-Date
Total Billings	6,840.50	6,688.00	13,528.50
Limit			17,895.00
Remaining			4,366.50

Total this Invoice **\$6,840.50**

Outstanding Invoices

Number	Date	Balance
1	9/2/2022	6,688.00
Total		6,688.00

APPROVED FOR PAYMENT

BY: WJ
 DATE: 10/17/22
 P/O: 2022-01967

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
 INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
09/02/22	2022119.91-1	2022119.91	08/26/22	SERVICE	\$6,688.00
10/14/22	2022119.91-2	2022119.91	09/30/22	SERVICE	\$6,840.50

\$ 13,528.50



GPD Group
Architects - Engineers - Planners
520 South Main Street Suite 2531
Akron, Ohio 44311-1010
(330) 572-2100

Invoice

RECEIVED

OCT 24 2022

FINANCE DEPT

City of Beachwood
 Attn: Larry Heiser, Finance Director
 accounts@beachwoodohio.com
 25325 Fairmount Blvd.
 Beachwood, OH 44122

October 14, 2022

Invoice No: 2022120.05 - 7

Invoice Total \$399.00

Project 2022120.05 Beachwood - Inspection - New Homes

b.f.

Professional Services from August 27, 2022 to September 30, 2022

Task 100 Construction Inspection SWPPP

Professional Personnel

	Hours	Rate	Amount
Inspector			
Maleski, Theodore	1.00	57.00	57.00
24835 grade check.			
Maleski, Theodore	1.00	57.00	57.00
2510 Deborah - occupancy.			
Maleski, Theodore	1.00	57.00	57.00
2510 Debra grade.			
Maleski, Theodore	1.00	57.00	57.00
2550 Buckhurst grade check.			
Maleski, Theodore	1.00	57.00	57.00
2550 Buckhurst.			
Maleski, Theodore	1.00	57.00	57.00
2675 Edgewood.			
Maleski, Theodore	1.00	57.00	57.00
Edgewood check storm yard drains.			
Totals	7.00		399.00
Total Labor			399.00

Total this Task \$399.00

Total this Invoice \$399.00

W

Outstanding Invoices

Number	Date	Balance
6	9/9/2022	171.00
Total		171.00

Bldg
APPROVED FOR PAYMENT

BY: *W*
 DATE: *10/20/22*
 P/O: *2022-00074*

Net 30 days.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
 INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

Project	2022120.05	Beachwood - Inspection - New Homes	Invoice	7
---------	------------	------------------------------------	---------	---

Billings to Date

	Current	Prior	Total
Labor	399.00	2,913.00	3,312.00
Totals	399.00	2,913.00	3,312.00

Net 30 days.

Page 2

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / SEATTLE / YOUNGSTOWN

GPD Associates Invoices

BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
04/08/22	2022120.05-1	2022120.05	03/25/22	BUILDING	\$1,448.00
05/13/22	2022120.05-2	2022120.05	04/29/22	BUILDING	\$610.00
06/07/22	2022120.05-3	2022120.05	05/27/22	BUILDING	\$285.00
07/08/22	2022120.05-4	2022120.05	06/24/22	BUILDING	\$171.00
08/12/22	2022120.05-5	2022120.05	07/29/22	BUILDING	\$228.00
09/09/22	2022120.05-6	2022120.05	08/26/22	BUILDING	\$171.00
10/14/22	2022120.05-7	2022120.05	09/30/22	BUILDING	\$399.00

\$ 3,312.00

CODE CONSULTATION & PLAN REVIEW SERVICES, LLC

RECEIVED

OCT 19 2022

FINANCE DEPT

October 1, 2022

The City of Beachwood
Accounts Payable
P.O. Box 22659
Beachwood, OH 44122

RE: Building Department Plan Review

INVOICE FOR PROFESSIONAL SERVICES RENDERED:

Plan review for the month of September 2022 \$1,294.25
(See attached sheet for breakdown)

Total amount due

One Thousand Two Hundred Ninety-Four Dollars and Twenty-Five Cents **\$1,294.25**

Please make check payable to "**Code Consultation & Plan Review Services, LLC.**" Thank you.



Paul Kowalczyk, MPE #798

Deposit \$751.50
General \$542.75

APPROVED FOR PAYMENT

BY: Will Ercus

DATE: 10/3/22

P/O: _____

CODE CONSULTATION & PLAN REVIEW SERVICES, LLC

**City of Beachwood
Plan Examination Services
September 2022 Invoice**

Beachwood Plan Review No.:	PK Plan Review No.:	Project:	Time:	Charge:
2022-07321	BW22-23 9/6/22	Project Golden – Phase 1 23463 Commerce Park Road Interior Alterations	7 hours 30 min.	\$626.25
2022-07378	BW22-24 9/12/22	Sweet Kiddles 3365 Richmond Road Interior Alterations	4 hours	\$334.00
2022-07541	BW22-25 9/7/22	Huntington National Bank 24615 Chagrin Blvd. Interior Alterations	2 hrs. 30 min.	\$208.75
2022-07321	BW22-26 9/27/22	Project Golden – Phase 1 23463 Commerce Park Road Fire Sprinkler System Alterations	1 hour 30 min.	\$125.25
Total:				\$1,294.25

Paul Kowalczyk, MPE #798

RECEIVED

OCT 20 2022

FINANCE DEPT

G. GIFFORD DYER-ARCHITECT
4680 BRAINARD ROAD
CHAGRIN FALLS, OH 44022-1506
Phone 216-870-0142

October 3, 2022

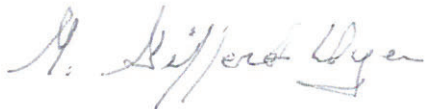
City of Beachwood
Accounts Payable
25325 Fairmount Blvd.
Beachwood, OH 44122

Re: Building Department
Plan Review

INVOICE FOR PROFESSIONAL SERVICES RENDERED:

Plan review for the month of September 2022	<u>\$1,001.99</u>
(Cost breakdown sheet attached)	
Total amount due	\$1,001.99

Thank You,



G. Gifford Dyer

WG 10/20/22



RECEIVED
OCT 19 2022
FINANCE DEPT

October 4, 2022

The City of Beachwood
Accounts Payable Department
P.O. Box 22659
Beachwood, Ohio 44122

APPROVED FOR PAYMENT

BY: W4

DATE: 10/19/22

Re: Building Department
Plan Review Services for September 2022

P/O: _____

Invoice for professional services rendered for the review of plans for compliance with the Ohio Building Code.

Plan Review for the month of September 2022 \$125.25

Cost Breakdown Sheet Attached

Total amount due..... \$125.25

Respectfully,

Michael H. Wildermuth

Michael H. Wildermuth, AIA
Master Plans Examiner

38255 RIDGE ROAD WILLOUGHBY, OHIO 44094 440-946-1061/ C 440-749-1877
mhwildermuth@oh.rr.com



MICHAEL H. WILDERMUTH, AIA, ARCHITECT
Beachwood Plan Review

		September 2022		
MHW	Beachwood	Job Name	Time	
Job No	Receipt No.			
CB2218-01 9-17-2022	2022-07780	Pointe East Condo 602 FP 27500 Cedar Rd	1.5 H	\$125.25
		Total	1.5 H	\$125.25



RECEIVED

OCT 19 2022

FINANCE DEPT

Fisher & Phillips LLP
Post Office Box 88118
Chicago, IL 60680-1118

www.fisherphillips.com

(Tax Identification No. 58-0619559)

Larry Heiser, Dir of Finance
City of Beachwood
25325 Fairmount Blvd.
Beachwood, OH 44122

APPROVED FOR PAYMENT

BY:

DATE:

P/O:

October 6, 2022

Invoice Number: 1710100

Client Matter Number: 34126.0021

Total Fees and Costs This Invoice:

\$2,810.80

Amount Remitted: \$ _____

Payment Due Upon Receipt

Payment Options

Secure Payment Portal:	https://www.fisherphillips.com/fp-payment-portal.html
Wire/ACH Instructions:	
Mailing Address:	Post Office Box 88118 Chicago, IL 60680-1118

Fisher & Phillips LLP

Atlanta • Baltimore • Bethesda • Boston • Charlotte • Chicago • Cleveland • Columbia • Columbus • Dallas • Denver • Detroit
Fort Lauderdale • Gulfport • Houston • Irvine • Kansas City • Las Vegas • Los Angeles • Louisville • Memphis • New Jersey
New Orleans • New York • Orlando • Philadelphia • Phoenix • Pittsburgh • Portland • Sacramento • San Diego • San Francisco
Seattle • Tampa • Washington, DC • Woodland Hills



RECEIVED

OCT 19 2022

FINANCE DEPT

Fisher & Phillips LLP
Post Office Box 88118
Chicago, IL 60680-1118

www.fisherphillips.com

(Tax Identification No. 58-0619559)

Larry Heiser, Dir of Finance
City of Beachwood
25325 Fairmount Blvd.
Beachwood, OH 44122

APPROVED FOR PAYMENT

BY:

DATE:

P/O:

October 6, 2022

Invoice Number: 1710101

Client Matter Number: 34126.0022

Total Fees and Costs This Invoice:

\$130.50

Amount Remitted: \$ _____

Payment Due Upon Receipt

Payment Options

Secure Payment Portal:	https://www.fisherphillips.com/fp-payment-portal.html
Wire/ACH Instructions:	
Mailing Address:	Post Office Box 88118 Chicago, IL 60680-1118

Fisher & Phillips LLP

Atlanta • Baltimore • Bethesda • Boston • Charlotte • Chicago • Cleveland • Columbia • Columbus • Dallas • Denver • Detroit
Fort Lauderdale • Gulfport • Houston • Irvine • Kansas City • Las Vegas • Los Angeles • Louisville • Memphis • New Jersey
New Orleans • New York • Orlando • Philadelphia • Phoenix • Pittsburgh • Portland • Sacramento • San Diego • San Francisco
Seattle • Tampa • Washington, DC • Woodland Hills



1000 Key Tower
127 Public Square
Cleveland, OH 44114
United States
Tel: +1.216.479.8500
Fax: +1.216.479.8780

RECEIVED
OCT 24 2022
FINANCE DEPT

City of Beachwood
Attn: Larry Heiser
Finance Director
2700 Richmond Road
Beachwood, Ohio 44122

Invoice Number: 10396145
Invoice Date: 10/17/22
Matter Number: 011736.00148

Economic Development Matters

INVOICE SUMMARY

Fees:	\$ 3,371.25
Disbursements:	\$ 0.00
Amount Due for this Invoice:	\$ 3,371.25

PAYMENT INSTRUCTIONS

Remit Check Payments to:

Remit Wire Payments to:

Direct Billing Inquiries to:

com

APPROVED FOR PAYMENT

BY:

DATE:

P/O:

RECEIVED

August 30, 2022

Stewart Hastings, Law Director
City of Beachwood
25325 Fairmount Blvd.
Beachwood, Ohio 44122

OCT 31 2022

FINANCE DEPT

Invoice #: 481948
Client #: 23969
Matter #: 00004
Originating Attorney: RTH

Client Name: BEACHWOOD, CITY OF

INVOICE SUMMARY

For professional services rendered through July 31, 2022:

RE: Sensitive Personnel Matters

Professional Services	\$ 12,635.00
TOTAL THIS INVOICE	\$ 12,635.00
Outstanding Balance	<u>\$ 2,325.00</u> <i>PAID</i>
TOTAL BALANCE DUE	<u>\$ 14,960.00</u>

APPROVED FOR PAYMENT
BY: *[Signature]*
DATE: 10/31/22
P/O: 2022. 01802

ZASHIN & RICH

Ernst & Young Tower | 950 Main Avenue, 4th Floor | Cleveland, Ohio 44113 | p. 216 696 4441 | f. 216 696 1618 | info@zashinrich.com

RECEIVED

OCT 19 2022

FINANCE DEPT



DATE: 9/30/2022

P.O. NUMBER: 2021-00552

CLIENT: Beachwood, City of
Attn: Accounts Payable
25325 Fairmount Blvd.
Beachwood, Ohio 44122
accounts@beachwoodohio.com

Privileged & Confidential

APPROVED FOR PAYMENT

BY: 

DATE: 10/3/22

P/O: _____

CLIENT: [REDACTED]
MATTER: [REDACTED]
INVOICE: 135621

Total Fees for Services Rendered
Total Expenses
Total Amount Due for this Matter

\$560.00
\$3.40
\$563.40

CLIENT: [REDACTED]
MATTER: [REDACTED]
INVOICE: 135622

Total Fees for Services Rendered
Total Expenses
Total Amount Due for this Matter

\$168.00
\$1,514.73
\$1,682.73

BILL SUMMARY

Total Fees for Services Rendered
Total Expenses
Total Amount Due for this Invoice

\$728.00
\$1,518.13
\$2,246.13

INTRODUCED BY:

ORDINANCE NO. 2022-134

AN ORDINANCE AMENDING APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENSES OF THE CITY OF BEACHWOOD, STATE OF OHIO, FOR THE FISCAL YEAR 2022, JANUARY 1, 2022 TO DECEMBER 31, 2022, INCLUSIVE; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, City Council approved Ordinance No. 2021-145 on December 20, 2021, authorizing appropriations for current expenditures and other expenses of the City of Beachwood, State of Ohio, for the Fiscal Year 2022, January 1, 2022 to December 31, 2022, inclusive; and

WHEREAS, on April 18, 2022, City Council approved Ordinance No. 2022-56, amending Ordinance No. 2021-145; and

WHEREAS, on June 21, 2022, City Council approved Ordinance No. 2022-78, amending Ordinance No. 2022-56; and

WHEREAS, on August 15, 2022, City Council approved Ordinance No. 2022-96, amending Ordinance No. 2022-78; and

WHEREAS, at this time it is once again necessary to amend certain appropriations to provide for current expenditures and other expenses of the City of Beachwood for the fiscal year ending December 31, 2022.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga and State of Ohio, that:

Section 1: Based upon the recommendation of the Finance Director, the City's appropriations, as authorized in Ordinance Numbers 2021-145, 2022-56, 2022-78 and 2022-96 are hereby amended to reflect the increases and/or decreases set out in the attached appropriations, a copy of which is attached hereto and incorporated herein as Exhibit "A".

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is declared to be an urgent measure immediately necessary for the preservation of public peace, health or safety or the efficient operation of the City, and for the further reason because this is an appropriation of money for current expenses and other expenditures of the City of Beachwood for the fiscal year ending December 31, 2022; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

ORDINANCE NO. 2022-134

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022, and filed it with the Clerk.

Mayor

City of Beachwood
2022 Appropriations Exhibit A

General Fund	Department	Wages & Benefits	Other	Total
	101 Council	\$ 127,900	\$ 139,100	\$ 267,000
	121 Mayor	\$ 600,600	\$ 294,100	\$ 894,700
	123 Human Resources	\$ 246,700	\$ 73,000	\$ 319,700
	131 Finance Department	\$ 1,588,900	\$ 5,942,400	\$ 7,531,300
	141 Law Department	\$ 744,000	\$ 305,100	\$ 1,049,100
	221 Police	\$ 11,424,200	\$ 1,306,100	\$ 12,730,300
	231 Fire	\$ 9,079,600	\$ 880,700	\$ 9,960,300
	341 Service Administration	\$ 6,856,000	\$ 4,609,000	\$ 11,465,000
	511 Community Services	\$ 1,227,400	\$ 663,800	\$ 1,891,200
	512 Camps	\$ 414,600	\$ 175,700	\$ 590,300
	531 Pools and Parks	\$ 386,500	\$ 294,300	\$ 680,800
	611 Building and Economic Development	\$ 1,253,100	\$ 1,245,100	\$ 2,498,200
	Total General Fund			\$ 49,877,900
Special Revenue Fund	Fund #			
	211 Street Construction Maint. & Repair	\$ -	\$ 2,200,000	\$ 2,200,000
	212 State Highway	\$ -	\$ 240,000	\$ 240,000
	231 Mayor's Court Improvement	\$ -	\$ 50,000	\$ 50,000
	241 Federal Equitable Sharing	\$ -	\$ 110,000	\$ 110,000
	243 Drug Law Enforcement	\$ -	\$ 45,000	\$ 45,000
	251 Barkwood	\$ -	\$ 1,400	\$ 1,400
	261 Blossom Lane Street Lights	\$ -	\$ 2,200	\$ 2,200
	262 George Zieger Drive Street Lights	\$ -	\$ 28,000	\$ 28,000
	271 One Ohio Opiod Fund	\$ -	\$ 4,954	\$ 4,954
	281 American Rescue Plan Fund	\$ 100,000	\$ 1,118,912	\$ 1,218,912
	282 NOPEC Grant Fund	\$ -	\$ 65,000	\$ 65,000
	283 ESID Fund	\$ -	\$ 107,166	\$ 107,166
	291 Eaton TIF Fund	\$ -	\$ 4,350,000	\$ 4,350,000
	292 Omnova TIF Fund	\$ -	\$ 280,000	\$ 280,000
	Total Special Revenue Fund			\$ 8,702,632
Debt Service Fund	Fund #			
	331 General Bond Retirement	\$ -	\$ 930,000	\$ 930,000
	Total Debt Service Fund			\$ 930,000
Capital Improvement Fund	Fund #			
	441 Capital Improvement	\$ -	\$ 7,000,000	\$ 7,000,000
	Total Capital Improvement			\$ 7,000,000
Internal Service Fund	Fund #			
	501 Workers' Compensation Self Insurance	\$ -	\$ 160,000	\$ 160,000
	Total Internal Service Fund			\$ 160,000
Trust and Agency Funds	Fund #			
	782 Commercial Permit Tax	\$ -	\$ 50,000	\$ 50,000
	783 Deposit Fund	\$ -	\$ 120,000	\$ 120,000
	784 Police Pension Fund	\$ -	\$ 250,000	\$ 250,000
	785 Zone Income Taxes	\$ -	\$ 9,250,000	\$ 9,250,000
	786 Unclaimed Monies	\$ -	\$ 13,000	\$ 13,000
	Total Trust and Agency Funds			\$ 9,683,000
	TOTAL 2022 APPROPRIATIONS			\$ 76,353,532

Prepared LAH 11 10 21 updated 04/11/2022 Increase HR \$12,000 Increase Capital Projects 441 to \$5,000,000
updated 06/14/2022 LAH Increase Mayor \$80 K wages \$75K other HR \$24K Service \$200K
increase Law by \$30,000
updated 8/2/2022 LAH increase Pools and Parks by \$68,400 and Law by \$30,000 Council by \$10,800
Zone Income Taxes by \$250,000 and Mayor by \$5,700

updated 10/24/2022 LAH increase Council by \$70,000, decrease deposit fund (783) by \$480,000
increase Capital Projects by \$2,000,000 increase ARPA Fund 281 to \$1,218,911.60
to include wages and match total revenue received.

CITY OF BEACHWOOD
2022

FUND	ESTIMATED UNENCUMBERED JAN. 1, 2022 BALANCE	GEN. PROP. TAX	LOCAL GOVT	AMENDED OTHER SOURCES	TOTAL	2022 APPROPRIATION	VARIANCE	2022 Estimated revenue
General Fund (101)	\$28,824,940	\$ 3,318,095	\$ 128,707.72	\$ 37,583,908	\$ 69,855,651	\$ 49,877,900	\$ 19,977,751	\$ 41,921,600
General Bond Retirement 331)	\$435,608			\$ 900,000	\$ 1,335,608	\$ 930,000	\$ 405,608	\$ 900,000
Police Pension (784)	\$21,240	\$ 269,035		\$ 14,000	\$ 304,275	\$ 250,000	\$ 54,275	\$ 283,035
St. Const. Maint. & Repair (211)	\$2,173,764			\$ 675,000	\$ 2,848,764	\$ 2,200,000	\$ 648,764	\$ 675,000
State Highway (212)	\$197,777			\$ 65,000	\$ 262,777	\$ 240,000	\$ 22,777	\$ 65,000
Mayor's Ct. Improvement (231)	\$57,514			\$ 4,000	\$ 61,514	\$ 50,000	\$ 11,514	\$ 4,000
Federal Equitable Sharing (241)	\$110,974			\$ 5,000	\$ 115,974	\$ 110,000	\$ 5,974	\$ 5,000
Law Enforcement Trust (243)	\$45,980			\$ 5,000	\$ 50,980	\$ 45,000	\$ 5,980	\$ 5,000
Barkwood (251)	\$1,390			\$ 950	\$ 2,340	\$ 1,400	\$ 940	\$ 950
Blossom Street Lights (261)	\$5,560			\$ 1,675	\$ 7,235	\$ 2,200	\$ 5,035	\$ 1,675
Zeiger Drive Street Lights (262)	\$104,869			\$ 11,500	\$ 116,369	\$ 28,000	\$ 88,369	\$ 11,500
One Ohio Opioid Fund (271)				\$ 4,954	\$ 4,954			\$ 4,954
ARPA Fund (281)	\$607,032			\$ 611,879	\$ 1,218,912	\$ 1,218,912		\$ 611,879
NOPEC Grant Fund (282)	\$0			\$ 65,000	\$ 65,000	\$ 65,000	\$ -	\$ 65,000
ESID Fund (283)	\$0			\$ 180,000	\$ 180,000	\$ 107,166	\$ 72,834	\$ 180,000
Eaton TIF Fund (291)	\$5,988,305			\$ 4,320,000	\$ 10,308,305	\$ 4,350,000	\$ 5,958,305	\$ 4,320,000
OMNOVA TIF Fund (292)	\$0			\$ 280,000	\$ 280,000	\$ 280,000	\$ 0	\$ 280,000
Commercial Permit Fund (782)	\$5,795			\$ 50,000	\$ 55,795	\$ 50,000	\$ 5,795	\$ 50,000
Deposits Fund (783)	\$92,913			\$ 100,000	\$ 192,913	\$ 120,000	\$ 72,913	\$ 100,000
Zone Income Taxes (785)	\$0			\$ 9,250,000	\$ 9,250,000	\$ 9,250,000	\$ -	\$ 9,250,000
Unclaimed Monies (786)	\$10,928			\$ 2,500	\$ 13,428	\$ 13,000	\$ 428	\$ 2,500
Workers Compensation Self Insurance (501)	\$1,500,000			\$ 160,000	\$ 1,660,000	\$ 160,000	\$ 1,500,000	\$ 160,000
Capital Improvement Fund (441)	\$5,931,102			\$ 5,500,000	\$ 11,431,102	\$ 7,000,000	\$ 4,431,102	\$ 5,500,000
Total - All Funds	\$46,115,692	\$ 3,587,130	\$ 128,708	\$ 59,790,366	\$ 109,616,942	\$ 76,353,532	\$ 33,268,365	\$ 63,506,204

LAH 12 20 2021 revised 4/12/2022 06/13/2022 11/7/2022

CITY OF BEACHWOOD
FINANCE DEPARTMENT
INTER-OFFICE COMMUNICATION

TO: Mayor Justin Berns, Barbara Bellin-Janovitz Finance Chair
FROM: Larry A. Heiser, Finance Director
RE: Fourth Budget Amendment 2022
DATE: October 24, 2022

Mayor and Finance Chair:

I am looking to amend the 2022 Budget as follows:

- 1) Increase Council's budget by \$70,000 for the Swagit purchase.
- 2) Increase Capital Projects (441) fund by \$2,000,000, this is reflective of the Bryden/Green sewer project for approximately \$1.5 million along with the recently approved preemption system for Fire Department. As of October 24, 2022 the Capital Projects fund has expended \$373,200 on Vehicles, \$2.7 million on street and sewer improvements, \$66,000 on recreation, \$385,000 on LPRs/Technology. We also have encumbered \$1.4 million for the Fire Truck, \$806,000 for sewers/streets, and \$255 K for refuse truck.
- 3) Appropriate monies received into the One Opioid Fund in the amount of revenue received, \$4953.99
- 4) Reduce appropriations in the Deposit Fund (783) to \$120,000 from \$600,000 to more accurately reflect operations with the Deposit Fund since the change with GPD, as those monies are now going directly to the General Fund.
- 5) Reduce appropriations in the ESID Fund (283) to \$107,166.43 from \$180,000 to accurately reflect the income and revenue flow for the Fund.

Thank You.

**CITY OF BEACHWOOD
FINANCE DEPARTMENT
INTER-OFFICE COMMUNICATION**

TO: Mayor Justin Berns, Finance Chair Barbara Janovitz
FROM: Larry Heiser, Finance Director *LH*
DATE: October 24, 2022
SUBJECT: 2023 Budget

Mayor and Finance Chair Janovitz:

When approving the 2023 Budget, there are two additional approvals with the 2023 Budget Ordinance we are requesting.

First, after discussions with the Finance Committee, we increased the Finance Budget by \$250,000 for the emergency PO, which everyone anticipates will never be needed. The authorization to utilize this PO would be determined by the Mayor and Council President or their designees.

Second, just like in past years we pass a budget with transfers to the Capital Projects Fund (441) and the Debt Service Fund (331) from the General Fund (101) as part of the Finance Department's budget. This year upon passing of the 2023 Budget, Finance would be authorized to make those transfers when appropriate. This year the transfer from the General Fund (101) to the Debt Service Fund (331) is \$300,000 and the transfer from General Fund to the Capital Projects Fund (441) is \$4,000,000.

Although the transfer of funds to the Capital Projects fund is approved with the budget, the authorization to expend those funds only occurs after Council approves appropriations from the Capital Projects Fund.

INTRODUCED BY:

ORDINANCE NO. 2022-135

AN ORDINANCE MAKING APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENSES OF THE CITY OF BEACHWOOD, STATE OF OHIO, FOR THE FISCAL YEAR 2023, JANUARY 1, 2023 TO DECEMBER 31, 2023, INCLUSIVE AND AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND (101) TO THE DEBT SERVICE FUND (331) AND CAPITAL PROJECTS FUND (441); AND DECLARING THIS TO BE AN URGENT MEASURE

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga and State of Ohio, that:

Section 1: To provide for the current expenses and other expenditures of the City of Beachwood for the fiscal year ending December 31, 2023 the following sums be and they are hereby set aside and appropriated, as provided for in Ohio Revised Code Section 5705.38 as outlined in Exhibit "A" a copy of which is attached hereto and incorporated herein. Council also authorizes the Finance Director to Transfer Funds from the General Fund (101) to the Debt Service Fund (331) and Capital Projects Fund (441) as further outlined in the Memorandum to the Mayor dated October 24, 2022, a copy of which is attached hereto.

Section 2: The Mayor and Finance Director are hereby authorized and directed to pay all claims in accordance with Ordinance No. 1996-118, passed by Council on June 17, 1996, which authorizes the Mayor and Finance Director to pay bills on a regular basis and to report to Council regarding City disbursements, and Ordinance No. 1998-264, passed December 7, 1998, for payment of utilities.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is declared to be an urgent measure which is immediately necessary for the public peace, health or safety or the efficient operation of the City, and for the further reason that it is necessary to use this appropriation of sums to provide for the current expenses and other expenditures of the said City of Beachwood for the fiscal year ending December 31, 2022; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the ____ day of _____, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the ____ day of _____, 2022.

Clerk

Approval: I have approved this legislation this ____ day of _____, 2022 and filed it with the Clerk

Mayor

**CITY OF BEACHWOOD
2023 GENERAL FUND REVENUE BUDGET**

	YTD Actual Revenue	Projected January	Projected February	Projected March	Projected April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	2023 Projection	2023 Original Budget
General Fund															
Local Taxes															
Property Taxes	0.00	125,000.00	1,150,000.00	270,000.00	0.00	0.00	0.00	190,000.00	1,185,000.00	0.00	0.00	0.00	0.00	2,920,000.00	2,920,000.00
Municipal Income Tax	0.00	2,750,000.00	3,350,000.00	2,400,000.00	2,800,000.00	4,800,000.00	3,750,000.00	2,700,000.00	2,900,000.00	2,500,000.00	2,900,000.00	2,500,000.00	2,600,000.00	35,950,000.00	35,950,000.00
Other Local Taxes	0.00	75,000.00	75,000.00	75,000.00	70,000.00	70,000.00	75,000.00	80,000.00	85,000.00	75,000.00	70,000.00	80,000.00	70,000.00	900,000.00	900,000.00
Intergovernmental Revenues															
Local Government Fund	0.00	15,000.00	15,000.00	14,000.00	15,000.00	15,000.00	15,000.00	14,976.00	15,000.00	14,000.00	15,000.00	14,000.00	15,000.00	176,976.00	176,796.00
Other Intergovernmental Revenue	0.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	800.00	0.00	18,000.00	0.00	200.00	22,000.00	22,000.00
Rollbacks/Homestead	0.00	0.00	0.00	0.00	0.00	99,000.00	0.00	0.00	0.00	0.00	99,000.00	0.00	0.00	198,000.00	198,000.00
Miscellaneous	0.00	0.00	0.00	1,500.00	0.00	2,500.00	0.00	0.00	0.00	0.00	2,000.00	3,000.00	0.00	9,000.00	9,000.00
Charges For Services															
General Government	0.00	145,000.00	140,000.00	155,000.00	155,000.00	120,000.00	125,000.00	120,000.00	125,000.00	125,000.00	125,000.00	130,000.00	135,000.00	1,600,000.00	1,600,000.00
Recreation Programs	0.00	75,000.00	85,000.00	290,000.00	60,000.00	125,000.00	85,000.00	65,000.00	10,000.00	20,000.00	15,000.00	20,000.00	50,000.00	900,000.00	900,000.00
Miscellaneous	0.00	0.00	300.00	300.00	300.00	300.00	300.00	0.00	300.00	300.00	300.00	300.00	300.00	3,000.00	3,000.00
Fines, Permits, and Licenses															
Fines and Forfeitures	0.00	15,000.00	15,000.00	15,000.00	15,000.00	16,000.00	16,000.00	16,000.00	15,000.00	16,000.00	15,000.00	15,000.00	16,000.00	185,000.00	185,000.00
Permits and Licenses	0.00	90,000.00	90,000.00	100,000.00	110,000.00	105,000.00	95,000.00	90,000.00	95,000.00	95,000.00	90,000.00	70,000.00	70,000.00	1,100,000.00	1,100,000.00
Miscellaneous Revenue															
Miscellaneous Revenue	0.00	50,000.00	40,000.00	50,000.00	40,000.00	50,000.00	40,000.00	50,000.00	40,000.00	50,000.00	40,000.00	50,000.00	40,000.00	540,000.00	540,000.00
Sale of Assets															
Sale of Assets	0.00	5,000.00	5,000.00	6,000.00	6,000.00	6,000.00	5,000.00	5,000.00	6,000.00	4,000.00	4,000.00	3,000.00	3,000.00	58,000.00	58,000.00
Non-Revenue Receipts															
Reimbursements	0.00	15,000.00	30,000.00	25,000.00	30,000.00	30,000.00	30,000.00	25,000.00	30,000.00	30,000.00	30,000.00	25,000.00	30,000.00	330,000.00	330,000.00
Refunds	0.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	18,000.00	18,000.00
Other Non-Revenue Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total General Fund	0.00	3,361,500.00	4,999,800.00	3,403,300.00	3,302,800.00	5,440,300.00	4,237,800.00	3,357,476.00	4,508,600.00	2,930,800.00	3,424,800.00	2,911,800.00	3,031,000.00	44,909,976.00	44,909,796.00

Note: Above figures are net of advances and transfers.

Property Taxes

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	125,000.00	1,150,000.00	270,000.00	0.00	0.00	0.00	190,000.00	1,185,000.00	0.00	0.00	0.00	0.00	2,920,000.00
2023				-	-	-							
2022	123,000.00	1,132,000.00	315,343.79				191,000.00	1,183,236.99					2,944,580.78
2021	124,000.00	1,145,000.00	198,545.77				308,000.00	1,055,887.02					2,831,432.79
2020	166,000.00	1,198,000.00	177,641.58				21,000.00	423,000.00	816,178.61	-	-	-	2,801,820.19
2019	177,000.00	1,148,000.00	163,457.19	0.00	0.00	0.00	431,000.00	854,089.45	0.00	0.00	0.00	18,903.47	2,792,450.11
2018	356,000.00	886,000.00	175,672.07	4,169.00	-	-	666,000.00	462,201.67	-	-			2,550,042.74
2017	215,000.00	1,023,000.00	140,229.43	0.00	11,000.00	0.00	341,000.00	834,208.58	0.00	0.00		61.33	2,564,499.34
2016	202,000.00	954,000.00	133,818.49	0.00	1,000.00	0.00	790,000.00	382,702.43	0.00	0.00	0.00	0.00	2,463,520.92
2015	225,000.00	933,000.00	0.00	121,750.57	0.00	0.00	734,000.00	322,011.64	0.00	0.00	0.00	0.00	2,335,762.21
2014	148,925.00	1,149,775.00	159,331.25	0.00	0.00	0.00	720,575.00	296,000.00	136.04	55,118.02	0.00	0.00	2,529,860.31
2013	276,575.00	841,750.00	6,290.78	138,930.76	16,650.00	493.53	597,729.44	426,425.00	69,054.44	0.00	0.00	0.00	2,373,898.95
2012	211,825.00	839,900.00	183,366.65	0.00	27,750.00	1,067.10	348,148.85	659,525.00	99,644.98	0.00	0.00	6,402.61	2,377,630.19
2011	444,925.00	518,000.00	15,580.50	117,417.27	12,950.00	16,698.27	647,463.86	407,000.00	408.00	69,078.84	25,900.00	9,603.91	2,285,025.65
2010	431,975.00	693,750.00	10,175.00	115,039.33	1,850.00	28,456.02	1,029,652.75	0.00	130,778.19	8,591.49	122,693.10	0.00	2,572,960.88
2009	409,775.00	751,285.00	119,055.88	0.00	14,401.71	27,871.59	1,009,774.95	0.00	218,993.97	63,766.84	83,614.75	0.00	2,698,539.69
2008	396,825.00	750,175.00	0.00	90,120.66	32,975.48	1,850.00	1,138,443.20	38,611.22	60,076.42	87,866.96	62,952.30	0.00	2,659,896.24
2007	377,400.00	879,675.00	6,711.34	0.00	54,886.04	35,074.43	830,874.45	298,775.00	55,778.91	77,006.66	113,113.17	5,751.70	2,735,046.70

Municipal Income Tax

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	2,750,000.00	3,350,000.00	2,400,000.00	2,800,000.00	4,800,000.00	3,750,000.00	2,700,000.00	2,900,000.00	2,500,000.00	2,900,000.00	2,500,000.00	2,600,000.00	35,950,000.00
2023													
2022	2,726,087.04	3,230,117.40	2,478,200.65	2,524,131.56	4,713,530.30	3,847,537.45	2,943,109.09	2,420,396.40	2,502,756.14	2,923,783.49			30,309,649.52
2021	1,703,337.48	4,064,989.94	2,374,010.17	2,884,407.70	4,399,616.66	3,105,286.43	2,665,694.37	2,259,765.75	2,306,191.83	2,964,743.47	2,037,058.87	2,470,921.97	33,236,024.64
2020	2,024,192.20	3,105,179.50	2,382,459.95	3,086,995.75	3,493,971.09	3,093,100.14	2,258,675.89	3,017,391.90	2,531,538.66	3,082,129.70	2,735,757.80	2,030,167.53	32,841,560.11
2019	2,882,336.65	2,894,179.02	2,491,825.23	2,618,978.98	4,508,777.27	3,890,743.41	2,567,387.98	2,437,916.20	2,220,316.04	2,920,554.20	3,090,478.15	2,164,808.00	34,688,301.13
2018	2,848,669.19	2,966,804.64	2,384,376.92	2,597,048.04	3,184,829.08	3,933,010.90	2,613,050.33	2,369,046.66	2,379,681.10	2,576,665.19	1,852,524.31	2,388,094.13	32,093,800.49
2017	2,496,900.87	2,981,107.25	2,082,667.35	2,678,864.84	2,801,846.89	3,217,885.54	2,740,922.75	2,315,503.25	2,284,760.30	2,797,192.50	2,603,790.04	1,547,832.46	30,549,274.04
2016	2,432,885.68	2,435,264.35	3,317,767.41	2,431,495.55	3,834,264.00	3,184,431.27	2,413,330.19	2,336,312.03	2,413,646.30	2,553,883.24	2,567,610.10	2,397,245.52	32,318,135.64
2015	2,349,781.59	2,422,639.30	2,631,251.10	2,917,313.01	3,164,770.01	3,597,251.28	2,648,369.72	2,281,201.01	2,295,612.18	2,371,058.16	2,291,537.80	1,501,122.87	30,471,908.03
2014	2,184,441.00	2,284,456.99	2,636,243.98	2,213,318.22	3,606,261.89	2,952,168.02	2,298,547.45	1,931,859.55	2,282,309.36	2,465,536.92	1,680,483.46	2,334,947.79	28,870,574.63
2013	2,593,491.35	2,502,591.86	2,245,910.63	3,111,115.50	2,910,374.99	2,980,105.67	2,255,683.70	2,165,762.35	2,328,174.62	2,501,513.62	2,155,141.35	2,479,862.19	30,229,727.83
2012	2,052,074.47	2,515,591.99	2,287,368.27	2,242,262.06	2,926,203.81	3,470,408.14	1,440,171.79	2,144,226.90	2,000,437.53	2,495,801.46	2,085,191.88	1,980,299.25	27,640,037.55
2011	1,553,026.56	1,890,194.45	1,632,339.54	2,084,305.99	2,431,506.67	2,540,938.43	1,993,307.61	1,669,699.22	1,955,030.52	2,263,063.35	2,073,539.64	1,969,685.87	24,056,637.85
2010	1,510,402.68	1,368,881.06	1,500,815.98	1,410,288.60	1,319,964.74	1,745,656.36	1,504,000.40	1,153,115.33	1,483,149.32	1,559,642.96	1,293,168.19	1,483,439.92	17,332,525.54
2009	1,715,255.45	1,633,896.76	1,757,229.90	1,640,817.31	1,543,095.40	1,875,224.34	1,593,974.91	1,154,112.70	1,455,622.45	1,504,354.78	1,401,653.53	1,579,095.50	18,854,333.03
2008	2,086,880.62	2,338,561.54	1,714,409.39	1,676,117.34	2,048,004.73	1,831,395.56	1,731,174.12	1,602,593.99	1,712,519.20	1,677,358.65	1,462,095.34	1,634,248.91	21,515,359.39
2007	1,528,368.10	2,576,654.80	1,716,520.22	1,452,469.64	2,118,526.66	1,819,120.32	1,404,737.45	1,231,032.92	1,476,771.65	1,513,773.10	1,680,571.86	1,389,719.44	19,908,266.16
2006	1,512,809.10	1,753,859.27	1,618,429.49	1,379,319.09	1,768,210.92	2,330,456.64	1,494,430.65	1,273,507.71	1,468,292.11	1,487,071.59	1,556,097.95	1,385,167.49	19,007,652.01

Other Local Taxes

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	75,000.00	75,000.00	75,000.00	70,000.00	70,000.00	75,000.00	80,000.00	85,000.00	75,000.00	70,000.00	80,000.00	70,000.00	900,000.00
2023													
2022	79,388.68	76,395.49	91,467.57	59,170.72	92,925.38	107,625.85	117,516.25	121,721.59	101,016.39				847,227.92
2021	46,834.04	51,369.33	76,087.11	39,278.45	86,170.33	68,009.87	84,989.50	93,091.93	100,514.18	54,129.25	92,075.50	99,073.88	891,623.37
2020	97,082.13	85,643.44	114,856.21	75,868.09	44,313.54	21,138.47	69,328.04	80,785.54	62,421.07	73,257.09	41,353.54	59,767.98	825,815.14
2019	72,627.14	101,063.58	125,615.06	123,448.29	121,864.80	89,257.12	177,430.54	115,166.39	178,099.18	151,256.25	74,989.60	158,904.43	1,489,722.38
2018	86,134.95	100,532.30	113,887.11	109,197.89	125,540.33	144,086.21	143,773.02	176,285.95	118,638.53	137,031.44	137,064.38	147,809.57	1,539,981.68
2017	86,143.50	104,222.46	118,724.44	110,750.63	159,319.84	109,845.31	133,546.09	174,591.59	135,202.12	125,246.64	166,719.67	143,713.73	1,580,496.89
2016	93,497.18	109,005.52	107,305.30	109,273.45	152,685.00	125,979.18	150,902.93	205,190.33	132,051.41	118,931.68	153,823.52	121,851.39	1,525,187.42
2015	73,091.54	125,875.32	97,135.38	113,402.38	148,163.17	124,948.11	165,670.99	138,394.49	149,491.74	147,800.12	138,091.40	103,122.78	1,431,719.88
2014	97,842.04	102,689.25	87,440.07	99,154.19	139,807.84	118,627.80	125,621.33	158,362.24	129,187.00	121,712.69	144,051.14	107,224.29	1,329,368.71
2013	79,366.12	112,903.52	81,817.31	138,890.75	123,354.38	124,613.30	110,856.80	155,667.32	117,995.08	104,110.27	150,852.22	28,941.64	1,330,627.15
2012	100,543.26	86,909.55	85,451.76	94,110.83	136,324.98	110,210.14	138,674.07	96,034.08	118,918.46	131,140.45	130,196.35	102,113.22	1,256,082.90
2011	68,843.34	104,077.70	77,620.27	91,144.29	130,918.26	104,732.80	107,965.69	143,971.49	112,423.23	99,257.85	105,449.01	109,678.97	1,101,505.02
2010	41,147.57	72,079.37	53,642.73	83,178.19	111,925.71	96,128.77	100,752.33	114,156.39	100,482.24	117,534.25	121,266.57	89,210.90	854,263.82
2009	49,160.70	73,330.59	71,374.41	62,716.57	87,050.22	68,379.77	66,948.13	101,094.43	68,920.05	62,172.90	89,433.09	53,682.96	997,226.20
2008	70,705.26	61,876.05	61,481.30	60,181.64	88,547.98	82,447.33	85,347.69	97,728.04	120,237.86	89,423.40	107,336.94	71,912.71	988,342.54
2007	54,901.99	65,715.24	85,736.64	74,665.09	82,332.41	66,067.60	101,829.65	112,126.44	93,157.07	83,338.18	103,696.90	64,775.33	0.00

Local Govt Fund

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>	
Current Estimate	15,000.00	15,000.00	14,000.00	15,000.00	15,000.00	15,000.00	14,976.00	15,000.00	14,000.00	15,000.00	14,000.00	15,000.00	176,976.00	179796
2023														
2022	16,980.78	19,339.46	14,010.97	13,492.51	25,645.09	18,739.78	20,634.91	14,206.49	18,038.53				161,088.52	
2021	13,952.05	16,412.31	13,338.15	10,971.39	15,992.80	21,212.15	19,331.63	13,538.03	17,185.08	15,936.93	15,815.45	16,676.19	190,362.16	
2020	12,966.16	16,024.94	11,249.40	8,613.35	10,147.97	12,162.03	15,506.45	17,277.75	15,827.59	13,197.21	16,768.58	18,205.30	167,946.73	
2019	8,780.96	10,562.28	7,665.40	6,989.78	11,702.54	10,347.95	20,019.38	11,673.70	14,694.12	13,136.91	13,687.04	17,506.32	146,766.38	
2018	8,664.24	(1,673.87)	7,567.52	6,787.38	9,595.04	9,963.54	10,512.13	8,099.85	9,905.82	8,621.78	9,241.75	11,109.51	98,394.69	
2017	12,159.74	14,185.49	8,807.42	(3,952.32)	11,979.49	13,034.60	10,326.91	7,914.15	9,280.56	7,985.84	8,365.53	22,436.87	122,524.28	
2016	24,208.90	27,176.47	(11,098.32)	9,965.72	24,419.00	14,377.58	14,735.96	9,285.53	12,804.87	11,227.04	11,044.65	15,240.20	163,387.60	
2015	19,773.28	9,567.39	28,352.69	16,497.79	35,179.29	11,684.37	15,860.72	11,815.34	13,528.92	13,602.36	13,652.14	14,009.18	203,523.47	
2014	19,751.66	22,049.51	12,485.11	14,987.09	20,452.81	21,073.22	18,409.88	17,303.07	17,481.31	19,998.31	19,852.95	17,792.08	221,637.00	
2013	10,790.69	12,594.02	7,349.97	9,654.44	27,542.38	15,943.04	15,891.03	13,410.01	21,709.46	22,641.90	20,567.39	21,421.00	199,515.33	
2012	31,091.60	35,893.89	21,601.61	27,912.14	47,851.74	51,073.61	24,965.44	8,727.58	9,075.97	18,028.10	18,244.85	16,833.18	311,299.71	
2011	39,490.16	25,188.04	47,823.65	35,323.12	57,481.34	43,909.45	47,848.22	25,884.56	26,386.29	31,328.85	28,905.27	26,783.37	436,352.32	
2010	37,077.38	40,421.48	25,119.36	30,623.30	49,434.88	41,366.10	42,177.46	31,611.23	32,833.14	39,112.78	36,149.57	37,769.91	443,696.59	
2009	38,081.10	45,380.04	25,532.22	29,450.31	46,699.13	40,947.81	37,913.66	29,247.17	30,052.47	37,027.34	41,019.79	35,878.75	437,229.79	
2008	37,649.86	62,861.13	18,392.63	34,489.95	61,629.35	38,030.74	50,873.74	32,922.57	40,726.35	50,144.49	46,897.41	29,827.99	504,446.21	
2007	32,882.35	75,700.18	25,700.94	33,855.39	48,807.20	36,385.55	34,578.69	33,263.38	32,996.22	38,369.22	39,647.05	30,596.68	462,782.85	

Estate Tax

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2020													0.00
2019				4,253.33									4,253.33
2018	0.00	0.00	0.00	0.00	1325.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1325.34
2017	0.00	0.00	0.00	0.00	10,073.43	0.00	0.00	0.00	6,721.10	0.00	0.00	0.00	16,794.53
2016	0.00	0.00	2,688.41	1,286.72	0.00	0.00	0.00	8,164.62	0.00	0.00	0.00	0.00	12,139.75
2015	0.00	0.00	0.00	8,044.21	0.00	0.00	0.00	0.00	0.00	26,890.44	0.00	0.00	34,934.65
2014	1,583,423.66	0.00	200,434.49	5,937.84	0.00	0.00	0.00	0.00	62,279.74	112,070.22	0.00	0.00	1,964,145.95
2013	0.00	124,082.12	0.00	1,005,190.91	194,964.59	36,592.68	0.00	0.00	1,535,163.16	0.00	63,979.75	326,559.03	3,286,532.24
2012	0.00	0.00	0.00	1,872,235.71	0.00	0.00	197,928.37	0.00	8,708.85	597,161.80	0.00	158,066.40	2,834,101.13
2011	19,790.84	0.00	0.00	0.00	1,130,718.27	291,799.63	0.00	0.00	192,377.70	1,827,897.97	0.00	23,753.27	3,486,337.68
2010	55,408.67	0.00	901,854.56	18,127.44	0.00	0.00	0.00	0.00	0.00	623,765.42	164,660.39	91,037.84	1,854,854.32
2009	0.00	43,541.23	0.00	2,243,579.31	144,860.52	21,931.50	55,066.27	0.00	0.00	803,649.73	86,009.81	0.00	3,398,638.37
2008	138,311.21	45,218.70	0.00	970,896.59	26,123.19	0.00	294,546.64	0.00	1,179,242.56	332,197.81	0.00	0.00	2,986,536.70
2007	0.00	10,294.90	0.00	1,083,646.74	0.00	45,133.79	0.00	251,603.39	0.00	872,637.90	0.00	89,729.93	2,353,046.65
2006	0.00	0.00	0.00	0.00	0.00	1,104,065.64	0.00	100,649.42	0.00	1,373,143.85	150,420.51	0.00	2,728,279.42

Other Intergovt Revenue

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate		3,000.00	0.00		0.00	0.00	0.00	800.00	0.00	18,000.00	0.00	200.00	22,000.00
2023													
2022					13885.9								13,885.90
2021			4060		35	0	0	3411.45				19819.78	27,326.23
2020		4,267.20						1,100.40			52.50	185.62	5,605.72
2019	3458.70	-	-	2,372.30				497.70		15,661.45		185.62	22,175.77
2018	0.00	-	-	2,809.80	52.50	-	-	1,990.80	-	-	18,077.15	185.62	23,115.87
2017	0.00	0.00	2,043.30	0.00	820.40	0.00	0.00	52.50	0.00	18,793.25	0.00	185.62	21,895.07
2016	0.00	579.60	0.00	3,805.20	0.00	0.00	0.00	497.70	0.00	0.00	21,622.65	185.62	26,690.77
2015	0.00	3,637.90	0.00	0.00	1,017.80	0.00	157.50	0.00	0.00	20,742.75	0.00	185.62	25,741.57
2014	5,633.60	0.00	0.00	0.00	4,209.10	0.00	52.50	0.00	0.00	20,919.85	0.00	185.62	31,000.67
2013	0.00	2,857.40	0.00	1,047.90	0.00	0.00	105.00	0.00	0.00	17,277.75	0.00	178.87	21,466.92
2012	0.00	2,342.20	0.00	8,571.50	0.00	0.00	497.70	0.00	150.00	18,105.85	0.00	148.50	29,815.75
2011	2,080.40	0.00	0.00	2,252.90	0.00	0.00	515.20	0.00	0.00	18,969.65	0.00	0.00	23,818.15
2010	5,236.75	0.00	0.00	10,524.90	0.00	0.00	326.87	0.00	0.00	20,918.45	0.00	0.00	37,006.97
2009	4,470.90	0.00	0.00	17.50	4,000.00	0.00	1,367.15	0.00	0.00	18,030.25	0.00	0.00	27,885.80
2008	4,600.75	0.00	0.00	1,144.50	0.00	0.00	427.70	0.00	92.81	18,096.75	0.00	0.00	24,362.51
2007	3,411.10	0.00	0.00	1,512.00	0.00	0.00	3,455.20	93.55	0.00	19,713.40	0.00	0.00	28,185.25

Rollbacks/Homestead

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	0.00	0.00	0.00	0.00	99,000.00	0.00		0.00	0.00	99,000.00	0.00	0.00	198,000.00
2023													
2022				108213.2					108572.2				216,785.41
2021				99267.99					99159.86				198,427.85
2020					99165.07					98642			197,807.07
2019				100160.6				99755.72					199,916.33
2018	0	0	0	0	91835.85	0	0	0.00	92134.24	0.00	0		183,970.09
2017	0.00	0.00	0.00	0.00	92,136.07	0.00	0.00	0.00	92,244.28	0.00			184,380.35
2016	0.00	0.00	0.00	93,138.78	0.00	0.00	0.00	0.00	93,325.36	0.00	0.00	0.00	186,464.14
2015	0.00	0.00	0.00	0.00	90,114.96	0.00	0.00	0.00	90,112.39	0.00	0.00	0.00	180,227.35
2014	0.00	0.00	0.00	0.00	0.00	90,430.59	0.00	0.00	0.00	0.00	89,943.19	0.00	180,373.78
2013	0.00	0.00	0.00	0.00	0.00	90,301.80	0.00	0.00	0.00	0.00	0.00	91,107.63	181,409.43
2012	0.00	0.00	0.00	0.00	92,461.86	0.00	0.00	0.00	0.00	0.00	92,752.11	0.00	185,213.97
2011	0.00	0.00	0.00	0.00	93,122.29	0.00	0.00	0.00	0.00	0.00	92,308.93	0.00	185,431.22
2010	0.00	0.00	0.00	0.00	0.00	93,096.94	0.00	0.00	0.00	0.00	92,892.15	0.00	185,989.09
2009	0.00	0.00	0.00	97,423.70	0.00	0.00	0.00	0.00	0.00	0.00	97,325.43	0.00	194,749.13
2008	0.00	0.00	0.00	0.00	94,299.18	0.00	0.00	0.00	0.00	0.00	98,524.40	0.00	192,823.58
2007	0.00	0.00	0.00	0.00	0.00	81,412.87	0.00	0.00	0.00	0.00	82,278.27	0.00	163,691.14

Miscellaneous Intergovt.

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate		1,500.00	0.00	2,500.00	0.00			0.00	2,000.00	3,000.00	0.00		9,000.00
2023													
2022		28,668.00											28,668.00
2021			226.33		4500			2017.06	4907	1748.5			13,398.89
2020		-1166.1	3000							1310.69	6216.21		9,360.80
2019	1166.1	2000			4101			4735.25	2841		4924		19,767.35
2018	0	0	0	0	0	0		3790		1847.09	5566	4255.02	15,458.11
2017	0.00	0.00	0.00	0.00	0.00	572,083.60	0.00	0.00	3,125.00	0.00	1,775.00		576,983.60
2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,750.00	350.00	2,835.00	5,935.00
2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,523.59	5,966.91	0.00	9,490.50
2014	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	4,200.00		6,700.00
2013	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	3,150.00	0.00	5,650.00
2012	212.00	(212.00)	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	750.00	0.00	0.00	3,750.00
2011	3,450.00	193,021.00	0.00	0.00	0.00	0.00	0.00	9,000.00	(183,161.40)	0.00	1,934.64	0.00	24,244.24
2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	404.00	3,652.30	0.00	0.00	0.00	4,056.30
2009	0.00	0.00	0.00	0.00	0.00	642.20	0.00	0.00	0.00	0.00	0.00	0.00	642.20
2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2007	0.00	0.00	2,815.00	0.00	3,520.00	7,180.15	0.00	0.00	3,000.00	0.00	1,122.00	0.00	17,637.15

General Govt

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	145,000.00	140,000.00	155,000.00	155,000.00	120,000.00	125,000.00	120,000.00	125,000.00	125,000.00	125,000.00	130,000.00	135,000.00	1,600,000.00
2023													
2022	151,568.78	131,804.83	125,710.05	138,445.36	184,132.81	127,634.07	141,768.76	141,275.26	92,177.89				1,234,517.81
2021	136,855.79	118,543.36	154,706.68	109,684.88	122,957.16	150,245.46	95,938.67	141,143.83	121,499.84	112,657.26	136,495.43	103,590.76	1,504,319.12
2020	202,943.12	184,307.16	179,443.29	208,301.09	84,729.17	120,549.01	118,544.85	111,152.54	128,872.95	117,994.56	127,709.83	114,484.71	1,699,032.28
2019	200,046.55	160,022.60	170,844.71	161,948.86	180,884.91	160,048.87	140,122.49	166,994.56	170,472.63	210,844.83	146,290.63	163,451.40	2,031,973.04
2018	195,097.92	169,395.84	165,938.70	168,347.15	143,719.39	167,203.88	119,478.62	193,451.90	161,162.17	170,356.45	170,894.39	198,332.40	2,023,378.81
2017	173,924.98	156,124.87	111,633.91	115,976.99	231,663.61	121,693.29	104,018.80	142,323.80	133,392.84	147,587.21	158,089.71	103,609.45	1,700,039.46
2016	158,496.80	144,945.02	176,432.70	158,504.96	156,073.00	130,725.36	110,566.60	94,071.03	209,269.16	171,642.21	205,296.30	136,212.46	1,852,235.60
2015	141,116.69	126,972.62	90,172.46	87,873.69	94,609.52	110,122.05	144,871.07	166,526.28	142,497.85	171,209.93	151,611.10	139,244.53	1,566,827.79
2014	146,725.70	92,956.93	116,062.43	111,774.05	77,030.28	108,063.88	92,563.66	113,570.74	124,005.56	113,389.76	85,553.85	103,764.47	1,285,461.31
2013	109,622.80	96,479.73	125,982.78	102,582.45	95,138.06	110,540.32	113,632.80	90,963.93	88,285.93	114,891.99	97,615.93	77,081.41	1,222,818.13
2012	98,661.04	148,003.78	118,651.83	94,562.65	113,970.65	96,370.94	98,537.23	123,164.96	139,746.22	139,356.20	125,728.05	93,333.27	1,390,086.82
2011	133,607.98	106,351.02	112,528.51	95,357.13	86,318.74	121,937.32	83,858.23	106,332.11	124,322.39	136,261.84	59,579.76	126,902.34	1,293,357.37
2010	69,951.53	122,992.62	119,576.78	247,576.99	110,774.84	112,000.97	106,567.34	112,174.47	117,182.68	116,872.55	110,636.37	82,396.88	1,428,704.02
2009	125,717.68	155,037.06	215,653.30	107,580.41	120,817.85	109,544.39	98,832.36	100,683.00	85,769.28	148,057.83	101,501.07	104,813.62	1,474,007.85
2008	54,704.70	63,815.73	61,397.55	80,316.98	70,128.41	67,887.83	66,619.61	66,192.62	64,384.76	68,497.01	56,063.27	85,357.74	805,366.21
2007	58,020.19	56,199.96	71,129.15	68,118.01	72,741.50	52,912.85	57,213.32	71,171.00	53,511.94	55,566.58	60,845.63	61,567.55	738,997.68

Recreation Programs

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	75,000.00	85,000.00	290,000.00	60,000.00	125,000.00	85,000.00	65,000.00	10,000.00	20,000.00	15,000.00	20,000.00	50,000.00	900,000.00
2023													
2022	89,311.60	104,388.00	248,699.45	34,622.15	130,010.64	87,473.15	47,641.80	63,628.65	28,183.15				833,958.59
2021	39,950.50	13,011.00	57,025.04	75,739.50	233,609.71	66,582.35	43,708.65	39,292.17	29,789.00	22,434.81	17,098.79	102,496.95	740,738.47
2020	89,663.15	113,230.10	314,595.69	(7,529.00)	(513,325.83)	18,468.00	2,544.00	2,769.93	3,830.00	5,048.99	661.00	4,707.50	34,663.53
2019	59,090.70	107,761.66	401,219.16	42,076.91	97,182.45	104,920.66	106,878.47	97,346.91	26,232.87	21,780.95	15,146.50	61,493.42	1,141,130.66
2018	53,885.30	89,463.75	438,230.56	48,369.27	114,252.03	130,186.25	71,982.01	53,342.50	28,255.40	18,533.40	11,565.49	44,388.00	1,102,453.96
2017	50,096.16	78,962.03	384,009.90	42,788.00	105,595.07	147,308.03	85,004.15	57,587.75	30,113.15	20,504.57	13,499.22	37,644.79	1,053,112.82
2016	54,357.86	117,704.50	372,122.21	55,316.87	94,601.00	114,877.00	77,226.66	74,608.12	30,301.61	21,410.52	18,811.69	30,908.65	1,062,246.69
2015	48,337.60	100,369.56	396,917.70	54,167.80	72,788.97	129,078.70	88,744.01	57,662.58	33,673.00	17,360.52	19,708.75	43,054.93	1,061,864.12
2014	50,389.63	90,967.70	379,445.50	47,783.38	97,462.66	126,503.35	77,055.50	41,493.55	33,387.84	19,682.53	17,320.50	44,226.00	1,025,718.14
2013	68,744.67	82,728.10	373,203.98	56,542.05	71,737.20	104,774.11	83,451.92	53,176.44	23,264.00	23,578.47	19,130.87	35,739.20	996,071.01
2012	47,066.56	77,750.70	358,080.66	74,181.90	121,303.50	117,508.50	69,614.89	48,767.40	26,853.09	24,432.00	15,622.26	40,236.75	1,021,418.21
2011	51,100.10	47,477.50	368,074.50	89,552.40	112,562.85	129,183.53	78,973.56	48,928.47	38,212.00	19,966.38	22,646.95	27,473.60	1,034,151.84
2010	36,763.82	38,080.85	341,317.32	90,650.99	75,830.00	162,380.04	72,213.69	58,066.59	45,220.32	23,923.44	12,058.50	38,320.50	994,826.06
2009	36,081.83	49,123.83	265,437.11	111,389.50	155,047.88	110,667.50	71,671.98	60,895.46	41,249.77	21,709.13	19,070.17	26,175.00	968,519.16
2008	32,490.53	47,683.67	195,279.50	116,105.37	121,363.00	174,835.26	82,576.20	79,395.43	38,449.50	26,397.80	13,308.99	29,924.67	957,809.92
2007	38,152.50	42,107.00	181,608.85	87,919.00	115,518.00	164,351.00	60,910.50	68,965.00	47,885.00	23,927.29	21,089.56	34,453.66	886,887.36

Miscellaneous Services

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate		300.00	300.00	300.00	300.00	300.00		300.00	300.00	300.00	300.00	300.00	3,000.00
2023													
2022	140.00	30.00	230.00	230.00	430.00	430.00	930.00	80.00	380.00	160.00			3,040.00
2021	90.00	260.00	400.00	140.00	200.00	330.00	340.00	80.00	710.00	80.00	170.00	260.00	3,060.00
2020	160.00	260.00	90.00	270.00	740.00	290.00	440.00	480.00	520.00	60.00	460.00	120.00	3,890.00
2019	310.00	204.00	288.00	577.50	269.00	518.50	472.00	325.50	723.50	369.50	90.00	120.00	4,267.50
2018	702.00	454.50	223.50	681.00	1,916.50	2,197.50	2,362.00	1,110.50	325.50	525.00	672.00	345.00	11,515.00
2017	212.00	94.50	171.50	776.50	1,967.00	2,440.00	1,941.00	955.00	2,270.00	708.00	631.50	348.00	12,515.00
2016	152.00	179.00	284.00	1,082.00	4,525.00	3,485.00	1,473.00	610.00	360.50	279.50	290.50	208.00	12,928.50
2015	154.50	175.50	200.00	387.50	414.50	387.50	217.00	311.50	154.50	477.00	407.00	192.50	3,479.00
2014	206.00	250.00	250.00	482.00	160.50	420.50	190.50	143.00	474.00	444.00	49.00	298.00	3,367.50
2013	352.00	295.50	329.50	410.50	332.00	215.00	307.00	308.00	388.00	191.50	149.00	228.00	3,506.00
2012	294.00	282.50	342.00	413.00	398.50	286.00	296.00	260.50	283.50	307.00	159.00	295.50	3,617.50
2011	427.50	304.50	488.00	417.50	599.00	439.50	450.00	6,100.00	387.00	546.26	260.24	228.50	10,648.00
2010	428.00	269.00	397.50	562.00	401.50	690.00	678.00	825.50	472.50	553.00	450.00	430.00	6,157.00
2009	241.50	351.50	766.00	697.50	666.50	584.50	571.50	510.00	519.50	503.00	386.00	355.00	6,152.50
2008	332.50	532.00	465.50	883.50	608.00	608.00	513.00	370.50	380.00	684.50	264.50	299.00	5,941.00
2007	528.00	304.50	457.00	427.50	570.00	570.00	513.00	541.50	579.50	570.00	694.00	465.50	6,220.50

Fines and Forfeitures

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	15,000.00	15,000.00	15,000.00	15,000.00	16,000.00	16,000.00	16,000.00	15,000.00	16,000.00	15,000.00	15,000.00	16,000.00	185,000.00
2023													
2022	16,482.75	9,935.20	21,318.00	23,412.75	18,660.50	12,165.00	13,239.00	11,890.00	16,329.00				143,432.20
2021	8,294.40	7,067.50	10,330.50	10,016.00	12,444.60	11,311.30	11,925.70	6,636.00	10,424.00	13,351.50	16,590.25	20,085.50	138,477.25
2020	25,295.40	21,674.60	20,659.20	6,682.50	7,689.50	8,109.00	13,520.00	12,157.00	9,736.00	10,963.40	5,927.00	3,719.00	146,132.60
2019	305.00	36,327.58	21,513.50	19,402.50	19,997.00	23,670.60	19,946.00	30,682.40	22,660.00	25,221.20	23,000.10	19,307.10	262,032.98
2018	100.00	18,192.00	15,912.00	36,099.02	16,009.50	-	31,421.00	18,059.00	14,909.50	14,809.00	12,682.42	16,731.75	194,925.19
2017	21,611.00	20,165.60	27,715.00	22,194.50	27,547.00	21,063.00	22,222.33	24,624.01	21,407.40	17,317.00	18,828.50	13,378.20	258,073.54
2016	18,647.00	29,550.00	24,659.20	24,531.07	20,359.00	29,646.41	21,284.00	0.00	49,055.00	19,008.00	19,894.00	21,717.00	278,350.68
2015	0.00	41,792.50	33,386.98	21,215.76	21,089.90	18,163.00	18,436.60	24,828.00	22,275.80	22,543.00	22,495.00	21,543.60	267,770.14
2014	19,274.40	16,878.00	20,011.00	0.00	45,706.00	19,052.33	29,036.60	22,991.90	22,832.00	27,279.20	200.00	33,776.40	257,037.83
2013	15,184.78	19,467.40	22,126.46	18,400.60	20,961.80	22,562.07	15,694.40	18,898.09	22,163.61	22,434.21	100.00	31,324.20	229,317.62
2012	19,216.09	15,198.00	22,072.00	16,512.37	16,708.60	19,362.00	19,132.60	18,055.00	17,638.00	200.00	22,872.00	32,394.00	219,360.66
2011	10,495.00	15,830.08	21,137.72	19,901.50	23,564.20	20,953.40	17,670.00	24,101.30	22,038.50	19,336.80	14,319.00	18,160.60	227,508.10
2010	16,480.00	18,028.50	20,100.00	17,994.00	24,506.00	0.00	41,076.28	17,980.00	19,889.00	0.00	39,170.00	22,594.70	237,818.48
2009	18,227.00	17,253.80	21,705.50	21,012.00	18,412.00	28,285.00	20,469.00	19,225.00	19,993.00	16,890.00	18,245.00	21,477.00	241,194.30
2008	17,961.50	17,536.00	19,382.72	16,369.28	22,833.00	17,538.00	23,146.10	21,683.88	15,631.00	20,208.00	14,753.00	19,595.00	226,637.48
2007	21,156.25	15,499.05	23,380.00	15,919.00	22,400.00	16,148.00	16,978.00	23,221.00	15,383.00	20,897.00	22,339.00	15,346.00	228,666.30

Permits and Licenses

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate 2023	90,000.00	90,000.00	100,000.00	110,000.00	105,000.00	95,000.00	90,000.00	95,000.00	95,000.00	90,000.00	70,000.00	70,000.00	1,100,000.00
2022	65,537.80	206,289.03	134,002.06	76,056.65	72,452.10	119,629.98	113,752.94	305,376.74	54,735.24				1,147,832.54
2021	137,415.11	50,771.47	383,744.12	171,526.25	143,541.93	58,642.92	65,668.30	105,658.45	93,186.34	149,082.18	50,342.84	232,774.58	1,642,354.49
2020	90,366.76	77,870.62	47,024.62	108,419.71	39,463.75	49,491.08	71,575.49	83,566.72	95,706.47	66,705.29	69,026.11	458,782.77	1,257,999.39
2019	56,098.90	35,313.01	183,293.73	108,702.25	77,842.24	48,229.09	66,322.46	65,489.38	49,438.97	54,160.86	35,743.95	22,832.85	803,467.69
2018	68,849.03	55,106.53	48,892.10	81,072.02	127,548.45	92,147.20	57,317.62	162,837.45	56,030.53	54,206.25	63,324.66	24,333.75	891,665.59
2017	54,726.30	81,325.65	43,115.01	48,489.76	104,093.23	77,173.57	36,309.12	191,498.68	73,367.70	39,431.42	42,680.25	217,067.31	1,009,278.00
2016	91,822.23	23,659.40	46,819.03	62,110.85	36,358.00	72,945.30	341,544.80	135,159.35	84,443.37	78,821.13	89,551.55	50,663.52	1,113,898.53
2015	52,913.46	51,598.10	169,372.25	81,849.03	68,709.70	49,229.09	114,772.80	50,976.65	57,036.70	61,945.35	22,986.75	42,028.10	823,417.98
2014	154,012.75	66,168.50	45,973.75	67,745.95	82,735.98	81,773.25	111,713.65	45,653.85	87,055.71	43,322.35	51,003.73	26,734.60	863,894.07
2013	85,802.49	31,013.10	55,597.88	759,137.92	149,992.03	232,744.91	30,782.95	300,503.53	148,429.07	129,360.45	123,556.55	48,905.55	2,095,826.43
2012	42,324.17	30,176.75	24,927.22	41,763.10	170,303.34	41,368.70	72,256.08	75,339.08	32,382.85	191,955.16	86,395.07	68,618.75	877,810.27
2011	563,902.38	40,195.26	192,446.74	57,217.30	61,566.46	315,457.99	70,396.94	64,887.89	124,239.66	118,369.80	58,690.96	88,070.25	1,755,441.63
2010	36,723.48	103,853.45	27,397.21	44,434.43	50,689.50	123,934.56	59,422.86	39,926.67	57,168.50	47,053.69	27,644.42	35,634.45	653,883.22
2009	96,192.90	41,342.65	43,552.00	82,622.60	95,696.69	59,475.80	32,396.20	53,976.11	34,564.77	36,051.34	51,928.41	104,546.82	732,346.29
2008	50,456.50	57,061.64	33,855.02	162,039.70	94,861.00	236,255.23	65,650.90	74,447.02	91,154.93	81,673.40	28,081.47	59,192.75	1,034,729.56
2007	42,205.60	88,800.13	23,686.62	81,771.55	48,670.00	45,263.85	78,617.45	102,906.27	46,409.72	102,494.31	35,415.50	44,720.45	740,961.45

Misc. Revenue

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	50,000.00	40,000.00	50,000.00	40,000.00	50,000.00	40,000.00	50,000.00	40,000.00	50,000.00	40,000.00	50,000.00	40,000.00	540,000.00
2023													
2022	2,665.54	17,979.85	41,942.26	26,122.88	30,246.92	32,981.68	1,406.47	27,237.41	61,622.64	10,736.74			252,942.39
2021	17,342.74	26,095.77	66,231.87	93,509.01	38,819.60	18,456.62	6,588.10	36,806.08	69,461.34	27,932.73	55,544.11	32,425.12	489,213.09
2020	28,287.00	50,192.38	120,251.72	103,282.83	85,615.26	94,587.50	25,024.34	77,905.84	70,989.40	40,388.06	73,426.14	47,486.78	817,437.25
2019	99,039.98	62,110.09	48,197.27	152,424.24	80,196.63	45,248.75	106,846.41	81,997.54	125,281.03	137,255.12	96,230.89	85,788.48	1,120,616.43
2018	76,949.66	51,799.49	61,583.88	99,183.44	68,345.50	62,062.96	90,828.19	53,115.38	51,890.82	120,066.93	58,764.32	39,794.20	834,384.77
2017	29,623.49	43,121.41	55,713.50	33,500.87	22,800.52	33,270.16	81,493.28	48,474.63	66,977.36	61,936.67	23,138.80	31,388.11	531,438.80
2016	30,493.14	39,169.26	43,060.86	29,197.67	69,006.00	38,751.54	48,485.99	30,027.53	67,252.89	40,978.47	17,437.28	34,243.04	488,103.67
2015	35,492.42	18,322.54	34,639.72	18,027.37	14,152.60	30,172.26	33,026.93	23,252.24	41,832.03	17,443.58	19,857.05	50,779.90	336,998.64
2014	25,754.54	20,513.81	33,291.88	18,155.33	14,306.06	12,231.30	25,267.20	26,562.93	40,661.31	21,256.42	22,670.03	22,940.03	283,610.84
2013	8,445.51	15,744.12	19,005.20	29,492.24	26,413.30	25,304.05	20,902.50	11,698.55	18,353.07	9,767.37	9,237.33	21,333.69	215,696.93
2012	13,793.11	20,223.22	23,343.27	20,094.50	13,797.13	5,329.81	12,924.51	16,475.71	17,515.46	12,295.98	8,620.56	13,155.69	177,568.95
2011	21,162.70	51,367.17	20,785.55	20,917.44	20,919.70	20,747.51	16,987.10	36,795.52	16,797.41	11,653.39	9,832.69	11,372.97	259,339.15
2010	58,734.73	49,431.56	29,893.60	19,615.98	13,958.78	32,492.70	66,263.81	73,973.83	23,378.07	17,723.12	10,440.34	39,348.96	435,255.48
2009	98,581.04	127,878.85	86,354.81	88,644.56	46,324.67	92,735.09	75,671.10	59,224.15	71,277.53	85,908.87	9,941.71	106,302.72	948,845.10
2008	150,780.68	149,247.26	127,148.90	144,848.37	87,925.83	131,314.06	277,920.68	220,145.37	113,304.26	104,426.04	50,464.85	146,487.59	1,704,013.89
2007	102,341.04	91,267.26	119,803.55	86,184.71	124,010.60	213,248.10	114,502.55	139,069.59	130,125.44	149,006.81	118,767.08	155,996.22	1,544,322.95

Sale of Assets

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	5,000.00	5,000.00	6,000.00	6,000.00	6,000.00	5,000.00	5,000.00	6,000.00	4,000.00	4,000.00	3,000.00	3,000.00	58,000.00
2023													
2022	44,284.20	19,927.77	7,015.50	10,465.00	5,670.93	1,147.20	9,375.40	4,061.00	84,907.50				186,854.50
2021	11,802.97	728.40	10,146.96	12,879.36	23,183.80	53,451.37	13,056.00	9,536.87	2,147.93	543.92	7,349.10	4,563.14	149,389.82
2020	-	129.15	18,000.00	-	1,704.83		17,293.35	72.93	7,368.42	15,369.24	26,068.42	(13,690.31)	72,316.03
2019						834.90	17,198.00		101.66	55.60		445.00	18,635.16
2018	3453.05	0	0	1097.75	677.51	4765.01	1109.55	610,000	7069.99	16,024	2516.9	3,327	650,040.76
2017	0.00	0.00	0.00	0.00	1,510.20	0.00	256.52	2,681.25	25.00	185.20	0.00	0.00	4,658.17
2016	0.00	0.00	0.00	0.00	20,878.00	6,475.00	6,600.00	0.00	182.05	337.60	5,558.30	0.00	40,030.95
2015	2,453.80	389.50	311.06	8,727.26	4,440.00	13,648.00	2,031.65	10,380.00	114.00	40.00	38.50		42,573.77
2014	1,115.57	984.11	4,237.57	1,334.39	11,865.99	6,149.99	4,490.01	2,148.64	1,970.16	8,123.67	0.00	0.00	42,420.10
2013	3,946.06	1,443.44	876.85	1,300.88	5,164.33	5,083.04	0.00	1,048.69	4,998.27	1,108.34	2,069.41	1,052.06	28,091.37
2012	1,452.84	1,335.23	2,722.58	9,710.05	2,382.95	3,531.39	1,685.48	1,486.31	1,733.47	894.41	4,973.58	5,146.59	37,054.88
2011	2,822.60	1,420.82	1,069.12	1,953.68	1,394.72	1,805.24	1,678.18	1,266.50	4,145.25	2,700.34	3,508.11	2,521.74	26,286.30
2010	0.00	0.00	0.00	0.00	0.00	0.00	5,198.05	664.43	0.00	0.00	1,171.70	2,055.00	9,089.18
2009	15,250.00	0.00	21,429.92	6,339.38	0.00	0.00	2,760.00	0.00	899.56	0.00	0.00	0.00	46,678.86
2008	0.00	0.00	0.00	1,472.70	0.00	0.00	0.00	0.00	16,135.00	1,800.00	445.46	387.60	20,240.76
2007	0.00	0.00	0.00	0.00	0.00	4,300.00	0.00	0.00	3,193.74	1,030.67	999.70	165.80	9,689.91

Reimbursements

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	15,000.00	30,000.00	25,000.00	30,000.00	30,000.00	30,000.00	25,000.00	30,000.00	30,000.00	30,000.00	25,000.00	30,000.00	330,000.00
2023													
2022	17,566.44	26,626.55	43,754.88	27,151.88	35,795.50	27,001.95	20,997.13	31,821.07	19,730.68				250,446.08
2021	63,130.81	54,972.70	81,009.11	37,160.94	56,845.36	69,715.33	79,733.99	59,033.88	102,625.03	34,995.55	55,575.20	117,710.11	812,508.01
2020	51,061.17	61,848.84	50,811.21	76,971.97	36,651.92	49,421.92	49,790.37	56,152.89	84,249.67	29,482.24	60,878.48	84,749.80	692,070.48
2019	81,352.19	54,884.75	70,198.50	86,591.99	60,596.44	82,377.69	51,005.63	57,522.05	281,823.28	157,794.30	30,195.47	58,187.26	1,072,529.55
2018	61,384.91	84,033.58	68,351.43	67,122.79	74,022.00	64,241.99	96,408.54	65,720.71	88,346.21	90,940.13	29,434.32	59,590.25	849,596.86
2017	50,861.36	42,797.49	76,168.16	45,305.80	49,492.77	44,558.53	65,185.13	54,606.95	51,108.46	62,609.26	76,460.06	74,407.82	693,561.79
2016	50,408.38	42,298.02	41,965.81	56,358.90	43,168.00	65,170.13	21,083.62	61,909.55	58,163.93	43,800.18	53,246.88	59,212.81	596,786.21
2015	52,689.18	42,928.87	45,696.40	89,021.45	44,205.77	37,716.74	48,642.91	40,552.97	40,398.26	111,059.00	44,949.31	52,275.34	650,136.20
2014	54,632.22	51,882.65	51,406.95	329,393.66	55,196.94	55,543.82	107,960.47	25,575.44	49,582.34	58,002.54	113,863.26	51,474.24	1,004,514.53
2013	66,616.27	66,364.04	119,314.98	54,116.19	49,586.44	47,523.28	49,219.63	46,473.88	169,010.00	51,446.03	49,538.71	49,004.84	818,214.29
2012	55,548.66	63,467.30	41,381.38	50,268.07	48,812.64	40,208.05	40,000.07	48,442.18	52,890.70	54,057.72	43,407.63	46,246.23	584,730.63
2011	5,727.12	9,291.58	21,078.81	8,876.06	2,824.22	3,063.17	12,179.12	3,712.42	15,579.31	12,266.88	2,723.89	2,493.25	99,815.83
2010	1,106.21	2,838.30	36,882.41	4,508.98	2,976.56	6,227.35	12,757.58	11,845.48	6,592.21	16,526.08	14,201.52	27,994.16	144,456.84
2009	5,893.24	32,686.99	4,256.50	20,309.03	7,774.69	386.44	7,180.53	14,594.78	2,434.18	12,435.08	708.69	7,808.79	116,468.94
2008	4,644.71	19,650.55	55,029.34	6,037.85	6,984.34	8,939.64	13,722.48	7,960.53	1,200.53	13,493.40	8,956.76	8,527.86	155,147.99
2007	1,518.35	1,983.14	11,200.11	13,824.79	2,577.49	12,123.44	9,133.30	11,672.04	10,297.82	18,425.95	17,131.25	9,947.01	119,834.69

Refunds

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	18,000.00
2023													
2022	11,926.50	914.00	1,182.57		2,160.00	200.00	17,926.00	2,206.16	11,509.60				48,024.83
2021	10,562.92			4,519.19	144.30	181.87	16,283.41	13.71	250.00	3,368.83		1,567.68	36,891.91
2020	-	2,500.90	265.00	557.29	3,563.58	-	351.00	217.94	5,898.50			300.00	13,654.21
2019	1673.44		1,999.49	17.27		140	206.14	287.32			442.88	14961.04	19,727.58
2018	759.78	339.91	38,344.67	507.5	9817.97	223.6	0	0	0.7	8901.01			58,895.14
2017	118.53	205.72	0.00	6,496.80	1,000.82	0.00	240.20	1,919.29	0.00	10,375.50	0.00	0.00	20,356.86
2016	0.00	450.14	1,327.17	0.00	258.00	0.00	120.49	13,323.36	598.50	1,172.00	150.00	43.68	17,443.34
2015	1,036.69	296.27	342.00	0.00	203.20	2,506.86	1,740.70	327.25	2,192.03	286.13	0.00	0.00	8,931.13
2014	180.00	33.00	67.00	0.00	0.00	194.00	2,508.98	448.80	0.00	1,794.00	482.73	2,337.41	8,045.92
2013	0.00	0.00	0.00	140.35	2,269.88	1,845.06	714.39	7.84	949.27	110.00	382.66	175.74	6,595.19
2012	211.25	806.77	89.73	165.31	1,548.79	0.00	321.47	0.00	265.23	0.00	0.00	26,111.24	29,519.79
2011	65.00	462.24	206.00	0.00	2,163.50	33,161.41	0.00	175.00	0.00	0.00	444.59	1,760.61	38,438.35
2010	11,895.78	555.14	0.00	7,059.83	163.32	368.00	275.00	6,731.68	0.00	924.72	250.00	773.54	28,997.01
2009	0.00	240.88	277.31	(30.00)	2,851.34	57.82	345.80	956.05	154.22	9,052.91	625.14	9,222.00	23,753.47
2008	472.48	0.00	60,894.46	622.48	50.00	172.65	13,511.17	3,025.20	51.87	7,356.50	0.00	908.56	87,065.37
2007	598.50	2,854.34	400.00	377.02	0.00	3,320.58	170.00	87.00	161.85	11,818.10	6,047.10	37,167.05	63,001.54

Other Non-Rev Receipts

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
Current Estimate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2020	160.00												160.00
2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00						0.00
2018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2014	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2013	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2010	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2009	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Totals by Year

2021	42,905,708.09
2020	41,587,271.53
2019	45,837,733.37
2018	43,122,945.09
2017	40,899,882.54
2016	42,163,485.41
2015	39,455,306.43
2014	39,907,731.29
2013	43,244,964.82
2012	38,979,098.91
2011	36,344,338.70
2010	27,224,540.80

City of Beachwood
2023 Appropriations Exhibit A

General Fund	Department	Wages & Benefits	Other	Total
	101 Council	\$ 259,300	\$ 62,300	\$ 321,600
	121 Mayor	\$ 500,100	\$ 245,500	\$ 745,600
	122 Economic Development	\$ 163,900	\$ 683,600	\$ 847,500
	123 Human Resources	\$ 155,800	\$ 57,900	\$ 213,700
	131 Finance Department	\$ 1,561,600	\$ 6,418,200	\$ 7,979,800
	141 Law Department	\$ 618,700	\$ 307,700	\$ 926,400
	221 Police	\$ 12,162,200	\$ 1,304,800	\$ 13,467,000
	231 Fire	\$ 9,382,400	\$ 943,400	\$ 10,325,800
	341 Service Administration	\$ 6,909,000	\$ 4,742,700	\$ 11,651,700
	511 Community Services	\$ 1,264,000	\$ 735,400	\$ 1,999,400
	512 Camps	\$ 449,500	\$ 204,500	\$ 654,000
	531 Pools and Parks	\$ 387,800	\$ 408,100	\$ 795,900
	611 Building and Economic Development	\$ 1,257,100	\$ 280,800	\$ 1,537,900
	Total General Fund			\$ 51,466,300
Special Revenue Fund	Fund #			
	211 Street Construction Maint. & Repair	\$ -	\$ 300,000	\$ 300,000
	212 State Highway	\$ -	\$ 160,000	\$ 160,000
	231 Mayor's Court Improvement	\$ -	\$ 48,000	\$ 48,000
	241 Federal Equitable Sharing	\$ -	\$ 120,000	\$ 120,000
	243 Drug Law Enforcement	\$ -	\$ 45,000	\$ 45,000
	251 Barkwood	\$ -	\$ 1,500	\$ 1,500
	261 Blossom Lane Street Lights	\$ -	\$ 2,200	\$ 2,200
	262 George Zieger Drive Street Lights	\$ -	\$ 26,000	\$ 26,000
	271 One Ohio Opioid	\$ -	\$ 4,950	\$ 4,950
	281 American Rescue Plan Fund	\$ 280,000	\$ 1,480,000	\$ 1,760,000
	282 NOPEC Grant Fund	\$ -	\$ 65,000	\$ 65,000
	283 ESID Fund	\$ -	\$ 125,000	\$ 125,000
	291 Eaton TIF Fund	\$ -	\$ 4,350,000	\$ 4,350,000
	292 Omnova TIF Fund	\$ -	\$ 282,000	\$ 282,000
	Total Special Revenue Fund			\$ 7,289,650
Debt Service Fund	Fund #			
	331 General Bond Retirement	\$ -	\$ 920,000	\$ 920,000
	Total Debt Service Fund			\$ 920,000
Capital Improvement Fund	Fund #			
	441 Capital Improvement	\$ -	\$ 2,000,000	\$ 2,000,000
	Total Capital Improvement			\$ 2,000,000
Internal Service Fund	Fund #			
	501 Workers' Compensation Self Insurance	\$ -	\$ 160,000	\$ 160,000
	Total Internal Service Fund			\$ 160,000
Trust and Agency Funds	Fund #			
	782 Commercial Permit Tax	\$ -	\$ 50,000	\$ 50,000
	783 Deposit Fund	\$ -	\$ 120,000	\$ 120,000
	784 Police Pension Fund	\$ -	\$ 250,000	\$ 250,000
	785 Zone Income Taxes	\$ -	\$ 9,800,000	\$ 9,800,000
	786 Unclaimed Monies	\$ -	\$ 10,000	\$ 10,000
	Total Trust and Agency Funds			\$ 10,230,000
	TOTAL 2023 APPROPRIATIONS			<u>\$ 72,065,950</u>

City of Beachwood
2023 Estimated Revenue Compared to Appropriations
General Fund

Total Estimated 2023 General Fund Revenue	44,909,976
Total 2023 General Fund Appropriations Less Transfers	47,166,300
Revenue Over (Under) Expenditures	(2,256,324)
Transfer to Debt Service	(300,000)
Revenue Over (Under) Expenditures	(2,556,324)

Total General Fund Appropriations, Including Transfers	51,466,300
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Departmental Property and Equipment Requests

2023 Budget

Department	Description	Amount
Economic Develop.	COSTAR & Data analysis software	\$ 15,000
		<u>\$ 15,000</u>
Human Resources	Onboarding software	\$ 20,000
		<u>\$ 20,000</u>
Finance	Copier (this is just in case - current copier purchased in 20	\$ 8,000
	Traffic cameras	\$ 10,000
	Phones	\$ 20,000
	Microsoft datacenter	\$ 30,000
	City Hall computer replacements	\$ 30,000
	Firewall replacements	\$ 70,000
	Office 365	\$ 70,000
		<u>238,000</u>
Police	New live scan - for fingerprinting prisoners	30,000
	Detective bureau evidence system	5,000
	Deer culling	80,000
	Jail cameras	30,000
	Total	<u>145,000</u>
Fire	Lifepak	50,000
	Hydraulic extraction tools	50,000
	Replacement of windows	50,000
	Park rescue vehicle	40,000
	Tornado sirens	125,000
	Total	<u>315,000</u>
Service	Low pro truck	200,000
	Street sweeper	260,000
	Salt conveyor	130,000
	Shop sweeper	80,000
	Crosswalk signage	150,000
	Parking lots LED upgrade	150,000
	Total	<u>970,000</u>
Pools & Parks	BFAC tables and chairs	70,000
	Golf cart	20,000
		<u>90,000</u>
	Grand Total	<u><u>\$ 1,793,000</u></u>

City of Beachwood
General Fund
TOTAL APPROPRIATIONS

	2022 Appropriations	Proposed 2023 Appropriations	Difference	% Difference	
Council	197,000	321,600	124,600	63.2%	Clerk of Council sal and ben moved here from Law
Mayor's Office	894,700	745,600	(149,100)	-16.7%	Website hosting and advertising fees moved to Com. Svc.
Economic Development	-	847,500	-		New department in 2023
Human Resources	319,700	213,700	(106,000)	-33.2%	Moved 1 position to Finance
Finance Department	3,531,300	3,679,800	148,500	4.2%	
Law Department	1,049,100	926,400	(122,700)	-11.7%	Moved 1 employee to Council, budgetd for Adm Asst. rather than Asst to Clerk of Council (will need to revise Sched D if this goes forward)
Police Department	12,730,300	13,467,000	736,700	5.8%	Budgeted at full staff
Fire Department	9,960,300	10,325,800	365,500	3.7%	
Service Dept	11,465,000	11,651,700	186,700	1.6%	
Community Services	1,891,200	1,999,400	108,200	5.7%	Website hosting and advertising fees moved to Com. Svc.- used to be in Mayor's office; increase in program costs.
Recreation Camps	590,300	654,000	63,700	10.8%	Increases expected in trip fees, supplies & wages
Swimming Pool/ Parks	680,800	795,900	115,100	16.9%	BFAC table & chairs, golf cart
Building Department	2,498,200	1,537,900	(960,300)	-38.4%	ED related expenses moved to ED budget
Total	45,807,900	47,166,300	1,358,400	3.0%	
Plus Transfer to Debt Service	600,000	300,000			
Plus Transfer to Capital	3,400,000	4,000,000			
Grand Total	49,807,900	51,466,300	1,658,400	3.3%	
					TRUE

COUNCIL

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year Actual 9/30/2022
PERSONAL SERVICES - SALARIES AND WAGES						
SALARIED EMPLOYEES						
101.101.51110	COUNCIL	\$ 108,000	\$ 108,000	\$ 108,000	\$ 108,100	\$ 79,125
101.101.51130	OTHER EXEMPT EMPLOYEES	\$ -	\$ -	\$ 77,700	\$ -	-
101.101.51310	LEAVE SETTLEMENTS	\$ -	\$ -	\$ 2,000	\$ -	-
	TOTAL SALARIES AND WAGES	<u>108,000</u>	<u>108,000</u>	<u>187,700</u>	<u>108,100</u>	<u>79,125</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
EMPLOYEE BENEFITS						
101.101.52110	HEALTH COVERAGE	-	-	37,800	-	-
101.101.52120	GROUP LIFE AND DISABILITY INSURAN	-	-	1,000	-	-
101.101.52130	WORKERS COMPENSATION	1,501	1,445	3,000	3,000	-
101.101.52210	PERS	15,120	15,120	27,000	15,200	10,423
101.101.52240	MEDICARE	1,566	1,566	2,800	1,600	1,147
	TOTAL EMPLOYEE BENEFITS	<u>18,187</u>	<u>18,131</u>	<u>71,600</u>	<u>19,800</u>	<u>11,570</u>
PROFESSIONAL SERVICES						
OTHER PROFESSIONAL SERVICES						
101.101.53190	OTHER PROFESSIONAL SERVICES	16,375	19,175	20,000	20,000	14,115
	TOTAL PROFESSIONAL SERVICES	<u>16,375</u>	<u>19,175</u>	<u>20,000</u>	<u>20,000</u>	<u>14,115</u>
CONTRACTUAL SERVICES						
101.101.54990	OTHER CONTRACTUAL SERVICES	450	300	3,000	13,300	-
	TOTAL CONTRACTUAL SERVICES	<u>450</u>	<u>300</u>	<u>3,000</u>	<u>13,300</u>	<u>-</u>
OTHER SERVICES AND EXPENSES						
EMPLOYEE BUSINESS EXPENSES						
101.101.55310	EDUCATION AND TRAINING	-	-	1,000	500	75
101.101.55320	TRAVEL	-	-	1,500	600	-
101.101.55330	MEMBERSHIPS	700	700	1,000	800	700
101.101.55340	PROFESSIONAL/SOCIAL MEETINGS	-	-	400	400	130
PRINTING						
101.101.55410	LEGISLATIVE AND EXECUTIVE PUBLIC/	-	-	-	-	-
101.101.55430	BUSINESS PRINTING	-	42	700	1,500	-
101.101.55510	LEGAL NOTICES	-	-	500	500	-
101.101.55520	EMPLOYMENT ADVERTISING	-	-	-	-	-
101.101.55990	OTHER SERVICES AND EXPENSES	16,443	19,170	20,000	20,000	22,736
	TOTAL OTHER SERVICES & EXPENS	<u>17,143</u>	<u>19,912</u>	<u>25,100</u>	<u>24,300</u>	<u>23,641</u>
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
101.101.56190	OTHER FOOD/GROCERY ITEMS	79	90	1,000	1,000	332
OFFICE SUPPLIES						
101.101.56210	POSTAGE	-	-	400	2,000	-
101.101.56220	PUBLICATIONS/SUBSCRIPTIONS	97	-	200	200	-
101.101.56290	OTHER OFFICE SUPPLIES	54	54	500	500	172
101.101.56920	COMPUTER EQUIPMENT	-	980	800	800	798
	TOTAL MATERIALS AND SUPPLIES	<u>230</u>	<u>1,124</u>	<u>2,900</u>	<u>4,500</u>	<u>1,302</u>
PROPERTY AND EQUIPMENT						
101.101.57220	COMPUTER EQUIPMENT/SOFTWARE	3,780	3,969	9,300	5,000	-
101.101.57290	OTHER EQUIPMENT/ASSETS	-	-	2,000	2,000	-
	TOTAL PROPERTY AND EQUIPMENT	<u>3,780</u>	<u>3,969</u>	<u>11,300</u>	<u>7,000</u>	<u>-</u>
	GRAND TOTAL - COUNCIL	<u>\$ 164,165</u>	<u>\$ 170,611</u>	<u>\$ 321,600</u>	<u>\$ 197,000</u>	<u>\$ 129,753</u>

MAYOR'S OFFICE

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year Actual 9/30/2022
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
101.121.51110	ELECTED OFFICIALS	\$ 173,775	\$ 173,775	\$ 173,800	\$ 173,800	\$ 133,511
101.121.51130	OTHER EXEMPT EMPLOYEES	189,055	197,402	185,800	259,600	135,416
101.121.51310	LEAVE SETTLEMENTS	-	193	4,000	7,000	2,118
	TOTAL SALARIES AND WAGES	<u>362,830</u>	<u>371,370</u>	<u>363,600</u>	<u>440,400</u>	<u>271,045</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.121.52110	HEALTH COVERAGE	56,644	51,445	67,600	73,500	42,294
101.121.52120	GROUP LIFE AND DISABILITY INSURANCE	3,022	2,857	3,100	3,100	1,850
101.121.52130	WORKERS COMPENSATION	9,107	5,003	10,000	10,000	-
101.121.52140	UNEMPLOYMENT	12,288	-	-	7,000	8,628
101.121.52210	PERS	46,601	47,825	50,500	60,300	32,053
101.121.52240	MEDICARE	5,145	5,273	5,300	6,300	3,964
	TOTAL EMPLOYEE BENEFITS	<u>132,807</u>	<u>112,403</u>	<u>136,500</u>	<u>160,200</u>	<u>88,789</u>
PROFESSIONAL SERVICES						
101.121.53110	LEGAL SERVICES	9,000	8,550	12,000	12,000	8,100
101.121.53190	OTHER PROFESSIONAL SERVICES	3,513	1,235	80,000	68,000	28,600
	TOTAL PROFESSIONAL SERVICES	<u>12,513</u>	<u>9,785</u>	<u>92,000</u>	<u>80,000</u>	<u>36,700</u>
CONTRACTUAL SERVICES						
101.121.54390	OTHER EQUIPMENT MAINT. & REPAIR	1,157	984	2,000	3,000	712
101.121.54990	OTHER CONTRACTUAL SERVICES	11,274	12,714	2,000	29,700	14,963
	TOTAL CONTRACTUAL SERVICES	<u>12,431</u>	<u>13,698</u>	<u>4,000</u>	<u>32,700</u>	<u>15,675</u>
OTHER SERVICES AND EXPENSES						
101.121.55210	TELEPHONE/FAX COMMUNICATION	1,044	1,069	1,200	1,200	796
101.121.55310	EDUCATION & TRAINING	1,964	830	4,000	4,000	129
101.121.55320	TRAVEL EXPENSES	-	-	2,500	2,500	-
101.121.55330	MEMBERSHIPS, DUES, LICENSES	13,100	16,055	15,000	13,000	5,890
101.121.55340	PROFESSIONAL/SOCIAL MEETINGS/EVENTS	-	-	1,000	500	-
101.121.55390	OTHER EMPLOYEE BUSINESS EXPENSES	-	-	-	500	-
101.121.55430	BUSINESS PRINTING	1,502	2,175	7,500	7,200	81
ADVERTISING						
101.121.55590	OTHER ADVERTISING	75,694	92,219	90,000	116,000	74,200
101.121.55990	OTHER SERVICES AND EXPENSES	102	1,693	-	-	455
	TOTAL OTHER SERVICES & EXPENSES	<u>93,406</u>	<u>114,041</u>	<u>121,200</u>	<u>144,900</u>	<u>81,551</u>
MATERIALS & SUPPLIES						
FOOD/GROCERY ITEMS						
101.121.56110	COFFEE, CREAM, SUGAR	47	-	200	500	168
101.121.56190	OTHER FOOD/GROCERY ITEMS	936	366	500	1,000	219
OFFICE SUPPLIES						
101.121.56210	POSTAGE	2,227	1,769	10,000	3,000	4,238
101.121.56220	PUBLICATIONS/SUBSCRIPTIONS	53	590	600	500	249
101.121.56290	OTHER OFFICE SUPPLIES	1,255	1,442	3,500	3,500	2,148
101.121.56690	OTHER MATERIALS & SUPPLIES	3,050	568	1,000	1,000	1,080
EQUIPMENT < \$1,000						
101.121.56910	OFFICE EQUIPMENT < \$1,000	-	350	1,000	1,000	1,046
101.121.56920	COMPUTER EQUIPMENT < \$1,000	1,431	-	1,000	1,000	657
101.121.56990	OTHER EQUIPMENT < \$1,000	575	1,990	2,500	11,000	-
	TOTAL MATERIALS AND SUPPLIES	<u>9,574</u>	<u>7,075</u>	<u>20,300</u>	<u>22,500</u>	<u>9,805</u>
PROPERTY AND EQUIPMENT						
101.121.57210	OFFICE FURNITURE & EQUIPMENT	1,404	-	2,000	-	-
101.121.57220	COMPUTER HARDWARE/SOFTWARE	-	1,736	2,000	2,000	2,988
101.121.57290	OTHER CAPITAL EQUIPMENT	-	4,423	4,000	12,000	-
	TOTAL PROPERTY AND EQUIPMENT	<u>1,404</u>	<u>6,159</u>	<u>8,000</u>	<u>14,000</u>	<u>2,988</u>
	GRAND TOTAL - MAYOR'S OFFICE	<u>\$ 624,965</u>	<u>\$ 634,531</u>	<u>\$ 745,600</u>	<u>\$ 894,700</u>	<u>\$ 506,553</u>

ECONOMIC DEVELOPMENT

	2019 Actual Expenses	2020 Actual Expenses	2023 Appropriation
PERSONAL SERVICES - SALARIES AND WAGES			
Includes salary and other benefits			
OTHER EXEMPT EMPLOYEES	72,665	32,182	121,200
PART-TIME EMPLOYEES	2,298	-	-
LEAVE SETTLEMENTS	39	1,557	1,000
TOTAL SALARIES AND WAGES	<u>75,002</u>	<u>33,739</u>	<u>122,200</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS			
HEALTH CARE PREMIUMS	29,761	14,885	19,800
GROUP LIFE & DISABILITY INSURANCE	357	201	600
WORKERS COMPENSATION	-	1,579	2,500
PERS	9,850	4,978	17,000
MEDICARE	996	451	1,800
TOTAL EMPLOYEE BENEFITS	<u>40,964</u>	<u>22,094</u>	<u>41,700</u>
PROFESSIONAL SERVICES			
OTHER PROFESSIONAL SERVICES	13,716	22,880	20,000
TOTAL PROFESSIONAL SERVICES	<u>13,716</u>	<u>22,880</u>	<u>20,000</u>
CONTRACTUAL SERVICES			
OTHER CONTRACTUAL SERVICES	-	-	15,000
TOTAL CONTRACTUAL SERVICES	<u>-</u>	<u>-</u>	<u>15,000</u>
OTHER SERVICES AND EXPENSES			
TELEPHONE/FAX COMMUNICATION	557	-	-
EDUCATION & TRAINING	1,825	500	2,000
TRAVEL EXPENSES	1,760	71	1,000
MEMBERSHIPS, DUES, LICENSES	2,260	2,450	3,000
PROFESSIONAL/SOCIAL MEETINGS & EVI	199	-	2,000
BUSINESS PRINTING	1,103	850	3,000
OTHER ADVERTISING	14,267	30,338	25,000
INCENTIVE PROGRAMS	272,543	171,026	593,000
TOTAL OTHER SERVICES & EXPENSES	<u>294,514</u>	<u>205,235</u>	<u>629,000</u>
MATERIALS & SUPPLIES			
OTHER FOOD/GROCERY ITEMS	553	-	200
POSTAGE	201	221	500
PUBLICATIONS/SUBSCRIPTIONS	79	-	200
OTHER OFFICE SUPPLIES	14	134	200
OTHER MATERIALS & SUPPLIES	327	199	200
EQUIPMENT < \$1,000			
COMPUTER EQUIPMENT < \$1,000	-	783	800
OTHER EQUIPMENT < \$1,000	-	-	500
TOTAL MATERIALS AND SUPPLIES	<u>1,174</u>	<u>1,337</u>	<u>2,600</u>
PROPERTY AND EQUIPMENT			
COMPUTER HARDWARE/SOFTWARE	1,301	-	15,000
OTHER EQUIPMENT/ASSETS	-	-	2,000
TOTAL PROPERTY AND EQUIPMENT	<u>1,301</u>	<u>-</u>	<u>17,000</u>
GRAND TOTAL - ECONOMIC DEVELOPMENT	<u>\$ 426,671</u>	<u>\$ 285,285</u>	<u>\$ 847,500</u>

Human Resources

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year Actual 9/30/2022
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
101.123.51130	OTHER EXEMPT EMPLOYEES	84,593	93,380	99,700	95,200	72,806
101.123.51210	FULL-TIME EMPLOYEES	59,562	64,561	-	67,800	33,502
101.123.51230	OVERTIME	63	120	-	500	-
101.123.51310	LEAVE SETTLEMENTS	726	4,740	6,000	5,500	6,778
	TOTAL SALARIES AND WAGES	144,944	162,801	105,700	169,000	113,086
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.123.52110	HEALTH COVERAGE	41,563	41,333	30,000	44,000	39,831
101.123.52120	GROUP LIFE AND DISABILITY INSURAN	1,305	1,390	1,000	2,000	972
101.123.52130	WORKERS COMPENSATION	3,292	2,198	2,500	5,000	-
101.123.52210	PERS	19,144	20,998	15,000	24,100	13,722
101.123.52240	MEDICARE	1,987	2,242	1,600	2,600	1,582
	TOTAL EMPLOYEE BENEFIT	67,291	68,161	50,100	77,700	56,107
PROFESSIONAL SERVICES						
101.123.53110	LEGAL SERVICES	-	-	5,000	8,000	-
101.123.53190	OTHER PROFESSIONAL SERVICES	-	-	10,000	24,000	-
	TOTAL PROFESSIONAL SERVICES	-	-	15,000	32,000	-
CONTRACTUAL SERVICES						
OTHER CONTRACTUAL SERVICES						
101.123.54990	OTHER CONTRACTUAL SERVICES	19,161	7,878	30,000	30,000	7,308
	TOTAL CONTRACTUAL SERVICES	19,161	7,878	30,000	30,000	7,308
OTHER SERVICES AND EXPENSES						
EMPLOYEE BUSINESS EXPENSES						
101.123.55310	EDUCATION AND TRAINING	3,790	-	8,500	6,000	2,303
101.123.55320	TRAVEL EXPENSES	-	-	500	500	-
101.123.55330	MEMBERSHIPS, DUES, LICENSES	518	1,596	1,000	1,000	614
101.123.55340	PROFESSIONAL/SOCIAL MEETINGS	-	-	-	500	-
PRINTING						
101.123.55430	BUSINESS PRINTING	24	-	200	500	-
ADVERTISING						
101.123.55520	EMPLOYMENT ADVERTISING	475	-	500	500	-
	TOTAL OTHER SERVICES & EXPENS	4,807	1,596	10,700	9,000	2,917
MATERIALS AND SUPPLIES						
OFFICE SUPPLIES						
101.123.56220	PUBLICATIONS/SUBSCRIPTIONS	640	480	700	500	510
101.123.56290	OTHER OFFICE SUPPLIES	577	85	1,000	1,000	565
OTHER MATERIALS AND SUPPLIES						
101.123.56690	OTHER MATERIALS & SUPPLIES	-	-	500	500	-
	TOTAL MATERIALS AND SUPPLIES	1,217	565	2,200	2,000	1,075
GRAND TOTAL - HUMAN RESOURCES						
		\$ 237,420	\$ 241,001	\$ 213,700	\$ 319,700	\$ 180,493

FINANCE

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year Actual 9/30/2022
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
101.131.51130	OTHER EXEMPT EMPLOYEES	755,181	784,373	823,700	804,200	613,919
101.131.51210	FULL-TIME EMPLOYEES	230,840	186,172	189,600	236,400	114,452
101.131.51230	OVERTIME	-	-	1,000	1,000	-
101.131.51310	LEAVE SETTLEMENTS	24,689	37,235	83,000	43,000	43,915
	TOTAL SALARIES AND WAGES	<u>1,010,710</u>	<u>1,007,780</u>	<u>1,097,300</u>	<u>1,084,600</u>	<u>772,286</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.131.52110	HEALTH COVERAGE	262,221	241,314	257,000	298,000	183,708
101.131.52120	GROUP LIFE AND DISABILITY INSURANCE	9,409	8,557	10,500	10,500	6,035
101.131.52130	WORKERS COMPENSATION	22,970	13,619	28,000	28,000	-
101.131.52210	PERS	132,518	130,227	153,000	152,000	90,960
101.131.52240	MEDICARE	13,975	13,981	15,800	15,800	10,989
	TOTAL EMPLOYEE BENEFIT	<u>441,093</u>	<u>407,698</u>	<u>464,300</u>	<u>504,300</u>	<u>291,692</u>
PROFESSIONAL SERVICES						
101.131.53140	ACCOUNTING AND FINANCIAL SERVICES	30,010	30,894	38,000	38,000	29,110
101.131.53190	OTHER PROFESSIONAL SERVICES	110,465	120,786	175,000	145,000	114,719
101.131.53210	COMPUTER CONSULTING SERVICES	11,343	11,797	18,000	15,000	12,387
101.131.53220	INCOME TAX COLLECTION SERVICES	597,032	604,996	675,000	660,000	477,653
101.131.53230	PAYROLL SERVICES	34,779	33,916	42,000	50,000	20,217
101.131.53290	OTHER COMPUTER/TECHNICAL SERVICE	-	-	10,000	10,000	-
	TOTAL PROFESSIONAL SERVICES	<u>783,629</u>	<u>802,389</u>	<u>958,000</u>	<u>918,000</u>	<u>654,086</u>
CONTRACTUAL SERVICES						
RENTALS AND LEASES						
101.131.54210	OFFICE EQUIPMENT	1,294	1,482	2,000	1,500	1,718
101.131.54290	OTHER RENTS & LEASES	230	211	500	500	217
MAINTENANCE AND REPAIR SERVICES						
101.131.54390	OTHER EQUIPMENT MAINT. & REPAIR	2,051	2,100	8,000	10,000	1,541
OTHER CONTRACTUAL SERVICES						
101.131.54990	OTHER CONTRACTUAL SERVICES	66,285	65,240	345,000	90,000	84,322
	TOTAL CONTRACTUAL SERVICES	<u>69,860</u>	<u>69,033</u>	<u>355,500</u>	<u>102,000</u>	<u>87,798</u>
OTHER SERVICES AND EXPENSES						
INSURANCE SERVICES						
101.131.55110	INSURANCE PREMIUM COSTS	339,370	370,533	330,000	300,000	2,807
101.131.55120	EXPENSES TO BE REIMB BY INSURANCE	1,777	-	20,000	25,000	-
COMMUNICATIONS						
101.131.55210	TELEPHONE/FAX COMMUNICATION	3,646	3,752	4,800	4,800	2,797
101.131.55290	OTHER COMMUNICATIONS	14,195	13,071	17,000	17,000	10,643
EMPLOYEE BUSINESS EXPENSES						
101.131.55310	EDUCATION AND TRAINING	1,608	1,171	5,000	5,000	2,470
101.131.55320	TRAVEL EXPENSES	-	1,156	5,000	5,000	2,271
101.131.55330	MEMBERSHIPS, DUES, LICENSES	4,882	3,053	6,500	6,500	2,535
101.131.55340	PROFESSIONAL/SOCIAL MEETINGS	-	475	200	500	20
PRINTING						
101.131.55430	BUSINESS PRINTING	2,174	1,942	3,000	3,000	1,050
COUNTY AUDITOR DEDUCTIONS						
101.131.55610	ELECTION EXPENSE	8,861	-	10,000	10,000	6,193
101.131.55640	AUDITOR & TREASURER FEES	32,938	33,227	37,000	36,000	34,618
101.131.55650	DRETAC FUND	4,502	6,316	9,500	9,500	6,763
101.131.55670	COUNTY LAND BANK FEE	-	1,269	2,000	2,000	822
101.131.55690	OTHER COUNTY AUDITOR DEDUCTS	3	-	500	500	-
OTHER SERVICES AND EXPENSES						
101.131.55910	REAL ESTATE TAXES	15,584	-	-	-	-
101.131.55990	OTHER SERVICES AND EXPENSES	-	-	1,000	1,000	-
	TOTAL OTHER SERVICES & EXPENSES	<u>429,540</u>	<u>435,965</u>	<u>451,500</u>	<u>425,800</u>	<u>72,989</u>
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
101.131.56110	COFFEE, CREAM, SUGAR	400	372	500	600	199
OFFICE SUPPLIES						
101.131.56210	POSTAGE	2,701	2,453	5,000	5,000	1,212
101.131.56220	PUBLICATIONS/SUBSCRIPTIONS	106	130	500	500	168
101.131.56290	OTHER OFFICE SUPPLIES	2,918	3,049	6,000	6,500	2,216
101.131.56660	UNIFORMS	127	-	500	500	-
OTHER MATERIALS AND SUPPLIES						
101.131.56690	OTHER MATERIALS & SUPPLIES	350	557	700	1,000	56
EQUIPMENT < \$1,000						
11.131.56910	OFFICE EQUIPMENT < \$1,000	450	-	1,000	1,000	-
101.131.56920	COMPUTER EQUIP./SOFT < \$1,000	11,590	7,737	10,000	10,000	8,707

FINANCE

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year Actual 9/30/2022
101.131.56930	COMMUNICATION EQUIP. < \$1,000	-	-	2,000	2,000	-
101.131.56990	OTHER EQUIP./ASSETS < \$1,000	-	-	500	500	-
	TOTAL MATERIALS AND SUPPLIES	<u>18,642</u>	<u>14,298</u>	<u>26,700</u>	<u>27,600</u>	<u>12,558</u>
PROPERTY AND EQUIPMENT						
101.131.57210	OFFICE FURNITURE & EQUIPMENT	-	-	10,000	10,000	-
101.131.57220	COMPUTER EQUIPMENT/SOFTWARE	238,817	142,312	285,000	427,500	73,388
101.131.57230	COMMUNICATIONS EQUIPMENT	-	-	20,000	20,000	-
101.131.57290	OTHER EQUIPMENT	-	-	10,000	10,000	348
	TOTAL PROPERTY AND EQUIPMENT	<u>238,817</u>	<u>142,312</u>	<u>325,000</u>	<u>467,500</u>	<u>73,736</u>
		\$ 2,992,291	\$ 2,879,475	\$ 3,678,300	\$ 3,529,800	
TRANSFERS AND ADVANCES						
	TRANSFERS OUT - to Capital Improvement	-	1,000,000	4,000,000	3,400,000	3,400,000
101.131.59110	TRANSFERS OUT - to Debt Service Fund	3,400,000	3,300,000	300,000	600,000	600,000
	TRANSFERS OUT - to Workers Comp Fund	-	-	-	-	-
	ADVANCES OUT	93,500	-	-	-	-
101.131.59940	SALES TAX	167	369	1,500	1,500	230
101.131.59990	OTHER DISBURSEMENTS	-	-	-	-	-
	GRAND TOTAL - FINANCE DEPARTMENT	<u>\$ 6,485,958</u>	<u>\$ 7,179,844</u>	<u>\$ 7,979,800</u>	<u>\$ 7,531,300</u>	<u>\$ 4,000,230</u>

LAW

	2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year Actual 9/30/2022
PERSONAL SERVICES - SALARIES AND WAGES					
Includes salary and other benefits					
101.141.51130 OTHER EXEMPT EMPLOYEES	316,828	311,613	350,600 M	419,000	309,403
101.141.51210 FULL-TIME EMPLOYEES	-	11,448	50,000 Bi	62,500	18,978
101.141.51220 PART TIME EMPLOYEES	15,630	21,506	25,000	27,000	6,950
101.141.51310 LEAVE SETTLEMENTS	635	8,244	5,000	5,000	1,791
TOTAL SALARIES AND WAGES	333,093	352,811	430,600	513,500	337,122
PERSONAL SERVICES - EMPLOYEE BENEFIT					
101.141.52110 HEALTH COVERAGE	82,183	82,629	100,800	135,000	79,575
101.141.52120 GROUP LIFE AND DISABILITY INSURANCE	2,752	2,743	4,000	5,000	2,899
101.141.52130 WORKERS COMPENSATION	7,575	4,655	12,000	12,000	-
101.141.52140 UNEMPLOYMENT COMPENSATION	-	-	5,000	-	653
101.141.52210 PERS	43,683	44,618	60,000	71,000	41,638
101.141.52240 MEDICARE	4,689	4,985	6,300	7,500	4,863
TOTAL EMPLOYEE BENEFIT	140,882	139,630	188,100	230,500	129,628
PROFESSIONAL SERVICES					
101.141.53110 LEGAL SERVICES	117,617	197,292	155,000 Bi	155,000	61,414
101.141.53190 OTHER PROFESSIONAL SERVICES	3,096	930	36,000 \$	10,000	3,794
101.141.53290 OTHER COMPUTER SERVICES	390	-	-	-	-
101.141.53310 CIVIL SERVICE TESTING	5,007	5,150	40,000 \$	65,000	1,665
TOTAL PROFESSIONAL SERVICES	126,110	203,372	231,000	230,000	66,873
CONTRACTUAL SERVICES					
MAINTENANCE AND REPAIR SERVICES					
101.141.54390 OTHER EQUIPMENT MAINT. & REPAIR	420	344	800	1,000	199
OTHER CONTRACTUAL SERVICES					
101.141.54990 OTHER CONTRACTUAL SERVICES	150	163	3,000	3,000	335
TOTAL CONTRACTUAL SERVICES	570	507	3,800	4,000	534
OTHER SERVICES AND EXPENSES					
101.141.55130 MORAL CLAIMS	319	3,000	3,000	3,000	860
101.141.55210 TELEPHONE/FAX COMMUNICATION	785	802	1,000	1,000	597
101.141.55310 EDUCATION & TRAINING	2,600	725	3,500 In	3,000	143
101.141.55320 TRAVEL EXPENSES	5	-	1,000 pe	500	-
101.141.55330 MEMBERSHIPS, DUES, LICENSES	2,106	2,544	3,000	2,500	1,100
101.141.55390 OTHER EMPLOYEE BUSINESS	99	-	200	200	-
101.141.55430 BUSINESS PRINTING	9,418	9,294	9,000 \$i	10,000	440
ADVERTISING					
101.141.55510 LEGAL NOTICES	6,135	4,127	8,000	8,000	3,728
101.141.55520 EMPLOYMENT ADVERTISING	-	533	-	-	-
TOTAL OTHER SERVICES & EXPENSES	21,467	21,025	28,700	28,200	6,868
MATERIALS AND SUPPLIES					
101.141.56110 COFFEE, CREAM, SUGAR	-	16	-	-	-
101.141.56190 OTHER FOOD/GROCERY ITEMS	103	-	100	100	-
101.141.56210 POSTAGE	85	316	100	800	-
101.141.56220 PUBLICATIONS/SUBSCRIPTIONS	4,788	4,673	9,000	9,000	102
101.141.56290 OTHER OFFICE SUPPLIES	325	441	1,000	1,000	2,657
EQUIPMENT < \$1,000					
101.141.56910 OFFICE EQUIPMENT < \$1,000	260	-	1,000	1,000	453
101.141.56920 COMPUTER EQUIP./SOFTWARE < \$1,000	599	632	1,000	1,000	-
TOTAL MATERIALS AND SUPPLIES	6,160	6,078	12,200	12,900	3,212
PROPERTY AND EQUIPMENT					
101.141.57210 OFFICE FURNITURE & EQUIPMENT	-	-	2,000	5,000	-
101.141.57220 COMPUTER HARDWARE/SOFTWARE	8,710	6,480	30,000 \$i	25,000	5,403
TOTAL PROPERTY AND EQUIPMENT	8,710	6,480	32,000	30,000	5,403
GRAND TOTAL - LAW DEPARTMENT	\$ 636,992	\$ 729,903	\$ 926,400	\$ 1,049,100	\$ 549,640

POLICE

Current year

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	9/30/2022
PERSONAL SERVICES - SALARIES AND WAGES						
	Includes salary and other benefits					
101.221.51130	OTHER EXEMPT EMPLOYEES	\$ 197,786	\$ 244,859	\$ 370,000	\$ 360,000	\$ 220,109
101.221.51210	FULL-TIME EMPLOYEES	5,342,753	5,726,565	6,490,000	6,040,000	4,278,941
101.221.51220	PART-TIME EMPLOYEES	598,483	748,576	925,000	835,000	587,617
101.221.51230	OVERTIME	260,524	356,436	375,000	375,000	212,452
101.221.51310	LEAVE SETTLEMENTS	225,717	184,259	200,000	200,000	169,667
	TOTAL SALARIES AND WAGES	6,625,263	7,260,695	8,360,000	7,810,000	5,468,786
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.221.52110	HEALTH COVERAGE	1,609,766	1,582,266	2,025,000	1,910,000	1,232,925
101.221.52120	GROUP LIFE AND DISABILITY INSURAN	4,551	4,552	5,200	5,200	3,573
101.221.52130	WORKERS COMPENSATION	446,875	263,284	220,000	220,000	20,788
101.221.52140	UNEMPLOYMENT	45,483	6,832	10,000	50,000	-
101.221.52210	PERS	267,528	288,665	320,000	315,000	204,660
101.221.52220	POLICE PENSION	604,243	682,300	985,000	890,000	503,674
101.221.52240	MEDICARE	94,736	102,804	123,000	115,000	78,954
101.221.52310	CLOTHING ALLOWANCE	98,952	97,690	114,000	109,000	73,738
	TOTAL EMPLOYEE BENEFITS	3,172,134	3,028,393	3,802,200	3,614,200	2,118,312
PROFESSIONAL SERVICES						
101.221.53130	ENGINEERING SERVICES	19,589	20,332	40,000	40,000	15,837
101.221.53140	ACCOUNTING AND FINANCIAL SERVICE	1,783	1,480	6,000	6,000	1,444
101.221.53190	OTHER PROFESSIONAL SERVICES	18,152	4,343	25,000	27,500	3,947
101.221.53290	OTHER COMPUTER/TECHNICAL SERVI	7,200	6,600	12,000	12,000	5,736
	TOTAL PROFESSIONAL SERVICES	46,724	32,755	83,000	85,500	26,964
CONTRACTUAL SERVICES						
UTILITY AND SANTATION SERVICES						
101.221.54110	ELECTRIC	119,452	126,309	135,000	130,000	80,926
RENTALS AND LEASES						
101.221.54230	COMPUTER HARDWARE/SOFTWARE	3,210	771	5,000	7,500	-
101.221.54290	OTHER RENTS AND LEASES	-	-	9,500	1,500	-
MAINTENANCE AND REPAIR SERVICES						
101.221.54310	BUILDING MAINTENANCE & REPAIR	-	907	12,000	12,000	1,150
101.221.54370	VEHICLE MAINTENANCE & REPAIR	485	4,554	8,000	7,500	1,476
101.221.54390	OTHER EQUIP. MAINT. & REPAIR	209,766	168,715	191,000	185,000	45,093
JAIL FACILITY COSTS						
101.221.54510	PRISONER MEALS	9,882	10,545	20,000	20,000	3,378
101.221.54520	PRISONER MEDICAL	8,275	9,125	20,000	20,000	5,240
101.221.54590	JAIL/PRISONER OTHER	468	1,684	4,000	3,000	1,230
OTHER CONTRACTUAL SERVICES						
101.221.54990	OTHER CONTRACTUAL SERVICES	47,690	45,184	135,000	55,000	43,085
	TOTAL CONTRACTUAL SERVICES	399,228	367,794	539,500	441,500	181,578
OTHER SERVICES & EXPENSES						
COMMUNICATIONS						
101.221.55210	TELEPHONE/FAX COMMUNICATIONS	12,497	12,232	14,000	13,000	9,221
101.221.55290	OTHER COMMUNICATION	10,371	15,621	34,000	16,000	16,353
101.221.55310	EDUCATION AND TRAINING	19,590	22,030	60,000	45,000	23,103
101.221.55320	TRAVEL EXPENSES	1,426	2,488	25,000	17,000	3,259
101.221.55330	MEMBERSHIPS, DUES, LICENSES	1,570	2,101	2,000	2,000	620
101.221.55390	OTHER EMPLOYEE BUSINESS	-	57	-	200	-
101.221.55430	BUSINESS PRINTING	4,165	4,054	7,500	7,500	3,232
101.221.55930	K9 EXPENSES	4,751	5,871	13,000	13,000	6,342
	TOTAL OTHER SERVICES & EXPENS	54,370	64,454	155,500	113,700	62,130
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
101.221.56110	COFFEE, CREAM, SUGAR	1,349	1,947	3,000	3,500	785
101.221.56190	OTHER FOOD/GROCERY ITEMS	937	381	1,000	300	436
101.221.56210	POSTAGE	864	1,285	2,000	2,000	614
101.221.56220	PUBLICATIONS/SUBSCRIPTIONS	898	34,486	2,500	2,500	1,485
101.221.56290	OTHER OFFICE SUPPLIES	7,041	8,820	12,000	14,000	4,659
101.221.56610	MEDICAL SUPPLIES	5,200	4,459	5,000	5,000	-
101.221.56620	RANGE & AMMUNITION	13,584	21,392	39,800	20,200	1,488
101.221.56630	PUBLIC ED MATERIALS	2,845	88	5,000	3,600	1,450
101.221.56660	UNIFORMS/TURNOUT GEAR	15,225	38,619	65,000	45,000	25,981
101.221.56690	OTHER MATERIALS & SUPPLIES	15,852	8,397	40,000	40,000	10,842
101.221.56910	OFFICE EQUIPMENT < \$1,000	1,088	7,828	2,000	2,000	428
101.221.56920	COMPUTER EQUIPMENT/SOFTWARE <	6,025	9,569	7,500	7,500	5,165
101.221.56930	COMMUNICATIONS EQUIPMENT < \$1,00	2,154	46	2,000	2,000	-
101.221.56990	OTHER EQUIPMENT/ASSETS < \$1,000	2,252	-	15,000	17,800	9,778

POLICE

		2020 Actual	2021 Actual	2023	2022	Current year
		Expenses	Expenses	Appropriation	Appropriation	9/30/2022
TOTAL MATERIALS AND SUPPLIES		<u>75,314</u>	<u>137,317</u>	<u>201,800</u>	<u>165,400</u>	<u>63,111</u>
PROPERTY AND EQUIPMENT						
101.221.57210	OFFICE FURNITURE AND EQUIPMENT	-	1,438	5,000	5,000	8,861
101.221.57220	COMPUTER EQUIPMENT/SOFTWARE	44,358	79,127	180,000	\$3 150,000	21,435
101.221.57230	COMMUNICATIONS EQUIPMENT	75,663	81,489	25,000	30,000	-
101.221.57240	VEHICLES	109,489	193,346	35,000	Pe 235,000	64,799
101.221.57290	OTHER EQUIPMENT/ASSETS	15,431	33,214	80,000	80,000	36,949
TOTAL PROPERTY AND EQUIPMENT		<u>244,941</u>	<u>388,614</u>	<u>325,000</u>	<u>500,000</u>	<u>132,044</u>
GRAND TOTAL - POLICE DEPARTMENT		<u>\$ 10,617,974</u>	<u>\$ 11,280,022</u>	<u>\$ 13,467,000</u>	<u>\$ 12,730,300</u>	<u>\$ 8,052,925</u>

FIRE

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year Actual 9/30/2022
PERSONAL SERVICES - SALARIES & WAGES						
	Includes salary and other benefits					
101.231.51130	OTHER EXEMPT EMPLOYEES	\$ 258,580	\$ 270,628	\$ 288,000	\$ 277,000	\$ 211,990
101.231.51210	FULL-TIME EMPLOYEES	3,822,467	4,436,125	5,185,000	4,995,000	3,379,918
101.231.51220	PART-TIME EMPLOYEES	31,416	20,199	36,000	36,000	13,759
101.231.51230	OVERTIME	527,591	641,358	450,000	400,000	535,560
101.231.51310	LEAVE SETTLEMENTS	114,595	136,855	200,000	200,000	136,324
	TOTAL SALARIES AND WAGES	<u>4,754,649</u>	<u>5,505,165</u>	<u>6,159,000</u>	<u>5,908,000</u>	<u>4,277,551</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.231.52110	HEALTH COVERAGE	1,336,009	1,350,941	1,590,000	1,557,200	1,060,225
101.231.52120	GROUP LIFE AND DISABILITY INSURANCE	4,234	4,031	4,400	4,400	3,083
101.231.52130	WORKERS COMPENSATION	136,641	87,124	140,000	140,000	-
101.231.52210	PERS	30,015	30,696	36,000	35,000	22,262
101.231.52220	FIRE PENSION	1,112,743	1,188,382	1,295,000	1,285,000	864,356
101.231.52240	MEDICARE	71,514	76,749	83,000	79,500	61,297
101.231.52310	UNIFORM/CLOTHING ALLOWANCE	50,275	54,925	75,000	70,500	50,775
	TOTAL EMPLOYEE BENEFITS	<u>2,741,431</u>	<u>2,792,848</u>	<u>3,223,400</u>	<u>3,171,600</u>	<u>2,061,998</u>
PROFESSIONAL SERVICES						
101.231.53190	OTHER PROFESSIONAL SERVICES	-	1,285	4,000	4,000	-
	TOTAL PROFESSIONAL SERVICES	<u>-</u>	<u>1,285</u>	<u>4,000</u>	<u>4,000</u>	<u>-</u>
CONTRACTUAL SERVICES						
UTILITY AND SANITATION SERVICES						
101.231.54110	ELECTRIC	55,105	45,044	65,000	65,000	28,837
101.231.54120	NATURAL GAS	15,103	15,752	30,000	40,000	15,713
101.231.54130	WATER	39,924	36,748	48,000	50,000	36,275
MAINTENANCE AND REPAIR SERVICES						
101.231.54310	BUILDING MAINTENANCE & REPAIR	12,345	7,847	25,000	25,000	620
101.231.54390	OTHER EQUIPMENT MAINT. & REPAIR	50,924	51,367	54,000	50,000	53,840
OTHER CONTRACTUAL SERVICES						
101.231.54990	OTHER CONTRACTUAL SERVICES	7,355	16,031	35,000	35,000	7,855
	TOTAL CONTRACTUAL SERVICES	<u>180,756</u>	<u>172,789</u>	<u>257,000</u>	<u>265,000</u>	<u>143,140</u>
OTHER SERVICES AND EXPENSES						
101.231.55210	TELEPHONE/FAX COMMUNICATIONS	3,677	3,742	8,000	10,000	2,785
101.231.55290	OTHER COMMUNICATION	10,553	11,098	14,000	12,000	7,653
101.231.55310	EDUCATION AND TRAINING	20,757	4,939	30,000	30,000	9,706
101.231.55320	TRAVEL EXPENSES	1,612	3,626	15,000	20,000	1,624
101.231.55330	MEMBERSHIPS, DUES, LICENSES	11,115	9,627	17,000	15,000	10,250
101.231.55340	PROFESSIONAL/SOCIAL MEETINGS	-	-	1,000	1,000	20
101.231.55430	BUSINESS PRINTING	107	133	1,000	1,000	119
101.231.55990	OTHER SERVICES & EXPENSES	-	4,935	1,000	1,000	180
	TOTAL OTHER SERVICES & EXPENSES	<u>47,821</u>	<u>38,100</u>	<u>87,000</u>	<u>90,000</u>	<u>32,337</u>
MATERIALS & SUPPLIES						
101.231.56110	COFFEE, CREAM, SUGAR	559	1,260	1,400	1,200	753
101.231.56190	OTHER FOOD/GROCERY ITEMS	47	-	500	500	-
101.231.56210	POSTAGE	101	98	500	500	110
101.231.56220	PUBLICATIONS/SUBSCRIPTIONS	984	4,826	7,000	3,000	6,704
101.231.56290	OTHER OFFICE SUPPLIES	1,803	2,421	4,000	4,000	1,095
101.231.56310	BUILDING MATERIALS AND SUPPLIES	4,443	10,788	8,000	8,000	4,518
101.231.56610	MEDICAL SUPPLIES	23,897	16,874	29,000	29,000	7,791
101.231.56630	PUBLIC EDUCATION MATERIALS	1,000	4,048	7,000	7,000	4,472
101.231.56660	UNIFORM/TURNOUT GEAR	35,915	28,420	42,000	42,000	2,883
101.231.56690	OTHER MATERIALS AND SUPPLIES	9,849	11,851	20,000	20,000	11,251
EQUIPMENT < \$1,000						
101.231.56910	OFFICE EQUIPMENT < \$1,000	3,950	-	3,000	3,000	700
101.231.56920	COMPUTER EQUIPMENT < \$1,000	4,012	5,266	8,000	6,000	942
101.231.56930	COMMUNICATIONS EQUIPMENT < \$1,000	8,580	1,416	10,000	10,000	-
101.231.56990	OTHER EQUIPMENT/ASSETS < \$1,000	5,063	4,047	10,000	10,000	6,091
	TOTAL MATERIALS AND SUPPLIES	<u>100,203</u>	<u>91,315</u>	<u>150,400</u>	<u>144,200</u>	<u>47,310</u>
PROPERTY AND EQUIPMENT						
101.231.57210	OFFICE FURNITURE & EQUIPMENT	13,143	-	5,000	2,500	-
101.231.57220	COMPUTER HARDWARE/SOFTWARE	17,090	9,228	25,000	25,000	13,898
10.231.57230	COMMUNICATIONS EQUIPMENT	11,447	3,048	150,000	35,000	1,561
101.231.57240	VEHICLES	253,800	63,170	40,000	-	5,467
101.231.57290	OTHER EQUIPMENT/ASSETS	44,873	11,749	225,000	315,000	12,523
	TOTAL PROPERTY AND EQUIPMENT	<u>340,353</u>	<u>87,195</u>	<u>445,000</u>	<u>377,500</u>	<u>33,449</u>
	GRAND TOTAL - FIRE DEPARTMENT	<u>\$ 8,165,213</u>	<u>\$ 8,688,697</u>	<u>\$ 10,325,800</u>	<u>\$ 9,960,300</u>	<u>\$ 6,595,785</u>

PUBLIC WORKS DEPARTMENT

		2020 Actual	2021 Actual	2023	2022	Current year
		Expenses	Expenses	Appropriation	Appropriation	9/30/2022
						Actual
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
101.341.51130	OTHER EXEMPT EMPLOYEES SALARIES	\$ 694,617	\$ 718,422	\$ 750,500	\$ 725,000	549,700
101.341.51210	FULL-TIME EMPLOYEES	3,115,676	3,126,290	3,260,000	3,210,000	2,414,926
101.341.51220	PART-TIME EMPLOYEES	139,376	110,798	200,000	220,000	92,372
101.341.51230	OVERTIME	255,421	238,249	380,000	380,000	288,494
101.341.51310	LEAVE SETTLEMENTS	96,536	62,330	100,000	70,000	124,582
	TOTAL SALARIES AND WAGES	4,301,626	4,256,089	4,690,500	4,605,000	3,470,074
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.341.52110	HEALTH COVERAGE	1,257,610	1,212,555	1,273,000	1,300,000	952,107
101.341.52120	GROUP LIFE AND DISABILITY INSURANCE	24,515	21,882	27,000	27,000	17,013
101.341.52130	WORKERS COMPENSATION	109,003	57,483	115,000	115,000	-
101.341.52140	UNEMPLOYMENT COMPENSATION	10,634	706	10,000	30,000	-
101.341.52210	PERS	570,262	565,022	655,000	644,000	419,862
101.341.52240	MEDICARE	60,028	59,767	68,500	67,000	50,111
101.341.52310	UNIFORM/CLOTHING ALLOWANCE	66,147	67,128	70,000	68,000	51,953
	TOTAL EMPLOYEE BENEFITS	2,098,199	1,984,543	2,218,500	2,251,000	1,491,046
PROFESSIONAL SERVICES						
101.341.53130	ENGINEERING SERVICES	42,707	36,153	80,000	70,000	14,547
101.341.53190	OTHER PROFESSIONAL SERVICES	15,345	15,600	20,000	20,000	9,600
	TOTAL PROFESSIONAL SERVICES	58,052	51,753	100,000	90,000	24,147
CONTRACTUAL SERVICES						
UTILITY & SANITATION SERVICES						
101.342.54110	ELECTRIC	288,466	245,509	315,000	330,000	159,120
101.342.54120	NATURAL GAS	82,759	82,560	125,000	125,000	54,652
101.342.54130	WATER / SEWER	43,376	32,974	58,000	58,000	30,312
101.345.54140	REFUSE DISPOSAL/HAULING	174,966	207,326	235,000	245,000	128,482
RENTALS AND LEASES						
101.342.54240	OTHER EQUIPMENT	4,071	-	10,000	10,000	991
101.342.54290	OTHER RENTALS & LEASES	998	1,764	2,300	2,000	1,149
MAINTENANCE AND REPAIR SERVICES						
101.342.54310	BUILDING MAINTENANCE & REPAIRS	289,141	246,076	350,000	300,000	122,084
101.342.54320	GROUNDS MAINTENANCE & REPAIR	23,881	34,260	238,000	55,000	26,600
101.344.54360	OTHER STREETS/SIDEWALKS/SEWER REP.	89,477	83,634	280,000	130,000	76,650
101.343.54370	VEHICLE MAINTENANCE	53,679	109,091	180,000	130,000	90,303
101.342.54390	OTHER EQUIPMENT MAINT. & REPAIR	20,671	84,829	60,000	30,000	24,919
OTHER CONTRACTUAL SERVICES						
101.341.54990	OTHER CONTRACTUAL SERVICES	16,721	8,739	20,000	160,000	4,096
	TOTAL CONTRACTUAL SERVICES	1,088,206	1,136,762	1,873,300	1,575,000	719,358
OTHER SERVICES AND EXPENSES						
COMMUNICATIONS						
101.341.55210	TELEPHONE/FAX COMMUNICATIONS	3,554	3,885	6,000	6,500	2,895
101.341.55290	OTHER COMMUNICATION EXPENSE	838	883	1,000	1,000	694
EMPLOYEE BUSINESS EXPENSES						
101.341.55310	EDUCATION & TRAINING	8,054	10,823	8,000	8,000	947
101.341.55320	TRAVEL EXPENSES	368	130	5,000	5,000	2,589
101.341.55330	MEMBERSHIPS, DUES, LICENSES	10,567	14,206	20,000	10,000	11,898
101.342.55340	PROFESSIONAL/SOCIAL MEETINGS	-	-	200	200	120
PRINTING						
101.341.55430	BUSINESS PRINTING	2,552	259	1,000	1,000	-
101.341.55990	OTHER SERVICES AND EXPENSES	-	178	-	-	1,260
	TOTAL OTHER SERVICES & EXPENSES	25,933	30,364	41,200	31,700	20,403
MATERIALS AND SUPPLIES						
101.341.56110	COFFEE, CREAM, SUGAR	775	481	1,000	1,000	306
101.341.56210	POSTAGE	93	141	200	200	63
101.341.56220	PUBLICATIONS/SUBSCRIPTIONS	-	237	1,000	1,000	-
101.341.56290	OTHER OFFICE SUPPLIES	5,085	4,702	6,500	7,000	3,001
101.342.56310	BUILDING MATERIALS & SUPPLIES	113,750	55,892	90,000	90,000	51,309
101.342.56320	GROUNDS MATERIALS & SUPPLIES	117,709	159,608	140,000	155,000	78,112
VEHICLE & EQUIP. MATERIALS & SUPPLIES						
101.343.56410	GASOLINE	216,016	279,671	500,000	500,000	305,855
101.342.56420	TIRES	42,395	61,436	55,000	55,000	31,715
101.342.56430	VEHICLE PARTS	182,200	182,373	220,000	190,000	258,994
101.342.56490	OTHER VEHICLE & EQUIP. SUPPLIES	149,523	208,617	225,000	225,000	162,082
OTHER MATERIALS AND SUPPLIES						
101.344.56510	SALT	318,579	405,993	500,000	500,000	390,609
101.342.56520	CONCRETE/ASPHALT	50,835	70,753	100,000	85,000	73,845
101.344.56590	OTHER STREETS/SIDEWALKS/SEWERS	54,948	40,002	80,000	80,000	62,699
101.341.56660	UNIFORMS / CLOTHING	27,257	23,342	30,000	60,000	16,061

PUBLIC WORKS DEPARTMENT

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year 9/30/2022 Actual
101.341.56690	OTHER MATERIALS AND SUPPLIES	27,702	43,796	40,000	25,000	26,963
EQUIPMENT < \$1,000						
101.341.56910	OFFICE EQUIPMENT < \$1,000	-	-	500	600	582
101.341.56920	COMPUTER EQUIPMENT < \$1,000	2,615	7,393	4,000	2,000	6,835
101.341.56930	COMMUNICATIONS EQUIPMENT < \$1,000	-	-	-	500	-
101.342.56990	OTHER EQUIPMENT/ASSETS < \$1,000	8,251	5,456	15,000	15,000	11,235
	TOTAL MATERIALS AND SUPPLIES	<u>1,317,733</u>	<u>1,549,893</u>	<u>2,008,200</u>	<u>1,992,300</u>	<u>1,480,266</u>
PROPERTY AND EQUIPMENT						
101.344.57220	COMPUTER HARDWARE/SOFTWARE	75,746	9,338	10,000	10,000	2,790
101.341.57230	COMMUNICATIONS EQUIPMENT	-	-	5,000	5,000	-
101.344.57240	VEHICLES	175,602	570,800	460,000	\$ 375,000	-
101.342.57290	OTHER CAPITAL ASSETS	123,579	46,586	245,000	\$ 420,000	379,804
	TOTAL PROPERTY AND EQUIP.	<u>374,927</u>	<u>626,724</u>	<u>720,000</u>	<u>810,000</u>	<u>382,594</u>
GRAND TOTAL - SERVICE DEPARTMENT		<u>\$ 9,264,676</u>	<u>\$ 9,636,128</u>	<u>\$ 11,651,700</u>	<u>\$ 11,355,000</u>	<u>\$7,587,888</u>

Recreation Admin

(Human Resources, REC Admin, & Rec Other combined)

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	9/30/2022 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
	Includes salary and other benefits					
101.511.51130	OTHER EXEMPT EMPLOYEES	\$ 619,624	\$ 467,101	\$ 489,300	\$ 470,100	\$ 337,539
101.511.51210	FULL-TIME EMPLOYEES	145,644	152,074	162,600	153,800	135,229
101.511.51220	PART-TIME EMPLOYEES	55,312	107,953	190,000	192,000	114,137
101.511.51230	OVERTIME	508	4,826	6,000	12,000	988
101.511.51310	LEAVE SETTLEMENTS	35,870	175,363	40,000	40,000	33,343
	TOTAL PERSONAL SERVICES	<u>856,958</u>	<u>907,317</u>	<u>887,900</u>	<u>867,900</u>	<u>621,236</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.511.52110	HEALTH COVERAGE	202,184	174,511	195,000	175,000	145,044
101.511.52120	GROUP LIFE & DISABILITY INSURANCE	6,975	5,278	7,000	6,500	4,323
101.511.52130	WORKERS COMPENSATION	24,641	26,569	25,000	25,000	4,487
101.511.52140	UNEMPLOYMENT	19,713	1,754	10,000	20,000	-
101.511.52210	PERS	110,844	99,732	126,000	120,000	73,951
101.511.52240	MEDICARE	11,933	12,696	13,100	13,000	8,883
	TOTAL EMPLOYEE BENEFITS	<u>376,290</u>	<u>320,540</u>	<u>376,100</u>	<u>359,500</u>	<u>236,688</u>
PROFESSIONAL SERVICES						
101.511.53140	ACCOUNTING & FINANCIAL SERVICES	9,113	10,750	25,000	25,000	14,914
101.511.53190	OTHER PROFESSIONAL SERVICES	765	540	5,000	5,000	3,100
	TOTAL PROFESSIONAL SERVICES	<u>9,878</u>	<u>11,290</u>	<u>30,000</u>	<u>30,000</u>	<u>18,014</u>
CONTRACTUAL SERVICES						
RENTALS AND LEASES						
101.511.54290	OTHER RENTS & LEASES	143,840	21,912	10,000 re	38,000	9,249
MAINTENANCE AND REPAIR SERVICES						
101.511.54310	BUILDING MAINTENANCE & REPAIR	-	-	10,000	10,000	-
101.511.54330	COMMUNITY CENTER MAINT & REPAIR	4,083	220	- Ci	-	-
101.511.54390	OTHER EQUIPMENT MAINT. & REPAIR	2,641	2,946	8,000	8,000	2,851
CONTRACT SERVICES						
101.511.54410	INSTRUCTORS/SPEAKERS/ENTERTAIN.	40,981	125,047	250,000 \$	216,000	127,767
101.441.54420	ADMISSIONS	1,286	2,160	145,000 fo	136,500	3,106
101.441.54430	TRANSPORTATION	5,129	-	35,000	30,000	2,750
OTHER CONTRACTUAL SERVICES						
101.511.54990	OTHER CONTRACTUAL SERVICES	3,423	12,484	25,000 \$	4,000	2,918
	TOTAL CONTRACTUAL SERVICES	<u>201,383</u>	<u>164,769</u>	<u>483,000</u>	<u>442,500</u>	<u>148,641</u>
OTHER SERVICES AND EXPENSES						
101.511.55210	TELEPHONE/FAX COMMUNICATION	6,334	6,309	8,500	8,500	3,701
101.511.55310	EDUCATION & TRAINING	345	479	5,500 ac	5,000	2,220
101.511.55320	TRAVEL EXPENSES	1,375	6,324	9,000 ac	6,200	1,402
101.511.55330	MEMBERSHIPS, DUES, LICENSES	960	1,135	1,500	1,500	872
101.511.55340	PROFESSIONAL/SOCIAL MEETINGS	9	60	300	300	-
101.511.55420	RECREATION PUBLICATIONS	9,677	8,196	36,000	36,000	7,574
101.511.55430	BUSINESS PRINTING	333	4,159	7,500	5,500	5,761
101.511.55590	OTHER ADVERTISING	50	-	22,000 \$	2,000	250
101.511.55990	OTHER SERVICES AND EXPENSES	229	983	1,000	1,000	550
	TOTAL OTHER SERVICES & EXPENSES	<u>19,312</u>	<u>27,645</u>	<u>91,300</u>	<u>66,000</u>	<u>22,330</u>
MATERIALS AND SUPPLIES						
101.511.56110	COFFEE, CREAM, SUGAR	130	312	1,000	2,000	184
101.511.56190	OTHER FOOD/GROCERY ITEMS	8,803	10,787	37,500 \$	37,500	15,802
101.511.56210	POSTAGE	4,636	5,904	17,000	17,000	3,324
101.511.56220	PUBLICATIONS/SUBSCRIPTIONS	39	833	500	500	224
101.511.56290	OTHER OFFICE SUPPLIES	2,473	4,123	6,600	6,600	1,985
101.511.56650	SPORTS SHIRTS	3,032	5,060	7,000	6,000	3,761
101.511.56660	UNIFORMS	152	1,392	2,000	700	1,455
101.511.56690	OTHER MATERIALS AND SUPPLIES	22,458	31,227	45,000	41,000	19,560
101.511.56910	OFFICE EQUIPMENT < \$1,000	-	608	1,000	1,000	-
101.511.56920	COMPUTER EQUIP./SOFTWARE < \$1,000	2,680	3,466	3,500	3,500	4,044
101.511.56990	OTHER EQUIPMENT/ASSETS < \$1,000	-	799	2,000	1,500	-
	TOTAL MATERIALS & SUPPLIES	<u>44,403</u>	<u>64,511</u>	<u>123,100</u>	<u>117,300</u>	<u>50,339</u>
PROPERTY AND EQUIPMENT						
101.511.57220	COMPUTER HARDWARE/SOFTWARE	4,545	5,404	6,000	6,000	7,321
101.511.57290	OTHER EQUIPMENT/ASSET	1,333	-	2,000	2,000	-
	TOTAL PROPERTY AND EQUIPMENT	<u>5,878</u>	<u>5,404</u>	<u>8,000</u>	<u>8,000</u>	<u>7,321</u>
	GRAND TOTAL - RECREATION ADMIN.	<u>\$ 1,514,102</u>	<u>\$ 1,501,476</u>	<u>\$ 1,999,400</u>	<u>\$ 1,891,200</u>	<u>\$ 1,104,569</u>

RECREATION CAMP

	2020 Actual Expenses	2021 Actual Expenses	2023 Appropriation	2022 Appropriation	Current year 9/30/2022 Actual
PERSONAL SERVICES - SALARIES AND WAGES					
101.512.51220 PART-TIME/SEASONAL EMPLOYEES	\$ 5,591	\$ 190,466	\$ 385,000	\$ 344,000	\$ 315,356
TOTAL PERSONAL SERVICES	<u>5,591</u>	<u>190,466</u>	<u>385,000</u>	<u>344,000</u>	<u>315,356</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS					
101.512.52140 UNEMPLOYMENT	2,152	65	5,000	17,000	-
101.512.52210 PERS	783	26,695	54,000	48,500	44,080
101.512.52240 MEDICARE	81	2,762	5,500	5,100	4,572
TOTAL EMPLOYEE BENEFITS	<u>3,016</u>	<u>29,522</u>	<u>64,500</u>	<u>70,600</u>	<u>48,652</u>
CONTRACTUAL SERVICES					
RENTS & LEASES					
101.512.54290 OTHER RENTS AND LEASES	-	650	2,500	2,500	-
RECREATION CONTRACT SERVICES					
101.512.54410 INSTRUCTORS/SPEAKERS/ENTERTAIN	376	15,321	24,000	20,000	12,169
101.512.54420 ADMISSIONS	1,212	32,940	90,000	70,000	65,298
101.512.54430 TRANSPORTATION	-	16,372	45,000	45,000	-
TOTAL CONTRACTUAL SERVICES	<u>1,588</u>	<u>65,283</u>	<u>161,500</u>	<u>137,500</u>	<u>77,467</u>
OTHER SERVICES AND EXPENSES					
PRINTING					
101.512.55420 RECREATION PUBLICATIONS	2,237	-	- M	2,000	-
101.512.55430 BUSINESS PRINTING	-	-	- M	500	-
ADVERTISING					
101.512.55590 OTHER ADVERTISING	1,531	-	- M	2,000	-
TOTAL OTHER SERVICES & EXPENSES	<u>3,768</u>	<u>-</u>	<u>-</u>	<u>4,500</u>	<u>-</u>
MATERIALS AND SUPPLIES					
FOOD/GROCERY ITEMS					
101.512.56190 OTHER FOOD/GROCERY ITEMS	477	4,914	13,000	10,000	7,504
OFFICE SUPPLIES					
101.512.56210 POSTAGE	336	-	- M	700	-
101.512.56290 OTHER OFFICE SUPPLIES	-	-	- M	500	80
OTHER MATERIALS & SUPPLIES					
101.512.56650 CAMP SHIRTS	1,114	6,114	15,000	10,000	7,757
101.512.56690 OTHER MATERIALS AND SUPPLIES	5,450	10,514	15,000	12,000	7,950
EQUIPMENT < \$1,000					
101.512.56990 OTHER EQUIPMENT/ASSETS < \$1,000	-	-	-	500	-
TOTAL MATERIALS AND SUPPLIES	<u>7,377</u>	<u>21,542</u>	<u>43,000</u>	<u>33,700</u>	<u>23,291</u>
GRAND TOTAL - RECREATION CAMPS	<u>\$ 21,340</u>	<u>\$ 306,813</u>	<u>\$ 654,000</u>	<u>\$ 590,300</u>	<u>\$ 464,766</u>

RECREATION POOLS & PARKS

		2020 Actual Expenses	2021 Actual Expenses	2023 Appropriations	2022 Appropriations	Current year 9/30/2022 Actual
PERSONAL SERVICES - SALARIES AND WAGES						
101.531.51220	PART-TIME/SEASONAL EMPLOYEES	\$ 4,269	\$ 168,884	\$ 335,000	\$ 335,000	\$ 292,361
	TOTAL PERSONAL SERVICES	<u>4,269</u>	<u>168,884</u>	<u>335,000</u>	<u>335,000</u>	<u>292,361</u>
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.531.52140	UNEMPLOYMENT	850	-	-	-	-
101.531.52210	PERS	598	23,644	48,000	47,400	39,709
101.531.52240	MEDICARE	62	2,449	4,800	4,100	4,239
	TOTAL EMPLOYEE BENEFITS	<u>1,510</u>	<u>26,093</u>	<u>52,800</u>	<u>51,500</u>	<u>43,948</u>
CONTRACTUAL SERVICES						
UTILITIES						
101.531.54110	ELECTRIC	12,984	38,511	50,000	53,000	32,509
101.531.54120	NATURAL GAS	4,251	15,173	20,000	20,000	16,300
101.531.54130	WATER/SEWER	1,986	7,547	17,000	18,000	6,880
101.531.54310	BUILDING MAINTENANCE & REPAIR	-	1,800	3,500	3,500	1,600
101.531.54320	GROUPS MAINTENANCE	2,730	1,263	8,500 pc	2,000	6,500
101.531.54340	POOL MAINTENANCE AND REPAIR SE	27,233	73,521	110,000	100,000	49,174
101.531.54350	FIELD/PARKS MAINT & REPAIR	700	38,049	8,000	8,000	8,197
101.531.54390	OTHER EQUIPMENT MAINTENANCE	344	1,210	4,000	4,000	287
RECREATION CONTRACT SERVICES						
101.531.54410	INSTRUCTORS/SPEAKERS	-	400	2,500	2,500	875
	TOTAL CONTRACTUAL SERVICES	<u>50,228</u>	<u>177,474</u>	<u>223,500</u>	<u>211,000</u>	<u>122,322</u>
OTHER SERVICES AND EXPENSES						
COMMUNICATIONS						
101.531.55210	TELEPHONE/FAX COMMUNICATION	131	134	300	300	101
EMPLOYEE BUSINESS EXPENSES						
101.531.55310	EDUCATION & TRAINING	-	375	800	800	420
101.531.55330	MEMBERSHIPS, DUES, LICENSES	235	778	1,000 fo	1,000	685
PRINTING						
101.531.55420	RECREATION PUBLICATIONS	1,011	-	- M	900	-
101.531.55430	BUSINESS PRINTING	478	410	- M	900	-
	TOTAL OTHER SERVICES AND EXPENSES	<u>1,855</u>	<u>1,697</u>	<u>2,100</u>	<u>3,900</u>	<u>1,206</u>
MATERIALS AND SUPPLIES						
101.531.56210	POSTAGE	336	-	- M	400	-
101.531.56220	PUBLICATIONS/SUBSCRIPTIONS	-	232	500	1,000	108
101.531.56290	OTHER OFFICE SUPPLIES	52	-	-	-	164
101.531.56310	BUILDING MATERIALS & SUPPLIES	-	668	-	-	-
101.531.56320	GROUPS MATERIALS & SUPPLIES	300	4,616	1,000	1,000	-
101.531.56640	POOL MATERIALS AND SUPPLIES	-	45,220	55,000	45,000	49,456
OTHER MATERIALS & SUPPLIES						
101.531.56660	UNIFORMS	5,877	719	10,000	8,000	5,391
101.531.56690	OTHER MATERIALS AND SUPPLIES	5,792	13,647	14,000	13,000	10,115
EQUIPMENT < \$1,000						
101.531.56990	OTHER EQUIPMENT/ASSETS < \$1,000	4,260	4,388	4,500	3,500	4,599
	TOTAL MATERIALS AND SUPPLIES	<u>16,617</u>	<u>69,490</u>	<u>85,000</u>	<u>71,900</u>	<u>69,833</u>
PROPERTY AND EQUIPMENT						
101.531.57290	OTHER EQUIPMENT/ASSETS	57,884	4,665	97,500 \$	7,500	3,575
	TOTAL PROPERTY AND EQUIPME	<u>57,884</u>	<u>4,665</u>	<u>97,500</u>	<u>7,500</u>	<u>3,575</u>
	GRAND TOTAL - REC. POOLS & PARKS	<u>\$ 132,363</u>	<u>\$ 448,303</u>	<u>\$ 795,900</u>	<u>\$ 680,800</u>	<u>\$ 533,245</u>

BUILDING

		2020 Actual	2021 Actual	2023	2022	Current year
		Expenses	Expenses	Appropriation	Appropriation	9/30/2022
						Actual
PERSONAL SERVICES - SALARIES AND WAGES						
Includes salary and other benefits						
101.611.51120	BOARDS AND COMMISSIONS SALARIES	\$ 3,219	\$ 3,219	\$ 5,000	\$ 5,000	\$ 1,827
11.611.51130	OTHER EXEMPT EMPLOYEES	357,162	330,312	355,600	343,500	264,688
101.611.51210	FULL-TIME EMPLOYEES	476,228	450,291	509,900	547,800	378,142
101.611.51220	PART-TIME EMPLOYEES	8,951	5,456	50,000	10,000	24,834
101.611.51230	OVERTIME	55	221	5,000	5,000	106
101.611.51310	LEAVE SETTLEMENTS	16,006	20,399	25,000	25,000	16,629
	TOTAL SALARIES AND WAGES	861,621	809,898	950,500	936,300	686,226
PERSONAL SERVICES - EMPLOYEE BENEFITS						
101.611.52110	HEALTH COVERAGE	174,656	131,023	129,100	135,000	96,282
101.611.52120	GROUP LIFE & DISABILITY INSURANCE	7,708	6,500	7,500	7,100	5,421
101.611.52130	WORKERS COMPENSATION	25,729	10,935	20,000	25,000	-
101.611.52140	UNEMPLOYMENT COMPENSATION	3,525	-	5,000	5,000	-
101.611.52210	PERS	114,245	101,712	130,000	130,000	79,718
101.611.52240	MEDICARE	12,100	11,432	14,000	13,500	9,916
101.611.52310	UNIFORM/CLOTHING ALLOWANCE	-	1,000	1,000	1,200	1,000
	TOTAL EMPLOYEE BENEFITS	337,963	262,602	306,600	316,800	192,337
PROFESSIONAL SERVICES						
101.611.53120	ARCHITECTURAL SERVICES	39,256	62,012	80,000	80,000	34,167
101.611.53130	ENGINEERING SERVICES	17,152	72,757	80,000	80,000	49,187
101.611.53190	OTHER PROFESSIONAL SERVICES	22,880	103,139	8,000	80,000	48,000
101.611.53210	COMPUTER CONSULTING SERVICES	-	-	-	-	-
	TOTAL PROFESSIONAL SERVICES	79,288	237,908	168,000	240,000	131,354
CONTRACTUAL SERVICES						
MAINTENANCE AND REPAIR SERVICES						
101.611.54310	BUILDING MAINTENANCE & REPAIR	-	-	4,000	4,000	-
101.611.54370	VEHICLE MAINTENANCE	-	-	200	200	-
101.611.54390	OTHER EQUIPMENT MAINT. & REPAIR	1,741	2,203	5,000	5,000	696
OTHER CONTRACT SERVICES						
101.611.54990	OTHER CONTRACTUAL SERVICES	975	1,050	8,000	5,000	1,644
	TOTAL CONTRACTUAL SERVICES	2,716	3,253	17,200	14,200	2,340
OTHER SERVICES AND EXPENSES						
101.611.55210	TELEPHONE/FAX COMMUNICATIONS	4,801	6,774	8,000	8,000	4,223
101.611.55310	EDUCATION & TRAINING	1,198	215	4,000	5,000	799
101.611.55320	TRAVEL EXPENSES	71	-	2,000	3,500	-
101.611.55330	MEMBERSHIPS, DUES, LICENSES	4,108	4,874	6,000	6,800	495
101.611.55340	PROFESSIONAL/SOCIAL MEETINGS	-	-	-	500	-
101.611.55430	BUSINESS PRINTING	1,659	1,409	4,000	5,000	638
101.611.55590	OTHER ADVERTISING	30,338	22,114	-	4,000	-
101.611.55920	INCENTIVE PROGRAMS	171,026	117,561	-	851,000	38,242
	TOTAL OTHER SERV. & EXPENSES	213,201	152,947	24,000	883,800	44,397
MATERIALS AND SUPPLIES						
FOOD/GROCERY ITEMS						
101.611.56110	COFFEE, CREAM, SUGAR	351	479	700	700	421
101.611.56190	OTHER FOOD/GROCERY ITEMS	-	219	-	1,000	-
101.611.56210	POSTAGE	2,409	2,568	3,400	3,400	1,648
101.611.56220	PUBLICATIONS/SUBSCRIPTIONS	2,338	875	3,000	3,000	732
101.611.56290	OTHER OFFICE SUPPLIES	1,651	4,376	4,500	4,500	1,356
101.611.56660	UNIFORMS	1,959	2,733	2,000	2,000	-
101.611.56690	OTHER MATERIALS AND SUPPLIES	215	128	1,000	1,000	22
101.611.56910	OFFICE EQUIPMENT < \$1,000	-	-	500	500	-
101.611.56920	COMPUTER EQUIPMENT < \$1,000	5,079	1,814	2,500	2,500	442
101.611.56990	OTHER EQUIPMENT < \$1,000	-	-	-	-	-
	TOTAL MATERIALS AND SUPPLIES	14,002	13,192	17,600	18,600	4,621
PROPERTY AND EQUIPMENT						
101.611.57220	COMPUTER HARDWARE/SOFTWARE	9,647	51,178	50,000	50,000	11,332
101.611.57240	VEHICLES	-	30,000	-	35,000	-
101.611.57290	OTHER EQUIPMENT/ASSETS	-	-	2,000	1,500	-
	TOTAL PROPERTY AND EQUIPMENT	9,647	81,178	52,000	86,500	11,332
NON-GOVERNMENT CHARGES						
101.611.59910	COMMERCIAL PERMIT TAX	544	909	2,000	2,000	503
	TOTAL NON-GOVERNMENT CHARGES	544	909	2,000	2,000	503
	GRAND TOTAL - BUILDING DEPARTMENT	\$ 1,518,982	\$ 1,561,887	\$ 1,537,900	\$ 2,498,200	\$1,073,110

AN ORDINANCE APPROPRIATING THE FUNDS FROM THE OHIO VIOLENT CRIME REDUCTION GRANT PROGRAM TO ARPA FUND (281); AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, Ordinance No. 2022-101 accepted an Ohio Violent Crime Reduction Grant from the State of Ohio to help prevent violence and associated crime at Beachwood Place Mall; and

WHEREAS, the grant awarded was in the amount of Five Hundred Fifty-Nine Thousand Seventy-Three Dollars and No/Cents (\$559,073.00); and

WHEREAS, the Finance Director has requested City Council to appropriate the monies to ARPA Fund (281); and

WHEREAS, Grant Funds will be used to offset the costs of the installation and operation of a Police Substation at Beachwood Place Mall.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: The Mayor is hereby authorized to appropriate Grant monies from awarded through the Ohio Violent Crime Reduction Grant Program to ARPA Fund (281).

Section 2: Council authorizes the Mayor to execute any necessary documents in order to complete the acceptance and appropriation of the Grant Funds.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is declared to be an urgent measure immediately necessary for the public peace, health or safety or the efficient operation of the City, and for the further reason that it is necessary to accept the Grant Funds at the earliest possible date in order to utilize the Grant Funds for its intended purposes; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall take effect and be in force from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022, and presented to the Mayor for approval or rejection in accordance with Article Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022, and filed it with the Clerk.

Mayor

INTRODUCED BY:

ORDINANCE NO. 2022-137

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH CHARLES E. HARRIS & ASSOCIATES, INC. FOR AUDITING SERVICES; JANUARY 1, 2022 THROUGH DECEMBER 31, 2026; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, the Auditor of State on August 30, 2022, issued a Request for Proposals for an engagement related to the City of Beachwood, Ohio including any components and other requirements state in the Request for Proposals, pursuant to Section 117.11 and 117.115 of the Ohio Revised Code, for fiscal years January 1, 2022 through December 31, 2026; and

WHEREAS, IPA responded to the Request for Proposals with a formal proposal wherein they indicated their willingness to perform the engagement related to the Public Office in accordance with the items and conditions set forth in the Request for Proposals; and

WHEREAS, the Auditor of State, in consultation with the Public Office, has determined the IPA has submitted the proposal most advantageous to the Auditor and Public Office.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga and State of Ohio, that:

Section 1: The Mayor is hereby authorized and directed to enter into a Memorandum of Agreement with Charles E. Harris & Associates, Inc. for Auditing Services for the fiscal years January 1, 2022 through December 31, 2026 services and rates are further outlined in the Memorandum of Agreement, a copy of which is attached hereto and incorporated herein as Exhibit "A".

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is declared to be an urgent measure immediately necessary for the preservation of public peace, health or safety or the efficient operation of the City, and for the further reason that the legal services provided herein are needed for the current operation of the City; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022 and filed it with the Clerk.

Mayor

OHIO AUDITOR OF STATE

KEITH FABER

88 East Broad Street
Columbus, Ohio 43215
IPA Correspondence@ohioauditor.gov
(800) 282-0370

MEMORANDUM OF AGREEMENT

This agreement is entered into as of the 10th day of October, 2022, by and between Charles E. Harris & Associates, Inc. an independent public accountant (IPA), **KEITH FABER**, Auditor of State of Ohio (Auditor) and the City of Beachwood Cuyahoga County (Public Office) WITNESSETH:

Whereas, the Auditor of State on August 30, 2022, issued a Request for Proposals for an engagement related to the City of Beachwood, including any components and other requirements stated in the Request for Proposal, pursuant to Sections 117.11 and 117.115 Revised Code, for fiscal periods January 1, 2022 through December 31, 2026.

Whereas, IPA responded to the Request for Proposals with a formal proposal wherein they indicated their willingness to perform the engagement related to the Public Office in accordance with the items and conditions set forth in the Request for Proposals; and

Whereas, the Auditor of State, in consultation with the Public Office, has determined the IPA has submitted the proposal most advantageous to the Auditor and Public Office:

NOW, THEREFORE, IPA and Public Office do mutually agree as follows:

1. This Memorandum of Agreement, the Request for Proposals, the Proposal of the IPA and any written documents supplementing, amending, or incorporating the Request for Proposal, the Proposal of the IPA, and the Memorandum of Agreement constitute the integrated written agreement of the parties, to be known as the "Contract";
2. The IPA shall, in consideration of the payments specified in the Proposal, and subject to the requirements of the Contract, perform the specified engagement related to the Public Office;
3. Public Office will provide the IPA with such payments, services, and support as are specified in the Request for Proposals; and
4. The Auditor will provide the IPA with such services and support as are specified in the Request for Proposals; and
5. If applicable, pursuant to the agreement of the parties a subcontractor with respect to the Contract will be as stated below. Further, pursuant to the RFP Terms of Engagement and this Contract, the IPA shall be and remain solely responsible to the Public Office and Auditor for the acts the IPA performs or faults of any subcontractor and of any subcontractor's officers, agents or employees, who are deemed to be agents or employees of the IPA to the extent of the subcontract. Each subcontractor shall jointly and severally agree that neither the Public Office nor the Auditor is obligated to pay or to be liable for the payment of any sums due the subcontractor.

Subcontractor Name _____

Address _____

Number of Hours	Rate Per Hour	Total Subcontract
<input type="text"/>	<input type="text"/>	<input type="text" value="\$0.00"/>

IN WITNESS WHEREOF, Auditor, Public Office and IPA have executed this agreement.

Legislative Authority or Designee for
the City of Beachwood

Date

John J. Phillips Digitally signed by John J. Phillips
Date: 2022.10.11 08:39:56 -04'00'

Charles E. Harris & Associates, Inc.

Date

APPROVAL:

Compliance, Auditor of State
Office of **KEITH FABER, Auditor of State of Ohio**
In Accordance with Sections 117.11 & 117.115 Revised Code
(Not valid unless approved by Legal Division)

Date

OHIO AUDITOR OF STATE KEITH FABER



88 East Broad Street
Columbus, Ohio 43215
IPA_Correspondence@ohioauditor.gov
(800) 282-0370

Certification of Compliance with Procurement Requirements

This is to certify that, to the best of my knowledge and belief as the appropriate official of the
City of Beachwood, Cuyahoga County, we have complied with all applicable
federal, state and local procurement requirements in the selection of the firm
Charles E. Harris & Associates, Inc. to perform the audit of the
City of Beachwood, Cuyahoga County, which is the subject of the
accompanying contract.

City of Beachwood, Cuyahoga County

Larry Heiser, Finance Director

Date

GENERAL

The winning proposal will have the expertise and capacity to provide a quality audit in accordance with all RFP requirements.

- * Firms should identify readily available staff who are highly qualified in relation to the specific requirements of this RFP. **For sections 5 and 6, only one firm can receive the highest available score for each component of this highly subjective category. QA scores should be as of the RFP due date.**

CLIENT PARTICIPATION

The Public Office may determine their approach to reviewing each proposal (May only consider cost, use AOS criteria or develop their own, may choose not to perform a review). The Public Office will receive the AOS technical and cost evaluation when it is completed at which point the Public Office has the option to award the maximum 6 available IPA Preference Points to one firm's score. The Public Office may also opt to award 5, 4, 3, 2, 1 or zero points to the remaining firms' scores without

FINAL SELECTION

AOS will review combined AOS/Public Office scores and make a binding final selection.

CATEGORY	POINTS*				
	MAX	Clark	Harris	Julian	Zupka
1 QA TIMELINESS SCORE (60% or 6 pts if firms has no record)	10	10	10	10	10
2 QA REPORT QUALITY SCORE (60% or 6 pts if firms has no record)	10	9.88	9.71	9.86	9.79
3 QA WORKPAPER QUALITY SCORE (100% or 5 pts if firms has no record)	5	5	5	5	5
4 QA CURRENT BACKLOG SCORE (100% or 5 pts if firms has no record)	5	5	5	5	5
5* UNDERSTANDING OF SCOPE	28	27	28	26	27.5
Only one firm gets max. - Points should be awarded based on the firm's ability to meet the specific scope requirements of this RFP with appropriate hours assigned to staff that are specifically identified and appropriately qualified.					
Items to Consider					
Key testing areas appropriate for this Public Office					
Appropriate hours assigned to key testing areas					
Appropriate staff assigned to key testing areas					
Appropriate testing approach for key areas. Consider:					
- Internal control testing where appropriate/required.					
- Sampling where appropriate.					
- Analytics where appropriate.					
- Testing of IT/automated controls where appropriate					
- Testing of required financial statement compliance areas (ORC, OCS, etc.)					
- Single Audit testing (number of major programs, controls & compliance, SEFA, etc)					
- Firms innovation regarding ways to better serve this client					
Enter (as a negative number) points deducted for proposals exceeding the page limit stated in the RFP					
6* RELEVANT RECENT EXPERIENCE, EXPERTISE AND TRAINING	15	14	14	14	14
Only one firm gets max. - Points should be awarded based on the recent experience and CPE/training specifically relevant to this client for the <u>assigned individuals</u> , as detailed in the RFP (consider assigned partner, manager, senior, and staff).					
7 QUALIFIED MBE/EDGE FIRM	2	0	2	0	0
8 COST - AOS FORMULA	10	9.77	10	9.01	9.17
9 (OPTIONAL) CLIENT PREFERENCE POINTS	6				
6 available points that Public Office may award to one firm. Option to also award 5, 4, 3, 2, 1 or zero points to the remaining firms' scores without limitation (OK to give two 5's, three 4's, all zero and so on).					
10 COMPLIANCE WITH BIDDING REQUIREMENTS AND OBJECTIVES	3	2.5	2	2.5	2
11 AOS DISCRETIONARY SCORE	6				
TOTAL POINTS	100	83.15	85.71	81.37	82.46

City of Beachwood
 January 1, 2022 through December 31, 2026
 36A7D-00B71
 06A72CUYA-
 Cost Points Calculation

				10.00
RANK	FIRM	COST	% of POINTS	# of POINTS
1	Charles E. Harris	\$ 126,650	1.0000	10.00
2	Clark Schaefer	\$ 129,680	0.9766	9.77
3	Zupka & Associates	\$ 138,080	0.9172	9.17
4	Julian & Grube	\$ 140,600	0.9008	9.01
5			#DIV/0!	#DIV/0!
6			#DIV/0!	#DIV/0!
7			#DIV/0!	#DIV/0!
8			#DIV/0!	#DIV/0!
9			#DIV/0!	#DIV/0!
10			#DIV/0!	#DIV/0!

City of Beachwood
January 1, 2022 through December 31, 2026
36A7D-00B71
06A72CUYA-
RFP Mandatory Elements

CATEGORY	Yes (Y) or No (N) *			
	Clark	Harris	Julian	Zupka
A properly labeled proposal was received by the stated deadline	Y	Y	Y	Y
Did the firm provide an affirmative statement that:				
- The firm is licensed to do business in Ohio	Y	Y	Y	Y
- The firm and all key staff have met Yellow Book CPE requirements	Y	Y	Y	Y
- The firm received a "pass" rating in its PEER review in the last 3 years (or is scheduled if new)	Y	Y	Y	Y
- The firm and all key staff complied with Ohio Ethics Laws	Y	Y	Y	Y
- The firm and all key staff have no conflicts of interest with the client	Y	Y	Y	Y
- The firm has no unresolved findings for recovery	Y	Y	Y	Y
- The firm and all key staff have complied with GAO independence rules for:				
< the public office	Y	Y	Y	Y
< all material components, if applicable	N/A	N/A	N/A	N/A
< any personal or external impairments	Y	Y	Y	Y
- The firm has not had/will not have inappropriate contact with Public Office personnel	Y	Y	Y	Y
- The firm will ensure any subcontractors have met all applicable affirmations	N/A	N/A	N/A	N/A
- The proposal is a firm and irrevocable offer for 90 days	Y	Y	Y	Y
The proposal includes the following Other Required Elements, as stated in the RFP:				
- Proper Public Office and contract period	Y	Y	Y	Y
- Properly defined audit scope	Y	Y	Y	Y
- A listing of all required reports to be issued	Y	Y	Y	Y
- An appropriate engagement timetable to meet deadlines	Y	Y	Y	Y
- Appropriate communication with client management	Y	Y	Y	Y
- The name, address, phone, and e-mail for assigned partner/responsible party of firm	Y	Y	Y	Y
Firm qualifies to move on in RFP grading process?	Y	Y	Y	Y

AUDIT SERVICES COST PROPOSAL FOR

City of Beachwood

Cuyahoga County

For the Period January 1, 2022 thorough December 31, 2026



5510 Pearl Road, Suite 102 Parma, Ohio 44129-2527

We Work For You

CITY OF BEACHWOOD
Audit Services Cost Proposal
For the period January 1, 2022 through December 31, 2026

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5510 Pearl Road, Suite 102
Parma OH 44129-2527
Phone - (216) 575-1630
Fax - (216) 436-2411

Charles E. Harris & Associates, Inc.
Certified Public Accountants

September 27, 2022

Auditor of State
ATTN: Melanie Kidd, Administrative Asst.
Conf Center, Ste 154, 6000 Frank Ave. NW
North Canton, Ohio 44720

City of Beachwood
ATTN: Larry Heiser, Finance Director
25325 Fairmount Blvd.
Beachwood, Ohio 44122

Dear Ms. Kidd and Mr. Heiser:

Enclosed please find the Cost Proposal for the City of Beachwood for the annual period ending December 31, 2022 and the subsequent four annual periods. Any questions may be directed to the following address and phone number:

John J. Phillips, Vice-President/Shareholder
Charles E. Harris and Associates, Inc.
5510 Pearl Road, Suite 102
Parma, Ohio 44129-2527
(216) 575-1630
john.phillips@cehccpas.com

Let it be known that I am entitled to represent the firm, empowered to submit the bid and authorized to sign the contract with the City.

The total fee for the City of Beachwood for the 2022 audit is \$26,600, \$24,495 for the 2023 audit, \$24,840 for the 2024 audit, \$25,185 for the 2025 audit, and \$25,530 for the 2026 audit. The combined total for all of the contract years is \$126,650. See the breakdown of the fixed fee quote on page two of this proposal.

If I can be of any further assistance, please do not hesitate to call.

Sincerely,

**John
Phillips**

John J. Phillips
Vice-President/Shareholder

Digitally signed by
John Phillips
Date: 2022.09.27
13:32:18 -04'00'

SCHEDULE OF PROFESSIONAL FEES AND EXPENSES TO SUPPORT THE TOTAL
ALL-INCLUSIVE MAXIMUM FIXED FEE FOR THE AUDIT OF THE FINANCIAL
STATEMENTS OF THE CITY OF BEACHWOOD

Public Office: *CITY OF BEACHWOOD*

Audit Period: January 1, 2022 thorough December 31, 2026

This proposal for: *Charles E. Harris and Associates, Inc.*

<u>Staff</u>	<u>Hours</u>	<u>Hourly Rates</u>	<u>Total</u>
Partner	35	\$ 70.00	\$ 2,450
Manager/Senior staff	99	70.00	6,930
Staff	<u>246</u>	70.00	<u>17,220</u>
Out-of-pocket expenses			- 0 -
Total fixed fee bid for year ended 2022	<u>380</u>		<u>\$ 26,600</u>

	<u>Hours</u>	<u>Average Hourly Rate</u>	<u>Out-of-Pocket Expenses</u>	<u>Total Fixed Fee</u>
Year ended 2023	345	\$ 71.00	- 0 -	\$ 24,495
Year ended 2024	345	\$ 72.00	- 0 -	\$ 24,840
Year ended 2025	345	\$ 73.00	- 0 -	\$ 25,185
Year ended 2026	345	\$ 74.00	- 0 -	<u>\$ 25,530</u>
Total 5 period cost				<u>\$ 126,650</u>

John J. Phillips, Vice-President/Shareholder
Charles E. Harris and Associates, Inc.

Date: September 27, 2022

September 27, 2022

Auditor of State
ATTN: Melanie Kidd, Administrative Asst.
Conf Center, Ste 154, 6000 Frank Ave. NW
North Canton, Ohio 44720

City of Beachwood
ATTN: Larry Heiser, Finance Director
25325 Fairmount Blvd.
Beachwood, Ohio 44122

Dear Ms. Kidd and Mr. Heiser:

In accordance with the Auditor of State's "Request for Proposals," we are pleased to submit our Technical Proposal for the audit of the City of Beachwood (City) for the annual period ending December 31, 2022 and for the subsequent four annual periods.

Charles E. Harris and Associates will undertake the audit of the City of Beachwood for the years in question, in accordance with the requirements of the "Request for Proposals" issued by the Auditor of State. These requirements are documented in this Technical Proposal.

Any information concerning this Proposal and the conduct of the audit may be submitted to John J. Phillips, Vice-President at the following address and telephone number:

Charles E. Harris and Associates, Inc. (cehcpas.com)
5510 Pearl Road, Suite 102
Parma, Ohio 44129-2527
(216) 575-1630
EIN# 34-1612521
john.phillips@cehcpas.com

Charles E. Harris and Associates is a corporation in the State of Ohio for over 30 years, currently authorized to engage in practice as Certified Public Accountants pursuant to Section 4701.14, Revised Code. Charles E. Harris and Associates meets the independence standards of *Government Auditing Standards*, issued by the Comptroller General of the United States.

The audits will be performed by the key personnel listed in the Proposal. Any changes in the key personnel will be only with the written approval of the Auditor of State and the City.

The audits will be performed within the time period set forth in the "Proposed Engagement Timetable for the Audit of the Financial Statements of the City of Beachwood for the Contract Period January 1, 2022 through December 31, 2026" for the audit of the financial statements of the City, which is located on pages 10-11.

We feel we are the best qualified firm to undertake the audit of the City of Beachwood due to the fact that the only audits/consulting we perform is for governmental and non-profit agencies. We have a highly qualified staff who have many years of experience and are committed to continuing professional education and training to keep up with all new accounting/auditing developments. We understand that all firms perform essentially the same testing. Our job is to perform our testing and to be as minimally invasive as possible while also offering friendly, charismatic staff. We will perform as much work off-site as possible if we can get documents scanned but there will still be some on-site fieldwork. We will also take all necessary safety precautions for COVID 19 for any on-site fieldwork.

Our firm also performs GAAP conversions of city, county and school district financial statements. We have also performed bank reconciliations and records reconstructions for many governments. This gives us the added perspective to ensure accuracy of your financial statements while understanding your overall entity and your basis of accounting. Our entire staff is extremely knowledgeable in all accounting issues, as well as all compliance related areas.

All of our staff members are equipped with laptop computers to obtain the highest possible efficiency. We have developed a risk-based audit approach using our paperless auditing software called Engagement CS and Smart E-Practice Aids that has proven highly effective in the past and can adapt to many different computer systems, including Software Solutions-VIP, Software Solutions, Courtmaster, MITS, Baldwin, Active Net, USAS, UAN, QuickBooks, ORACLE, SAGE, and Government Systems software among other software applications. With your permission, our staff can obtain “read-only” access to your electronic accounting records and perform much of the planning and preliminary work in our office rather than at your site. Our staff consistently participates in continuing professional education seminars/webinars and several members of our staff have conducted numerous speaking engagements around the country.

Our firm prides itself on being a client-first oriented firm. We can and will accommodate the City’s work schedule and will perform the audit in an expeditious manner so as not to intrude on the City and their work area. Due to the moderate size of our firm, we continuously strive to provide the best level of service to our clients so you get the best services for your tax dollar. We are large enough to perform large audits but also small enough to offer you the personalized service you deserve. All staff members, including managers and partners are available at all times to answer any questions you may have, whether or not it is specifically related to your audit. I recommend you visit our website at cehcpas.com, which details our mission, client support and includes several client testimonials.

Our firm is a qualified Minority Business Enterprise as Certified by the Ohio Department of Administrative Services. We have performed many audits as a result of our minority status.

If our Proposal is accepted, Charles E. Harris and Associates will execute a formal Memorandum of Agreement, using this Proposal. This proposal is firm and is irrevocable for 90 days.

Sincerely,

**John
Phillips**

Digitally signed by
John Phillips
Date: 2022.09.27
13:36:35 -04'00'

John J. Phillips, Vice-President/Shareholder
Charles E. Harris and Associates, Inc.
JJP:as

AUDIT SERVICES TECHNICAL PROPOSAL FOR

City of Beachwood

Cuyahoga County

For the Period January 1, 2022 thorough December 31, 2026



5510 Pearl Road, Suite 102 Parma, Ohio 44129-2527

We Work For You

CITY OF BEACHWOOD
Audit Services Technical Proposal
For the period January 1, 2022 through December 31, 2026

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MANDATORY ELEMENTS

Required Affirmations

PUBLIC OFFICE: City of Beachwood

COUNTY: Cuyahoga

CONTRACT NUMBER: 36A7D-00B71

CONTRACT PERIOD: 1/1/2022 - 12/31/2026

To be considered, **the proposal must address every one of the elements**. When these are not fully addressed, proposals will be considered non-responsive to the RFP and will not be evaluated further. Please ensure these affirmations are the first element of your firm's proposal and indicate your firm's agreement with the affirmation by checking the respective box for each affirmation.

1.	<u>CPA Licensure Laws</u> Our firm is licensed by the Ohio Accountancy Board to do business in Ohio and will remain in compliance with Ohio CPA licensure laws and rules.	<input checked="" type="checkbox"/> Affirmed
2.	<u>CPE requirements</u> Our firm and all assigned key professional staff are, and will remain, in compliance with governmental qualification standards, including governmental continuing education requirements.	<input checked="" type="checkbox"/> Affirmed
3.a.	<u>Peer Review (Opt. 1)</u> Our firm has undergone an external quality control peer review, conducted in accordance with generally accepted government auditing standards, within the last three years and received a pass rating. The current report is on file with the Auditor of State's Office.	<input checked="" type="checkbox"/> Affirmed <input type="checkbox"/> N/A
3.b.	<u>Peer Review (Opt. 2)</u> In accordance with GAGAS 3.97, our firm is not yet required to have an external quality control peer review, conducted in accordance with generally accepted government auditing standards. When required, our firm will have the appropriate peer review conducted and provide a copy of the report to the Auditor of State's Office.	<input type="checkbox"/> Affirmed <input checked="" type="checkbox"/> N/A
4.	<u>Ohio Ethics Laws</u> Our firm and all assigned key professional staff are, and will remain, in compliance with the requirements of Ohio's Ethics Law, as applicable and found at § 2921.42 and in Chapter 102 of the Ohio Revised Code.	<input checked="" type="checkbox"/> Affirmed
5.	<u>Rules and Laws Regarding Conflicts of Interest</u> Our firm and all assigned key professional staff are, and will remain, in compliance with laws and rules regarding conflicts of interest.	<input checked="" type="checkbox"/> Affirmed
6.	<u>Unresolved Findings for Recovery</u> Our firm is not subject to any unresolved finding for recovery issued by the Auditor of State under Ohio Rev. Code § 9.24, or our firm has taken appropriate remedial steps required under R.C. § 9.24. Our firm agrees that if this statement is deemed to be false, the contract shall be declared "void ab initio" between the parties, and <u>the City of Beachwood</u> will not be obligated to pay for goods or services rendered under the contract. Any funds paid under the contract shall be remitted by our firm to <u>the City of Beachwood</u> or an action for recovery of such payments may result.	<input checked="" type="checkbox"/> Affirmed
7.a.	<u>Independence - Nonaudit Services Provided (Opt. 1)</u> <ul style="list-style-type: none"> ➤ Our firm has listed and described in our proposal any and all nonaudit services that have been provided to <u>the City of Beachwood</u> over the previous five (5) years from the date of our proposal or are expected to be provided during the contract term; ➤ Our firm and all assigned key professional staff are independent of <u>the City of Beachwood</u> as defined by U.S. Government Accountability Office's <i>Government Auditing Standards</i>; ➤ Our firm and all assigned key professional staff are, and will remain, in compliance with GAO rules relating to auditor independence; and ➤ In providing such nonaudit services, our firm did not perform management functions, make management decisions for <u>the City of Beachwood</u> nor led reasonable third parties, with knowledge of the relevant facts and circumstances, to conclude our firm would be auditing our own work. 	<input type="checkbox"/> Affirmed <input checked="" type="checkbox"/> N/A
7.b.	<u>Independence - Nonaudit Services NOT Provided (Opt. 2)</u> <ul style="list-style-type: none"> ➤ Our firm and all assigned key professional staff are independent of <u>the City of Beachwood</u> as defined by U.S. Government Accountability Office's <i>Government Auditing Standards</i>; ➤ Our firm has not provided nonaudit services affecting the audit periods that involved performing management functions or making management decisions for <u>the City of Beachwood</u>; and ➤ If selected, our firm will not provide nonaudit services to <u>the City of Beachwood</u> during the term of the contract that would require our firm to perform management functions or make management decisions for the entity, or would lead reasonable third parties, with knowledge of the relevant facts and circumstances, to conclude that our firm would be auditing our own work. 	<input checked="" type="checkbox"/> Affirmed <input type="checkbox"/> N/A
8.	<u>Independence - Entity's Components</u> <ul style="list-style-type: none"> ➤ Our firm and all assigned key professional staff are independent of the entity's components listed in Section III (G); of the Request for Proposal. 	<input type="checkbox"/> Affirmed <input checked="" type="checkbox"/> N/A

9.a.	<u>Independence - Entity's Components - Nonaudit Services Provided (Opt. 1)</u> <ul style="list-style-type: none"> ➤ Our firm has listed and described in our proposal any and all nonaudit services that have been provided to the City of Beachwood _____'s components listed in Section III(G) of the Request for Proposal over the previous five (5) years from the date of our proposal, or are expected to be provided during the contract term; ➤ Our firm and all assigned key professional staff are independent of the City of Beachwood _____'s components as defined by U.S. Government Accountability Office's <i>Government Auditing Standards</i>; ➤ Our firm and all assigned key professional staff are, and will remain, in compliance with GAO rules relating to auditor independence; and ➤ In providing such nonaudit services, our firm did not perform management functions, make management decisions for the City of Beachwood _____'s components nor led reasonable third parties, with knowledge of the relevant facts and circumstances, to conclude our firm would be auditing our own work. 	<input type="checkbox"/> Affirmed <input checked="" type="checkbox"/> N/A
9.b.	<u>Independence - Entity's Components - Nonaudit Services NOT Provided (Opt. 2)</u> <ul style="list-style-type: none"> ➤ Our firm and all assigned key professional staff are independent of the City of Beachwood _____'s components as defined by U.S. Government Accountability Office's <i>Government Auditing Standards</i>; ➤ Our firm has not provided nonaudit services affecting the audit periods that involved performing management functions or making management decisions for the City of Beachwood _____'s components; and ➤ If selected, our firm will not provide nonaudit services to the City of Beachwood _____'s components during the term of the contract that would require our firm to perform management functions or make management decisions for the City of Beachwood _____'s components, or would lead reasonable third parties, with knowledge of the relevant facts and circumstances, to conclude that our firm would be auditing our own work. 	<input type="checkbox"/> Affirmed <input checked="" type="checkbox"/> N/A
10.	<u>Personal and External Impairments</u> <ul style="list-style-type: none"> ➤ Our firm and all assigned key professional staff have no personal or external impairments to independence due to relationships with the City of Beachwood _____, and have listed and described in our proposal all our firm's professional relationships that could affect our impartiality or the appearance of impartiality involving the the City of Beachwood _____ or any of its agencies/agencies or components /agencies, components or oversight unit, as applicable for the past five (5) years from the date of the proposal; ➤ If appropriate, our proposal has included a statement explaining why such relationships do not constitute an independence issue relative to performing the proposed audit. ➤ Our firm shall give the City of Beachwood _____ and the Auditor of State written notice of any professional relationships entered into during the period of this agreement, relative to parties connected to this proposed engagement that could affect our impartiality or the appearance of impartiality. ➤ Prior to entering into any new agreement to provide any nonaudit service to the City of Beachwood _____ during the term of the contract, our firm will notify the Auditor of State through completion of the IPA Nonaudit Service GAO Independence Notification/Evaluation (Exhibit E of the RFP). By filing this form, our firm asserts the non-audit service does not impair our firm's independence. 	<input checked="" type="checkbox"/> Affirmed
11.	<u>Inappropriate Public Office Contact</u> Our firm and all assigned key professional staff have not made, and will not make, any contact with personnel of the the City of Beachwood _____ regarding this request for proposal other than allowed by Section I. C. of the RFP.	<input checked="" type="checkbox"/> Affirmed
12.	<u>Subcontractors</u> If subcontractors are engaged, our firm will ensure the subcontractor(s) have met all applicable elements listed in the affirmations above.	<input type="checkbox"/> Affirmed <input checked="" type="checkbox"/> N/A
13.	<u>Irrevocable Offer</u> Our firm's proposal is a firm and irrevocable offer for 90 days.	<input checked="" type="checkbox"/> Affirmed

AUDIT SCOPE, REPORTING AND ADDITIONAL REQUIREMENTS

Other Required Elements

1. Public Office, Contract Period, and Scope

The City of Beachwood requires an IPA to express an opinion on the fair presentation of their financial statements for the annual period ending December 31, 2022 and the subsequent four annual periods. These audits are to be performed in accordance with the provisions contained in this technical proposal.

The financial statements for the City of Beachwood will consist of the following:

- ✓ Management's Discussion and Analysis
- ✓ Government-Wide Financial Statements:
 - Statement of Net Position
 - Statement of Activities
- ✓ Fund Level Financial Statements:
 - Balance Sheet - Governmental Funds
 - Reconciliation of Total Governmental Fund Balances to Net Position of Governmental Activities
 - Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds
 - Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities
 - Statement of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual - General and all Major Special Revenue Funds
 - Statement of Net Position - Proprietary Funds
 - Statement of Revenues, Expenses and Changes in Fund Net Position - Proprietary Funds
 - Statement of Cash Flows - Proprietary Funds
 - Statement of Fiduciary Net Position - Custodial Funds
 - Statement of Changes in Fiduciary Net Position - Custodial Funds
- ✓ Notes to the Financial Statements
- ✓ Required Supplementary Information
 - Schedule of the City's Proportionate Share of the Net Pension/OPEB Liability
 - Schedule of the City Contributions
 - Notes to Schedules of Required Supplementary Information
- ✓ Combining and Individual Fund Statements
- ✓ Statistical Section

The City of Beachwood (the City) was incorporated as a village in 1915 and became a city in 1960. The City is a charter municipal corporation, incorporated under the laws of the State of Ohio. The City operates under a Mayor-Council form of government. In addition to a Mayor's Court, the City provides the following services: police, fire, emergency medical and ambulance, rubbish collection and street construction, maintenance and repair. The City is associated with three jointly governed organizations. The Northeast Ohio Public Energy Council, the City of Beachwood Energy Special Improvement District, Inc., and the Regional Income Tax Agency. During 2020 the City formed the Beachwood Community Improvement Corporation. The Corporation was formed to advance, encourage, and promote the industrial, economic, commercial, and civic development of the City of Beachwood by acting as a designated agency of the City, for the industrial, commercial, distribution and research development in such political subdivision in accordance with Section 1724.10 of the Ohio Revised Code. As of December 31, 2021 the Corporation had not adopted bylaws so an evaluation will be performed in 2022 regarding GASB Statement No 14, 39 and 61.

The City processes their financial transactions utilizing the Software Solutions system to process, compile and prepare its financial transactions and reports. The City utilizes the Baldwin Group software for the Courts. Approximately 9,000 transactions are processed yearly. All accounting and financial reporting functions of the City are centralized. The City has an approximate annual total payroll of \$22 million covering 201 full-time, 42 part-time and 150 seasonal employees. The City does not participate in joint ventures with other governments. The City uses Cuyahoga County to collect and remit the City's property tax revenue. The City uses three other service

organizations, ADP for payroll processing, Great Lakes Billing for EMS billing, and Regional Income Tax Agency for income tax collection. We will obtain the SOC 1 reports to ensure they are in compliance with internal control requirements and user considerations.

We noted at the pre-bid conference that management would like to have the audit done early. We can perform interim fieldwork as early as January of each year and we can start the substantive testing as soon as the trial balances, statements and hinkle filing is complete.

We will also focus attention on the implementation of GASB statements and Implementation Guides that were postponed in GASB 95 and any other GASB statements during the contract period. We have included a small amount of hours to review the implementation of these new statements.

We consider our client's relationships a partnership. We encourage open communication and the idea of sharing ideas between client and our personnel. We encourage our clients to call or email any of our staff, including our partners. We consider ourselves a resource for our clients and we are more than happy to answer whatever questions that may arise at any point during the year.

The audit shall be performed in accordance with generally accepted auditing standards and the standards set forth by the American Institute of Certified Public Accountants and the standards set forth in the U.S. General Accounting Office's *Government Auditing Standards* and the provisions of U.S. Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) in 2 CFR part 200. We will follow the procedures enumerated in the revised State and Local Audit Guide and Federal Compliance Supplement. We are including hours for the Single Audit for 2022 only. If future years require a Single Audit, we will modify the contract accordingly.

We have developed an audit approach that has proven effective in meeting both professional standards and the high expectations of our clients. It concentrates on the aspect of the risk-based internal accounting controls and the EDP system with a lesser concentration on substantive testing. This approach has already been implemented with our existing clients and has been very favorable with them and the Auditor's Office. Our internal control approach has been developed over several years by our upper level management with input from our field senior auditors and assistance from the Auditor of State's Office.

Although our overall audit approach can be general for various entities, our main focus is on your entity and how it is affected by all facets of the internal controls, outside factors, economic conditions, and the City's core beliefs, vision statement, mission and its objectives. This allows us to create the best audit approach specifically designed for your entity and to maximize the ability of our staff to assist your needs and objectives.

Each of our auditors are equipped with laptop computers and we employ Citrix Sharefile, an electronic, paperless auditing software application that has proven extremely efficient in the past and will help us to be most productive in the future. Also, nearly all of our research material is available to our staff on the Thomson-Reuters (RIA Checkpoint) website and our hard disk drives, so it can be immediately accessed in any situation at any site. We also employ PPC's "Smart E-Practice Aids" to document, analyze and evaluate internal controls in accordance with the AICPA's risk assessment standards. We have initiated an all paperless auditing approach in the spirit of keeping a "green" environment and the most efficient audit approach.

Three stages of your audit

Our audit approach will be broken down as follows:

- A Planning, internal controls evaluation and analytical procedures
- B Substantive testing, including Ohio Revised Code and Single Audit testing
- C Reporting, including exit conference

A. Planning, Internal Controls Evaluation and Analytical Procedures

The purpose of this stage is to identify all factors that might affect the timing, procedures and any other factors that might affect our audit procedures. These procedures are designed to ensure your audit is completed in accordance with all auditing standards and that all opinions and reports are substantiated. Specific procedures follow.

Perform a review of the prior year audit workpapers - This procedure lets us carry-forward workpapers to avoid unnecessary work for either you or us. We will focus on the internal controls matrices and narratives, questionnaires, permanent files, policies and procedures, systems controls and legislation.

Conduct an entrance conference - An entrance conference will be held with City management and the audit committee to discuss the audit requirements, procedures, and administrative issues. We will discuss any management concerns and areas of concentration to focus on accounts difficult to audit or other factors that may affect our audit procedures. At this point, we will request a list of all key personnel and contact listings for confirmations to be sent. (i.e., attorneys, banks, etc...) We will provide information on our general audit approach, timeline for the audit process, conduct of the audit and procedures for progress meetings and informing management of potential audit adjustments and findings. At a minimum we will have the engagement partner and senior present at the entrance conference.

At this time we will provide management with a listing of documents and other information we will need to conduct our audit. We will modify this list using prior year documents described above, which will save the City time from preparing documents we may already have. We provide this list before fieldwork is started so it gives you plenty of time to accumulate the information. We will update this list as the audit progresses.

Complete materiality worksheets - We will complete our planning materiality worksheets to identify significant accounts, processes and applications. These materialities will assist us in planning our analytical reviews, internal controls and substantive testing.

Preliminary Analytical Procedures - We will interview appropriate management of the City and obtain as much information as possible related to all financial and non-financial factors related to receipts, disbursements, payroll, budgetary transactions and reporting. We will then develop expectations on various fluctuations within revenue and expense line items in the various funds. We will document these factors and determine whether the expectations match the actual variations. We can modify our substantive testing based on these preliminary analytical procedures.

Interim fieldwork, including internal control testing - We will start our interim fieldwork, which includes the following procedures:

Interviewing key personnel to obtain policies and procedures about the following: cash and investments; budgetary; receipt functions, including overall receipts processes, property taxes, income tax, lodging tax, special assessments, intergovernmental receipts, fines, licenses and permits, admission taxes, charges for services, and other miscellaneous revenue; disbursements; payroll; debt, budgetary and reporting processes for the City. These interviews will be used to constantly update the policies and procedures from the prior year and the preliminary planning phase above.

We will obtain all administrative code policies, legislation, budgetary documents, forecasts, interim financial reports and any other pertinent information that will help us understand and identify certain risks associated with the internal controls and to help us plan our interim and substantive testing.

Internal controls are the processes designed to provide reasonable assurance that the financial statements are free of material misstatement and that the City is in compliance with applicable laws and regulations. Internal controls should be designed to ensure that the benefits of the controls outweigh the associated costs. We will utilize our time-tested internal control matrices to identify significant internal control procedures and document these procedures and cycles through many avenues. These matrices will be modified to be specific to the City through interviews with key personnel in all significant internal control areas. This will enable us to properly identify all

significant internal control cycles and material financial statement accounts and computer processes.

EDP Evaluation - Among our EDP procedures, we will obtain EDP flowcharts and questionnaires, identify all computer applications used within the City, identify all computer hardware/software and their networks, if applicable, and evaluate all internal controls associated with them, including access controls, organization controls, system development and modification, operating controls and disaster recovery procedures/policies. We will perform walkthroughs of all the above procedures. We will be obtaining test results and document all items in our computer/IT working papers.

We will complete a financial systems documentation form for each significant transaction/account class through interviews with key personnel, which will help us understand the flow of information, significant computer processes and other areas of concentration. Also, this will identify which of your accounting applications can be used in our testing. Our auditors are all equipped with computers and software that enables us to access your computer records in a read-only format, so we can obtain needed computer reports, saving you time and effort.

Based on the foregoing procedures, we will complete all audit planning documents, such as forms for understanding the entity and its environment, general risk identification, fraud risk inquiries and identification, understanding the design and implementation of internal controls form, overall planning documents, among many other forms to fully understand your City, their internal controls, computer applications and overall risks.

We will also identify any material laws and regulations for testing of compliance at the federal, state and local level. Documents to be evaluated are the Ohio Revised Code, the Ohio Compliance Supplement, Council minutes, debt documents, which could include bond covenants, contracts, grant agreements and inquiry of the grant coordinator and the Auditor of State FACCR's.

We will perform a review of all cash collection points, with a focus on the significant cycles. Those will be reviewed and tested to ensure controls are in place and operating effectively. Particular attention will be made regarding methods in which funds may be received which could be diverted or misappropriated and not be recorded in the City's accounting records.

Also, we will complete a risk assessment summary form for all significant accounts and transaction classes. This form will help us generate our audit work programs to guide us through the remainder of the audit. This form includes information such as inherent risk assessment, control risk assessment, detection risk, understanding of the entity and its environment, materiality of account or transaction class, and risk of material misstatement.

In the procedures above, we have already obtained an understanding of and documented internal controls over significant account balances and processes. We will further identify specific internal controls to form tests to ensure those controls are in place and operating effectively. Multiple types of testing will be performed, including inquiry, observation and tests of transactions. Sample sizes will be based on risk assessment, expected error rate, confidence levels and Auditor of State requirements. Assertions to be determined are that transactions are supported by source documents, properly authorized, properly recorded by account in the ledgers and the financial statements, and that they are in compliance with appropriate laws and regulations.

Control deficiencies identified will be communicated on an as needed basis. A control deficiency is when the design or operation of an internal control does not allow employees, in the course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City's ability to initiate, authorize, record, process, or report financial data reliably in accordance with the applicable accounting basis, not as serious as a material weakness but requiring disclosure to the Council.

A material weakness is a deficiency or combination of deficiencies, that results in more than a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected by the City's internal controls and timely corrected.

Progress reports - During the course of our testing, we will complete numerous progress reports to document all facets of our audit, including timing, documents needed, recommendations and adjustments noted. We will communicate to management these items often and offer solutions to any difficult situations, if needed.

B. Substantive testing, including Ohio Compliance and Single Audit testing

This section consists of asset, liability and net position/fund balance testing, debt, revenue, expense and payroll detail testing, certain substantive analytical tests, and direct and material compliance testing with regards to certain local, state and federal laws and regulations, if necessary. Also, the footnotes and certain required supplementary information will be tested. Substantive tests normally involve examining supporting evidence to verify the five assertions related to the financial statements. These assertions include:

- ✓ **Existence or occurrence** - Assets and liabilities exist at a given date and recorded transactions have occurred during a given time period.
- ✓ **Completeness** - All transactions and accounts that should be presented in the financial statements are included.
- ✓ **Rights and obligations** - Assets and liabilities represent rights or obligations, respectively of the City at a given date.
- ✓ **Valuation and allocation** - Assets, liabilities, revenues and expenses have been included in the financial statements in accurate amounts.
- ✓ **Presentation and disclosure** - Components of the basic financial statements, including the financial statements and footnotes are properly classified, described and disclosed.

Substantive testing - We assessed risk, prepared planning materiality and tested internal controls earlier in the audit, which we will use as a basis of substantive testing. We created specific audit programs using all information obtained at the planning stage. These audit programs will be used for substantive testing, which is designed to obtain reasonable assurance that the amounts and disclosures in the financial statements are fairly stated. Numerous types of testing will be utilized, including review of supporting documentation, analytical procedures, third-party confirmations and other procedures deemed appropriate. If a total population cannot be determined, haphazard sampling will be used.

We will document our substantive testing by using a sampling planning and evaluation form, which discloses the sampling method used, the sample size, the procedures performed, the results of those tests, any further testing required and the methods for that testing.

Based on the pre-proposal conference, the request for proposals and review of the last several audit reports, the following substantive procedures will be performed at a minimum. Based on the prior audit reports, testing will be performed across the Governmental Activities, General Fund, Major Governmental Funds, Non-major governmental funds, Internal Service funds, and Custodial funds.

- ✓ **Cash and investments** - review and test bank reconciliations, including deposits in transit and outstanding checks. Confirm balances. Verification of investments and cost/fair value in accordance with GASB. Trace footnote disclosure to supporting documentation. Agree cash with fiscal agents to separate accounts with other agencies and restricted cash with external restrictions, if applicable.
- ✓ **Property taxes, income taxes, lodging tax, intergovernmental, fines, licences, and permits, admission taxes, charges for services, interest and other various revenue line items/Accounts, taxes, special assessments, and intergovernmental receivables** - review supporting documentation for detailed adjustments, analytical comparisons, detailed testing of significant revenue. Agree property taxes and special assessments to county confirmation and any grant/intergovernmental revenue to confirmation with appropriate agency. We will confirm income taxes with RITA. Other receipt testing will be based on individually significant items by opinion unit, as well as a statistical sample of remaining balances based on risk and materiality. Examine all supporting documentation for selected other receipts. Verification of interest received and the fund allocation. Focus will be made on cash collection points, as well.

Agree property taxes receivable to subsequent year certificate of estimated resources. Agree special assessment receivables and loans receivables to amortization schedules, new loans and payment history. Agree intergovernmental receivables to grant agreements and grant receipts, along with subsequent grant proceeds. Agree income tax receivables to subsequent year payments from RITA. Agree internal balances to loans between funds and payment activity. Agree interest receivable to schedule of investments and maturity dates and interest rates. Agree all other receivables to future receipt of funds and proper fund/function allocation.

- ✓ **Materials and Supplies Inventory** - physical counts of selected inventory and verification of pricing. Analytical procedures.
- ✓ **Prepaid items** - Agree payments for services in future and calculation of timeframe and fund/function allocation.
- ✓ **Capital assets** - We will agree beginning and ending balances to sub-ledgers, additions and deletions to supporting documentation/invoices. Physical observation of selected capital assets. Calculation of depreciation and agree total accumulated depreciation to sub-ledger. Agree sales of capital assets to proof of bids and payments received. Also ensure assets were removed from asset listing.
- ✓ **Accrued wages payable, compensated absences payable, and payroll expenses** - review supporting documentation and analytically review expenses by department. Substantive testing of contracts and hours/rates compared to payrolls. Verification of vacation and sick leave time earned and taken for the year for compliance with Ohio Revised Code and recording in the financial statements, while agreeing balances to statements. Agree current vacation leave payable to schedule of leave. Agree accrued wages to employee contracts and/or subsequent payrolls. Agree pension payables to calculations of accrued wages to percentage. Agree all pension payments for year to confirmation and detail. We will focus testing on the GASB 68/75 net pension liability/asset and other postemployment (OPEB) liability/asset and all activity, footnotes and required supplementary information to detail.
- ✓ **General government, security of persons and property, public health and welfare, culture and recreation, community development, and other various expenses/Accounts, other payables** - review supporting documentation for detailed adjustments, analytical comparisons, detailed testing of significant expenses to purchase orders and invoices. Detailed testing of significant expenses by fund/function. Expense testing will be based on individually significant items, as well as a statistical sample of remaining balances based on risk and materiality.

Agree all significant payables to subsequent payments and fund/function allocation. Agree contracts/retainage payable to project invoicing and payments received.

- ✓ **Unearned revenues/Deferred inflows and outflows** - Verification of GASB 63/65 classifications of property taxes not available, delinquent property taxes, and other unavailable revenue. Verification of GASB 68/75 pension and OPEB deferred inflows and outflows.
- ✓ **Debt and interest charges** - agree beginning and ending balances to ledgers. Agree new issues and principal and interest payments to new debt detail and vouchers. Verification of amortization schedules. Agree interest payable to subsequent payments and timeframe.
- ✓ **Mayor's Court** - We will test the mayor's court substantively and for compliance requirements.
- ✓ **Other Custodial funds** - We will also test for special assessments collected and distributed as part of the Energy Special Improvement District.
- ✓ **Net position/Fund balances** - Detail testing of encumbrances by review of purchase orders. Verification of GASB 54 fund allocations and fund balance categories. Calculation of Net Investment in Capital Assets. Also, verify that Net Position restrictions are accurate based on external restrictions, such as debt covenants or grant agreements.

Ohio Revised Code compliance testing - Laws and regulations direct and material to the financial statements were determined at the planning stage. Our testing of these laws and regulations will involve inquiry and observation, discussions with management, review of supporting documentation, comparative analysis and examination of City ordinances, resolutions and internal control policies. Discussions were held with key personnel to determine the risk over compliance with applicable Ohio laws and regulations. We will utilize the Auditor of State's office Ohio

Based on extensive prior experience with cities, the Auditor of State legal matrix, review of the prior audit report and the request for proposals, the Ohio Compliance Supplement material sections are **Direct Laws:** appropriations and amendments, restrictions on the expenditure of money and “blanket” certificates, tax revenues and distribution of levy revenues, transfers/advances, permission to establish special funds, issuing and retiring debt, debt proceeds and payments, anticipation notes and manuscript debt, reserve balance accounts and funds, annual GAAP reporting, health care and liability self-insurance, income tax collections, vacation/sick leave testing, permanent endowment funds, retirement contributions and Kilowatt tax (n/a). **Indirect Laws:** amended certificates and appropriations limited by estimated resources, expenditures limited by appropriations, required accounting records, 135.14 and 135.18 other requirements, eligible investments of interim monies, other eligible investments and collateral, cashbook of costs, force accounts, landfill (n/a), Solid Waste Transfer Facility Responsibility and Certifications, education requirements in Section 2-21, prohibitions from holding public office, fraud hotline, AOS bulletin 2019-003, Ohio Sunshine Laws, Stars rating system, fraud, abuse, conflicts of interest and ethics, Cares Act and Coronavirus Relief Fund. **Stewardship/Other Laws:** depositing monies, contracts and competitive bidding, bonding, appointments, compensation and contracts, municipal court records (n/a), prohibited political activity, establishment and accounting treatment of commissaries, records required and distribution of mayor’s court receipts, collection, custody and disbursements of fines and fees, additional court costs, and law enforcement trust and drug law enforcement funds, National Instant Criminal Background Check System. We will consistently review the OCS procedures and the City’s activity to determine if any additional procedures need to be performed.

Federal Single Audit testing - Based on the request for proposals and the pre-bid conference, a Single Audit is needed for 2022 only. We will consistently evaluate each subsequent year to determine the necessity of a Single Audit. If a Single is required for any other year of the audit, we will increase the hours and cost accordingly.

We will utilize Practitioner’s Publishing Company’s Guide to Single Audits for required testing forms. We will also utilize the Auditor of State’s office Federal Award Compliance Control Records (FACCR) for specific requirements for each grant tested as a major program and the Federal Compliance Supplement. The City won’t be low risk in 2022 since they did not have a Single Audit in 2021, but this shouldn’t affect the major fund determination. This means we have to test programs to reach 40% of expenditures in 2022. Based on the pre-bid conference, will anticipate testing 1 program for 2022, which will likely be ARPA. If any year meets the requirements of a Single Audit we will modify the contract accordingly.

Documents to be examined are the drawdown requests, closeout reports, supporting documents for purchases of COVID related expenses and bidding packages. We will also test payroll records and details of time related for COVID related activities. Final closeout reports will be verified for accuracy. Accuracy of the federal awards schedule will also be verified using ledgers, supporting documentation and confirmations. If we have to test another program in any year we will adjust the contract accordingly.

Required supplementary information - We will review the MD&A and GASB 68/75 required supplementary information and perform appropriate procedures, including but not limited to inquiries of management for procedures for preparing the MD&A and schedules and comparing the amounts and disclosures in the MD&A and schedules to the financial statements, footnotes and other information obtained during the audit. We will also compare the proportionate share of net pension/OPEB liabilities/assets and City contributions to calculations and pension confirmations.

Perform final analytical review - We will perform a final analytical review by using our preliminary analytical review and factoring in any audit adjustments. We will use any information during the audit and compare current year balances to the prior year and determine if management responses to fluctuations appear reasonable.

C. Reporting stage, including exit conference

The work performed in the previous two stages generates this reporting process, including our conclusions to testing and final reports.

Report review - We will review all aspects of the report. In the MD&A, we will compare all information to the financial statements and the footnotes, recalculate all schedules, ratios, percentages and make sure all disclosures have reasonable support from information obtained in our audit. We will agree all amounts in financial statements to trial balances and all amounts in the trial balances to prior year figures, reversing entries, current cash transactions and current adjusting entries. All statements and schedules will be verified for mathematical accuracy and all footnotes will be verified to the financial statements and supporting documents. We will also review all budgetary schedules to ledgers and budgetary documents. We will ensure the entire report is presented in accordance with financial reporting requirements, including the GFOA.

Final review/audit procedures - We will review all procedures performed and risk assessments and determine if they were substantiated or need to be altered. We will prepare a summary of adjustments, if necessary and present to management. We will prepare a summary of all recommendations, findings and citations, if necessary and present to management. We will review minutes, attorney's invoices and other documentation to determine if there are any subsequent events. We will then obtain management's representations.

2. Required Reports

Prepare draft reports and management letter - We will prepare the following draft reports to be presented to management and the audit committee:

- ✓ A report on the fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles;
- ✓ A report on compliance and on internal control over financial reporting based on an audit of financial statements in accordance with *Government Auditing Standards*;
- ✓ A report on compliance with requirements applicable to each major federal program and internal control over compliance in accordance with the Uniform Guidance;
- ✓ A schedule of findings;
- ✓ In conjunction with the City, form SF-SAC, the Data Collection Form;
- ✓ A management letter, if applicable.

In addition to the above reports, we will always communicate ideas to improve your internal control structure. Management and the audit committee should review all the above reports and provide us with responses to the recommendations, citations and findings, if applicable. This will ensure that no citations or findings will be released without the client's prior knowledge.

Hold an exit conference - We will hold an exit conference with management and the audit committee to discuss all above reports, findings, recommendations and citations, if applicable. We will also discuss procedures performed, adjustments made to the financial statements, and other areas for improvement we identified, among other items. At a minimum we will have the engagement partner and senior present at the exit conference.

Submit the audit report and management letter to the Auditor of State and Federal Audit Clearinghouse - Upon approval of the above reports from management, we will submit all required reports in accordance with Auditor of State and Federal Audit Clearinghouse deadlines.

Maintenance of workpapers/reports - Upon the conclusion of the audit and filing of the reports, we will lock the workpapers electronically and store them in our encrypted server/backup systems. Both hard-copy and electronic workpapers will be retained for a minimum of 5 years from completion date.

3. Engagement Timetable

As Needed	1. IPA and representatives of Public Office hold interim entrance conference.
As Needed	2. IPA completes interim fieldwork.
As Needed	3. IPA and representatives of Public Office hold progress conference.

January 9, 2023	4.	IPA provides detailed audit plan and list of schedules to be prepared by Public Office.
January 9, 2023	5.	IPA and representatives of Public Office hold fieldwork entrance conference.
January 9, 2023	6.	Public Office finalizes accounting records.
January 9, 2023	7.	IPA begins fieldwork at Public Office.
May 31, 2023	8.	Public Office completes draft of financial statements (to the extent needed by the IPA).
June 16, 2023	9.	IPA completes fieldwork.
June 16, 2023	10.	IPA provides drafts of reports and recommendations to management.
June 21, 2023	11.	Public office submits, in writing, final responses to IPA draft documents.
June 21, 2023	12.	IPA and representatives of Public Office hold exit conference.
June 30, 2023	13.	IPA delivers final report to Auditor, CFAE, Columbus, Ohio. This date shall be no later than six months past the public office's fiscal year end of the period under audit.

We understand the strict time constraints of completing audit reports and we believe that this timeline will ensure that your reports are completed well before the required deadlines from the Auditor of State and Federal Audit Clearinghouse. We will conduct our audit to ensure that we complete our fieldwork as early as possible and subsequently our report. We will also be respectful of the schedule of the City's management so we don't disrupt operations of the City. We have the staffing capabilities to perform the audit on an accelerated timeline if requested by management.

4. Communication

As with our own staff members, at CEH, we are committed to providing an open line of communication with our clients. At any time during the audit and even for issues unrelated to the audit, we encourage our clients to call or email any of our staff, including our partners. We are more than happy to answer whatever questions that may arise at any point during the year. Also, our managers and partners make regular site visits to provide the same service. We also keep our clients informed of the latest accounting pronouncements that may affect their entity.

At the start of the audit, we will hold an entrance conference to inform management and the Council of our procedures and areas of concentration. We will also inquire of any areas of concern from management and the Council. At the conclusion of our audit, we will hold an exit conference noting all items noted in our audit and our recommendations. We will also communicate strengths of the City to the Council. Finally, we will distribute a letter of our procedures and all the above items to all management and the Council in accordance with SAS 114.

5. Proposal Length

We affirm that our technical proposal is limited to no more than 30 pages.

6. Firm Contact

Charles E. Harris & Associates, Inc.
John J. Phillips, VP/Shareholder
5510 Pearl Road, Suite 102
Parma, Ohio 44129-2527
(216) 575-1630 x.111
john.phillips@cehcpas.com

Other Information Items

7. Auditor of State Contact

All correspondence and other communications with the Auditor with regard to this audit shall be directed to:

Melanie Kidd, Administrative Assistant
Conference Center, Suite 154
6000 Frank Ave. NW
North Canton, Ohio 44720
Phone No. (330) 471-0000

8. Confidentiality

Matters relating to the audit engagement shall not be discussed with anyone other than officials of the City, the Auditor, or us without the express written consent of the Auditor. No opinions, reports, summaries, letters or other documents prepared with respect to the audit engagement shall be released without the approval of the Auditor, except as required by state or federal law.

9. Certified Minority Business Enterprise

Our firm is a qualified Minority Business Enterprise as Certified by the Ohio Department of Administrative Services.

10. Affirmative Action

We will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, or national origin. We will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, age or national origin. Such action shall include, but not be limited to, employment upgrading, promotion, demotion, termination, rate of pay or other forms of compensation, and selection for training. We agree to post in conspicuous places available to employees and applicants for employment notices summarizing the provisions of this equal opportunity clause. We will, in all solicitations or advertisements for employees placed by, on, or on behalf of the us, state that the we will, also, comply with Executive Order 11246, "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented by 41 CFR Part 60.

11. Estimated budgeted hours

The estimated budgeted hours on page 23 reflect all hours of varying levels of employees. We have allocated many hours to Partner/Manager/Senior level employees for review and supervision, answering client questions and other high level client contact and communication. We are dedicated to quality audit work and client service to give you the best value for your government dollar.

12. Firm Qualifications and Experience

Charles E. Harris and Associates currently employs 24 staff members between two offices, Cleveland and Columbus. All staff members perform only audit/consulting of governments and non-profit organizations, therefore can give the specialized service you demand for your tax dollars. We also encourage staff to join/participate in professional organizations to further enhance their knowledge of the governmental accounting/auditing field. Having more than 400 current clients, ranging from large cities and schools to medium and small villages, townships and other governments, gives us the knowledge of the government sector to tailor-make your audit plan to fit your needs. The location of the office that will work on this engagement is Cleveland, Ohio. The total staff (all full-time) to be assigned to this engagement and their related experience is located on pages 21-22.

The results of all desk and field reviews performed by the Auditor of State have been exceptionally good. Very few review comments and minimal changes to audit reports have been noted. We received a pass report from our latest peer review. Also, no disciplinary action has been taken or is pending against the firm during the past 3 years with state regulatory bodies or professional organizations. Our firm is a qualified Minority Business Enterprise as Certified by the Ohio Department of Administrative Services.

13. Inquiry of client satisfaction

Upon completion of the audit and submission of reports, we will send City management a Client Satisfaction Survey to obtain opinions on a variety of areas of the audit. We will use this survey to improve our client satisfaction.

Governmental Audit Clients Served Within the Past Five Years

All clients services below were performed by the Charles E. Harris and Associates, Inc., with John J. Phillips as the engagement partner. The Cleveland office will be performing the audit of the City. These are only the audits we perform that are city and related engagements. We perform over 300 audits that are governmental and similar in nature, many of which are not included on this schedule.

<u>Auditee</u>	<u>Contact, Phone</u>	<u>County</u>	<u>Hours</u>	<u>Dates</u>
<i><u>Counties and Cities</u></i>				
Huron County	Roland Tkach, (419) 668-0458	Huron	800 Hours	2015-continuing
City of Bedford Heights	Ted Gordon, (440) 786-3223	Cuyahoga	335 Hours	2020-continuing
City of Eastlake	Carol Ann Schindel, (440) 951-2200	Lake	450 Hours	2018-continuing
City of Huron-audit/consult	Cory Swaisgood, (419) 433-5000	Erie	750 Hours	2004-continuing
City of Vermilion	Amy Hendricks, (440) 204-2425	Erie	650 Hours	2009-continuing
City of North Ridgeville	April Wilkerson, (440) 353-0851	Lorain	410 Hours	2021-continuing
City of Port Clinton-audit/consult	Cole Hatfield, (419) 734-5522	Ottawa	330 Hours	2015-2020
City of Wadsworth	Cathy Fix, (330) 335-1521	Medina	600 Hours	2015-continuing
City of Reminderville	Deborah Wordell, (330) 562-1234	Summit	400 Hours	2012-continuing
City of Rittman	Pam Keener, (330) 925-2064	Wayne	305 Hours	2015-2017
City of Ashtabula	Dana Pinkert, (440) 992-7197	Ashtabula	600 Hours	2015-continuing
City of Kenton	Kerri McLaughlin, (419) 673-1310	Hardin	300 Hours	2015-2019
City of Urbana	Chris Boettcher, (937) 652-4310	Champaign	400 Hours	2015-2019
City of Chardon-GAAP	Jeffrey Smock, (440) 286-2470	Geauga	220 Hours	2008-continuing

School Districts and Community Schools

Brooklyn City School District	John Street, (216) 485-8100	Cuyahoga	375 Hours	2016-continuing
Solon City School District	Tim Pinkana, (440) 248-1600	Cuyahoga	400 Hours	2021-continuing
Berkshire Local School District	Beth McCaffrey, (440) 834-3380	Geauga	310 Hours	2020-continuing
Clearview Local School District	Sean Nuccio, (440) 233-5412	Lorain	280 Hours	2014-2017
Wellington EVSD	Tina Gabler, (440) 647-7979	Lorain	280 Hours	2010-2018
Champion Local School District	Laurena Rouan, (330) 847-2330	Trumbull	300 Hours	2014-continuing
Trumbull County ESC	Lori Simone, (330) 505-2800	Trumbull	250 Hours	2015-2019
Brookfield Local School District	Craig Yaniglos, (330) 619-5762	Trumbull	300 Hours	2018-continuing
Mahoning ESC	Ryan Jones, (330) 533-8755	Mahoning	300 Hours	2014-continuing
Mahoning Unlimited Classroom	Ryan Jones, (330) 533-8755	Mahoning	180 Hours	2021-continuing
Salem City School District	Michael Douglas, (330) 332-0316	Columbiana	315 Hours	2015-continuing
Barberton City School District	Shawna Jones, (330) 753-1025	Summit	375 Hours	2013-2017
Woodridge Local School District	Tom Morehouse, (330) 928-9074	Summit	325 Hours	2002-continuing
Hudson City School District	Kathryn Sines, (330) 653-1270	Summit	440 Hours	2015-continuing
WAPS-FM radio Akron CSD	Ryan Pendleton, (330) 761-2850	Summit	100 Hours	2015-2019
Twinsburg City School District	Martin Aho, (330) 486-2017	Summit	375 Hours	2016-continuing
Northwood Local School District	Angel Adamski, (419) 691-3888	Wood	245 Hours	2012-continuing
Lake LSD - Audit/Consult	Monica Leppelmeier (419) 661-6673	Wood	300 Hours	2011-2020
Springfield Local School District	Ryan Lockwood, (419) 867-5416	Lucas	425 Hours	2018-continuing
Swanton Local School District	Joyce Kinsman, (419) 826-7575	Fulton	250 Hours	2012-continuing
Reynoldsburg CSD	Tammira Miller, (614) 501-1013	Franklin	275 Hours	2015-2017
Kenton City School District	Tracy Hiller, (419) 673-0776	Hardin	270 Hours	2016-2020
Pleasant LSD-Audit/Consult	Jolene Carter, (740) 389-4476	Marion	275 Hours	2014-continuing
Marion City School District	Veronica Reinhart, (740) 223-4378	Marion	270 Hours	2016-continuing
London CSD	Kristine Blind, (740) 852-5700	Madison	340 Hours	2022-continuing
Switzerland LSD	Connie Kress, (740) 472-5801	Monroe	350 Hours	2015-continuing
Cedar Cliff Local School District	Joy Kitzmiller, (937) 766-5633	Greene	350 Hours	2015-2019
Greene County Career Center	Eva Anderson, (937) 426-6636	Greene	300 Hours	2011-2020
Horizon Science Cleveland	Ramazan Celep, (847) 824-3380	Cuyahoga	110 Hours	2016-continuing
Horizon Science Cleveland Middle	Ramazan Celep, (847) 824-3380	Cuyahoga	110 Hours	2016-continuing
Horizon Science Denison Middle	Ramazan Celep, (847) 824-3380	Cuyahoga	110 Hours	2016-continuing
Horizon Science Denison Elem.	Ramazan Celep, (847) 824-3380	Cuyahoga	110 Hours	2016-2018
Noble Academy Cleveland	Ramazan Celep, (847) 824-3380	Cuyahoga	110 Hours	2016-continuing

Horizon Science Lorain	Ramazan Celep, (847) 824-3380	Cuyahoga	140 Hours	2016-continuing
Green Inspiration Academy	Darlene Holt, (330) 515-0572	Cuyahoga	110 Hours	2019-continuing
Hope Academy Northcoast	Dave Massa, (330) 515-0572	Cuyahoga	90 Hours	2019-continuing
Lake Erie International HS	Darlene Holt, (330) 515-0572	Cuyahoga	110 Hours	2019-continuing
Randall Park High School	Dave Massa, (330) 515-0572	Cuyahoga	90 Hours	2019-continuing
West Preparatory Academy	Darlene Holt, (330) 515-0572	Cuyahoga	110 Hours	2019-continuing
Cleveland Arts & Social Science	Dave Massa 330-515-0572	Cuyahoga	145 Hours	2022-continuing
STEAM Academy Warrensville	Dave Massa 330-515-0572	Cuyahoga	145 Hours	2022-continuing
Akron Digital Academy	Scott Wilson, (513) 695-2900	Summit	200 Hours	2014-2018
Invictus High School	Darlene Holt, 614-598-8729	Summit	110 Hours	2019-continuing
Middlebury Preparatory Academy	Darlene Holt, 614-598-8729	Summit	110 Hours	2019-continuing
Greater Summit Early Learning	Rick Berdine, (330) 606-5627	Summit	115 Hours	2022-continuing
Canton Harbor High School	Joe DiRuzza, (330) 452-8414	Stark	90 Hours	2015-2017
Foundation Academy	Dave Massa 330-515-0572	Richland	145 Hours	2022-continuing
Horizon Science Academy	Ramazan Celep, (847) 824-3380	Mahoning	140 Hours	2015-continuing
Acad for Urban Scholars-Youngs.	Dave Massa, (330) 515-0572	Mahoning	105 Hours	2015-continuing
Valley STEM+ME2 Academy	Blaise Karlovic, (330) 729-4000	Mahoning	150 Hours	2018-continuing
Youngstown Academy Excellence	Dave Massa 330-515-0572	Mahoning	145 Hours	2022-continuing
Utica Shale Academy	Scott Wilson, (513) 695-2900	Columbiana	150 Hours	2018-continuing
Pleasant Community Academy	Trevor Gummere, (740) 389-4476	Marion	85 Hours	2014-2019
Marion CSD Digital Academy	Veronica Reinhart, (740) 223-4378	Marion	80 Hours	2016-2017
Rushmore Academy	Hueston Lauderma, (740) 223-4407	Marion	80 Hours	2016-2018
Marion Preparatory Academy	Dave Massa 330-515-0572	Marion	115 Hours	2022-continuing
Bio-Med Science Academy	Kathy Chudakoff, (330) 325-6375	Portage	90 Hours	2014-2019
Hope Academy for Autism	Sonja Williams, (234) 855-0621	Trumbull	105 Hours	2014-2017
STEAM Academy of Warren	Dave Massa 330-515-0572	Trumbull	145 Hours	2022-continuing
Toledo Prep and Fitness Academy	Todd Taylor, (614) 512-2151	Lucas	90 Hours	2021-continuing
Lorain Preparatory Academy	Dave Massa 330-515-0572	Lorain	145 Hours	2022-continuing
Monroe Preparatory Academy	Dave Massa 330-515-0572	Erie	145 Hours	2022-continuing
Westside Academy	Barbara Henry, (614) 644-8066	Franklin	130 Hours	2013-2018
International Academy	Barbara Henry, (614) 644-8066	Franklin	130 Hours	2013-2018
A+ Arts Academy	Jennifer Smith, (740) 243-4700	Franklin	140 Hours	2015-2020
Virtual Community School of Ohio	Shane Allen, (614) 501-9473	Franklin	140 Hours	2015-2017
Patriot Preparatory Academy	Joel McCloskey, (614) 864-5332	Franklin	140 Hours	2015-2020
Everest High School	Toni Nijssen, (614) 367-1979	Franklin	90 Hours	2015-2017
Brookwood Academy	Joel McClosky, (614) 235-3451	Franklin	90 Hours	2015-2017
Acad for Urban Scholars-Colum.	Darlene Holt, 614-598-8729	Franklin	105 Hours	2015-2020
Newbridge Math & Reading	Darlene Holt, 614-598-8729	Franklin	100 Hours	2015-2018
Focus North High School	Darlene Holt, 614-598-8729	Franklin	85 Hours	2015-2020
Columbus Bilingual Acad. North	Dave Massa, (330) 515-0572	Franklin	120 Hours	2016-2018
Columbus Collegiate Academy	Nicki Hagler, (937) 264-8588	Franklin	120 Hours	2016-continuing
Columbus Collegiate Acad. West	Nicki Hagler, (937) 264-8588	Franklin	120 Hours	2016-continuing
Franklinton Prep Academy	Nicki Hagler, (937) 264-8588	Franklin	120 Hours	2016-2018
United Prep Academy	Nicki Hagler, (937) 264-8588	Franklin	120 Hours	2016-continuing
Achievepoint Career Columbus	Darlene Holt, 614-598-8729	Franklin	90 Hours	2019
Focus Learning Acad. SE Col.	Darlene Holt, 614-598-8729	Franklin	85 Hours	2020-continuing
Focus Learning Acad. SW Col.	Darlene Holt, 614-598-8729	Franklin	85 Hours	2020-continuing
Central Point Prep Academy	Dave Massa, 330-515-0572	Franklin	115 Hours	2022-continuing
Columbus Arts & Tech Academy	Dave Massa 330-515-0572	Franklin	145 Hours	2022-continuing
Columbus Humanities Arts & Tech	Dave Massa 330-515-0572	Franklin	145 Hours	2022-continuing
Cornerstone Academy	Dave Massa 330-515-0572	Franklin	145 Hours	2022-continuing
North Columbus Prep Academy	Dave Massa 330-515-0572	Franklin	115 Hours	2022-continuing
South Columbus Prep Southfield	Dave Massa 330-515-0572	Franklin	145 Hours	2022-continuing
South Columbus Prep German Vill.	Dave Massa 330-515-0572	Franklin	145 Hours	2022-continuing
Eastland Prep Academy	Todd Johnson, (740) 323-6800	Franklin	155 Hours	2022-continuing
Imagine Columbus Academy	Todd Johnson, (740) 323-6800	Franklin	155 Hours	2022-continuing
Ohio Achievement/Millennium	Nicki Hagler, (937) 304-7043	Franklin	155 Hours	2022-continuing
Renaissance Academy	Stephanie Ataya, (330) 564-8531	Franklin	120 Hours	2022-continuing
South Scioto Academy	Todd Taylor, (614) 905-0575	Franklin	130 Hours	2022-continuing
Middletown Prep & Fitness Acad.	Todd Taylor, (614) 512-2151	Butler	85 Hours	2016-2020
Montgomery Preparatory Academy	Dave Massa 330-515-0572	Montgomery	145 Hours	2022-continuing

Horizon Science Academy-Dyaton	Begmurat Nepesov, (847) 824-3380	Montgomery	155 Hours	2022-continuing
Mt. Healthy Prep & Fitness Acad.	Todd Taylor, (614) 512-2151	Hamilton	85 Hours	2016-2020
Cincinnati Learning-Carpe Diem	Tracy Jarvis, (513) 363-6600	Hamilton	180 Hours	2016-2018
Achievepoint Career Cincinnati	Darlene Holt, 614-598-8729	Hamilton	90 Hours	2019-continuing
Stark State College	Scott Andreani, (330) 494-6170	Stark	360 Hours	2018-continuing
Stark State College Foundation	Scott Andreani, (330) 494-6170	Stark	360 Hours	2018-continuing
ODE inventory counts	Amadu, (614) 752-1553	Franklin	150 Hours	2015-2017

Villages/Townships in close proximity

Village of Brooklyn Heights	Aaron Frank, (216) 749-4300	Cuyahoga	150 Hours	2010-continuing
Village of Hunting Valley	Tim Pinkana, (440) 247-2259	Cuyahoga	100 Hours	2010-continuing
Village of Spencer	Sheri Ramey, (330) 648-2907	Medina	175 Hours	2010-2017
Village of Madison	Kristie Crockett, (440) 428-7526	Lake	250 Hours	2010-2017
Village of Garrettsville	Donna Love, (330) 527-4424	Portage	225 Hours	2017-continuing
Village of Mantua	Jenny August, (330) 274-8776	Portage	200 Hours	2013-continuing
Village of Middlefield-audit/conv.	Tiffany Mekeel, (440) 632-5248	Geauga	200 Hours	2003-continuing
Village of Grafton-audit/conv.	Linda Bales, (440) 926-2401	Lorain	350 Hours	2000-continuing
Village of South Amherst	Jeanne Maschari, (440) 986-2222	Lorain	255 Hours	2014-continuing
Village of Clinton	Leah Weirick, (330) 882-4782	Summit	175 Hours	2012-continuing
Village of Boston Heights-Aud/Con	Betty Klingenberg, (330) 650-4111	Summit	240 Hours	2012-continuing
Village of Richfield	Sandy Turk, (330) 659-9201	Summit	210 Hours	2008-continuing
Village of Peninsula	John Stiegel, (330) 657-2714	Summit	170 Hours	2004-continuing
Village of Beach City	Debra Rentsch, (330) 756-2312	Stark	250 Hours	2010-continuing
Village of Magnolia	Lorrie Clevenger, (330) 866-5539	Stark	225 Hours	2010-continuing
Village of Brewster	Kris King, (330) 767-4214	Stark	210 Hours	2012-continuing
Village of Wilmot	Naomi Yeakley, (330) 359-7113	Stark	110 Hours	2012-2017
Village of East Sparta	Doug Neading, (330) 866-2977	Stark	160 Hours	2013-continuing
Village of Navarre	Anne Johnson, (330) 879-5508	Stark	140 Hours	2015-continuing
Village of East Canton	Michelle Scroggs, (330) 488-0220	Stark	200 Hours	2015-continuing
Village of Polk	Michelle Guy, (419) 945-1600	Ashland	100 Hours	2013-2018
Village of Bailey Lakes-Aud/Consult	Stephanie Douglas, (419) 922-4063	Ashland	90 Hours	2014-continuing
Village of Loudonville	Elaine VanHorn (419) 994-3282	Ashland	200 Hours	2018-continuing
Village of Apple Creek	Laurie Busson, (330) 698-5462	Wayne	160 Hours	2018-continuing
Village of West Salem-Aud/Cons	Jeni Webb, (419) 853-4411	Wayne	160 Hours	2018-continuing
Village of Smithville	Donna Steiner, (330) 669-2311	Wayne	200 Hours	2014-continuing
Village of Dalton	Cheryl Drew, (330) 282-2221	Wayne	140 Hours	2018-continuing
Village of Fredericksburg	Harold Gwin, (330) 695-3381	Wayne	110 Hours	2018-continuing
Claridon Township-Aud/Consult	Paula Jolly, (440) 313-8439	Geauga	35 Hours-aup	2010-2017
Huntsburg Township	Michele Saunders, (440) 636-5486	Geauga	80 Hours	2016-continuing
Montville Township	Karen Hawkins, (440) 968-3784	Geauga	75 Hours	2016-continuing
Munson Township	Todd Ray, (440) 286-9255	Geauga	85 Hours	2016-continuing
Newbury Township	Beverly Sustar, (440) 564-5997	Geauga	75 Hours	2016-continuing
Parkman Township	Susan Wojtasik, (440) 636-3110	Geauga	75 Hours	2016-continuing
Thompson Township	Cindy Lauson, (440) 298-9813	Geauga	75 Hours	2016-continuing
Painesville Township	Michael Patriarca, (440) 352-1443	Lake	90 Hours	2010-2017
Hiram Township	Diane Rodhe, (330) 488-0038	Portage	120 Hours	2017-continuing
Edinburg Township	William McCluskey, (330) 325-0271	Portage	80 Hours	2014-continuing
Rootstown Township	JoAnn Townend, (330) 325-7256	Portage	140 Hours	2014-continuing
Atwater Township	Linda Allen, (330) 947-2844	Portage	100 Hours	2016-continuing
Charlestown Township	Susan Forgacs, (330) 607-7824	Portage	90 Hours	2020-continuing
Mantua Township	Susan Skrovan, (330) 357-8013	Portage	150 Hours	2020-continuing
Nelson Township	Kevin Cihan, (330) 527-5142	Portage	90 Hours	2020-continuing
Palmyra Township	Kathleen Cofjohn, (330) 654-4098	Portage	80 Hours	2020-continuing
Paris Township	Linda Shaulis, (330) 978-0189	Portage	80 Hours	2020-continuing
Northfield Center Township	Andy LaGuardia, (330) 467-7646	Summit	140 Hours	2012-continuing
Springfield Township	Sharon Harms, (330) 797-1739	Summit	150 Hours	2012-2017
Richfield Township	Laurie Pinney, (330) 659-4700	Summit	140 Hours	2008-continuing
Boston Township	Catherine Anson, (330) 657-2059	Summit	100 Hours	2004-continuing
Osnaburg Township-Aud/Consult	Brian Lowery, (330) 488-0235	Stark	90 Hours	2013-2018

Sandy Township-Audit/Consult	Cathy McKinney, (330) 866-9846	Stark	90 Hours	2013-continuing
Bethlehem Township	Jody Matics, (330) 756-2806	Stark	100 Hours	2014-continuing
Lake Township	Robert Moss, (330) 877-9479	Stark	140 Hours	2014-continuing
Lawrence Township	Cindy Meismer (330) 854-3830	Stark	150 Hours	2014-continuing
Tuscarawas Township	Jennifer Schonauer, (330) 832-6273	Stark	80 Hours	2020-continuing
Eaton Township-Audit/Consult	Fran Walker, (440) 371-1740	Lorain	90 Hours	2010-2017
Montville Township-Audit/Consult	Mary Pawlowski, (330) 723-1816	Medina	150 Hours	2007-continuing
Spencer Township	Tim Clifford (330) 416-5756	Medina	80 Hours	2010-2017
Canaan Township	Becky Croft, (330) 749-6638	Wayne	70 Hours	2018-continuing
East Union Township	Valorie Lewis, (330) 464-1836	Wayne	70 Hours	2018-continuing
Franklin Township	David Bricker, (330) 263-0313	Wayne	70 Hours	2018-continuing
Congress Township	Pam Haley, (419) 853-4657	Wayne	80 Hours	2020-continuing
Wooster Township	Deanna Weaver, (330) 465-3071	Wayne	90 Hours	2020-continuing
Mohican Township- Audit/Consult	Jason Grimwood, (419) 651-1468	Ashland	80 Hours	2020-continuing
Lake Township-Audit/Consult	Liz Shaffer, (419) 606-9369	Ashland	70 Hours	2010-continuing

Other entities in close proximity

Six District Educational Compact	Kathryn Sines, (330) 653-1270	Summit	100 Hours	2014-continuing
Stark Tuscarawas Workforce Development				
Board COG	Chuck Byrd (330) 491-2630	Stark	170 Hours	2016-continuing
Akron-Summit CVB Audit/Consult	Nick Abernathy, (330) 374-8944	Summit	220 Hours	2015-2019
Loudonville-Mohican CVB	Georgia Kauffman, (419) 994-2519	Ashland	18 Hours	2013-2018
Wayne County CVB	Martha Starkey, (330) 264-1800	Wayne	21 Hours	2013-2018
Ashland Area CVB	Amy Daubenspeck, (419) 281-4584	Ashland	18 Hours	2014-continuing
Perry-Navarre JEDD	Anne Johnson, (330) 879-5508	Stark	50 Hours	2015-continuing
BostonTwp-Peninsula JEDD	John Stiegel, (330) 657-2714	Summit	55 Hours	2016-continuing
Twinsburg-Reminderville JEDD	Deborah Wordell, (330) 562-1234	Summit	55 Hours	2016-continuing
Downtown Canton SID	Mike Gill, (330) 456-0468	Stark	85 Hours	2016-continuing
Portage Area RTA	Rebecca Schrader, (330) 678-7745	Portage	325 Hours	2005-continuing
Ashland Airport Authority	Linda Fulk, (419) 289-8313	Ashland	40 Hours	2012-continuing
Summit FCFC	Angela Burgess, (330) 923-4891	Summit	130 Hours	2013-continuing
Stark FCFC	Bill Green, (330) 479-3932	Stark	130 Hours	2014-continuing
Portage FCFC	Angel Brandner, (330) 297-3458	Portage	52 Hours	2016-continuing
Wayne FCFC	Rose Love, (330) 264-2527	Wayne	70 Hours	2015-2017
Summit General Health District	Angela Burgess, (330) 923-4891	Summit	250 Hours	2014-continuing
Wayne -Holmes MHRB	Rose Love, (330) 264-2527	Wayne	135 Hours	2015-2017
Ashland Dist BOH Audit/Consult	Jelayne Dray, (419) 282-4317	Ashland	125 Hours	2013-continuing
Cleveland Public Library	Carrie Krenicky, (216) 623-2800	Cuyahoga	350 Hours	2021-continuing
Northeast Ohio Reg. Library Syst.	Deborah Blair, (330) 655-0531	Summit	85 hours	2014-continuing
Peninsula Library & Historical Soc	Randolph Bergdorf, (330) 657-2665	Summit	80 Hours	2018-continuing
Hudson Library & Historical Soc.	Molli Pandelli, (330) 653-6658	Summit	100 Hours	2018-continuing
Twinsburg Public Library	Allison Chance, (330) 425-4268	Summit	90 Hours	2014-continuing
Akron-Summit Co Lib Audit/Consult	Michelle Scarpitti, (330) 643-9125	Summit	190 Hours	2014-continuing
Stow Munroe Falls Public Library	Linda Sutherland (330) 688-3295	Summit	120 Hours	2014-continuing
Rodman Public Library	Patricia Stone, (330) 821-2665	Stark	80 Hours	2014-continuing
North Canton Public Library	Kelly Boggs, (330) 499-4712	Stark	80 Hours	2014-continuing
Canal Fulton Public Library	Debbie Kerr, (330) 854-4148	Stark	75 Hours	2014-continuing
Massillon Public Library	Amie Lynn, (330) 832-9831	Stark	140 Hours	2014-continuing
Ashland Public Library	Jessica Kremser, (419) 419-289-8188	Ashland	80 Hours	2019-continuing
Wayne County Public Library	Katherine Long, (330) 262-0916	Wayne	110 Hours	2015-continuing
Orrville Public Library	Pat Carr, (330) 683-1065	Wayne	100 Hours	2014-continuing
Kirtland Public Library	Amy Dawson, (440) 256-7323	Lake	70 Hours	2017-continuing
Mentor Public Library	Colleen Snyder, (440) 578-2614	Lake	75 Hours	2017-continuing
Morley Library	Peggy Norman, (440) 352-3383	Lake	80 Hours	2017-continuing
Wickliffe Public Library	Richard Zalecky, (440) 944-6010	Lake	80 Hours	2017-continuing
Willoughby-Eastlake Public Lib.	Victoria Simmons, (440) 942-7881	Lake	70 Hours	2017-continuing
Geauga County Public Library	Cheryl Marks, (440) 286-6811	Geauga	90 Hours	2010-2017
Burton Public Library	Rebecca Herrick, (440) 834-4466	Geauga	75 Hours	2010-2017
Lake County Health Care Cons.	Michael Vaccariello, (440) 428-2166	Lake	100 Hours	2012-2019

Ohio Government Benefit Coop	Eric Dean, (216-661-2015	Cuyahoga	90 Hours	2018-continuing
Portage Area Schools Consortium	Todd Carpenter, (330) 947-2664	Portage	80 Hours	2019-continuing
Summit Metro Parks	Dale Fobean, (330) 867-5511	Summit	200 Hours	2017-continuing
Richfield Joint Recreation District	Sandy Turk (330) 659-9201	Summit	100 Hours	2014-continuing
Canton Joint Recreation District	Kristan King, (330) 456-4521	Stark	85 Hours	2006-2017
Ashland County Park District	Stephanie Featheringill, (419) 289-3524	Ashland	70 Hours	2019-continuing
Community Emergency Med. Serv.	Tracy Brunner, (330) 527-4100	Portage	65 Hours	2012-continuing
Garrettsville Fire District	Tracy Brunner, (330) 322-1040	Portage	70 Hours	2014-continuing
WVFD Joint Fire District	Jayme Neikirk, (330) 326-2971	Portage	90 Hours	2014-continuing
Valley Fire District	Catherine Anson, (330) 657-2292	Summit	90 Hours	2004-continuing
Stark-Quad Ambulance District	Tracy Hughes, (330) 575-1729	Stark	80 Hours	2004-continuing
Tri-Division Ambulance District	Molly Murphy, (330) 866-3451	Stark	75 Hours	2014-continuing
Green-Perrysville Joint Fire Dist.	Andi Purcell, (419) 994-3150	Ashland	80 Hours	2007-continuing
Polk-Jackson-Perry Fire Dist.	Kathleen Wiley, (419) 651-1304	Ashland	80 Hours	2009-2018
Jeromesville Fire District	Laura Williams, (419) 368-6811	Ashland	55 Hours	2014-2017
South Central Fire District	Shawn McKelvey, (330) 464-6620	Wayne	80 Hours	2013-continuing
Town and Country Fire District	Lois Welch, (419) 853-4022	Wayne	65 Hours	2018-continuing
Central Fire District	Nancy Kauffman, (330) 669-2091	Wayne	80 Hours	2018-continuing
East Wayne Fire District	Barbara Stoll, (330) 828-8236	Wayne	85 Hours	2018-continuing
Stark Ag Society Audit/Consult	Jesse Huddleton, (330) 452-0621	Stark	105 Hours	2013-2018
Wayne Agricultural Society	Pete Armstrong, (330) 262-8001	Wayne	75 Hours	2013-continuing
Loudonville Agricultural Society	Nancy Wallrabenstein, (419) 994-4391	Ashland	70 Hours	2013-continuing
Ashland Co. Agricultural Society	Steve Englet, (419) 289-0466	Ashland	105 Hours	2008-2017
Crosswaich Corrections Facility	Kristen Horek, (330) 535-8116	Summit	125 Hours	2013-continuing
Cuyahoga Corrections Facility	Kristen Horek, (330) 535-8116	Summit	125 Hours	2013-continuing
Summit Corrections Facility	Kristen Horek, (330) 535-8116	Summit	125 Hours	2013-continuing
Stark Regional Corrections	Sheila Gard (330) 588-2500	Stark	125 Hours	2013-continuing
Summit-Akron Solid Waste Distr.	Marcie Kress, (330) 374-0383	Summit	125 Hours	2015-continuing
North Hills Water District	Jeff Snell, (330) 467-9600	Summit	95 Hours	2017-continuing
Stark County Soil and Water	John Weedon, (330) 451-7646	Stark	80 Hours	2018-continuing
Portage County Soil and Water	James Bierlair, (330) 235-6807	Portage	80 Hours	2018-continuing
Akron Metropolitan Housing Auth.	Cathy Watson, (330) 376-9875	Summit	650 Hours	2011-2020
Workforce Initiative Assoc. Area 6	Chuck Byrd, (330) 491-2630	Stark	180 Hours	2014-continuing
Lorain Community Action Agency	Mary Keuper, (440) 245-2009	Lorain	300 Hours	2012-2021

Sub-Contract

CMHA	Sub-contracted, CLA Connect	Cuyahoga	320 Hours	1996-continuing
University of Toledo	Sub-contracted, CLA Connect	Lucas	300 Hours	2017-continuing
Miami County	Sub-contracted, James Zupka	Miami	210 Hours	2015-continuing
Paulding County	Sub-contracted, Plattenburg & Assoc.	Paulding	120 Hours	2013-2017
Southwest Ohio RTA	Sub-contracted, CLA Connect	Hamilton	221 Hours	2017-continuing
Cleveland State University	Sub-contracted, RSM US LLP	Cuyahoga	196 Hours	2021-continuing
Kent State University	Sub-contracted, RSM US LLP	Kent	158 Hours	2021-continuing
Cuyahoga Community College	Sub-contracted, Ciuni and Panichi	Cuyahoga	160 Hours	2018-continuing

Consulting/Financial Statements/Footnotes

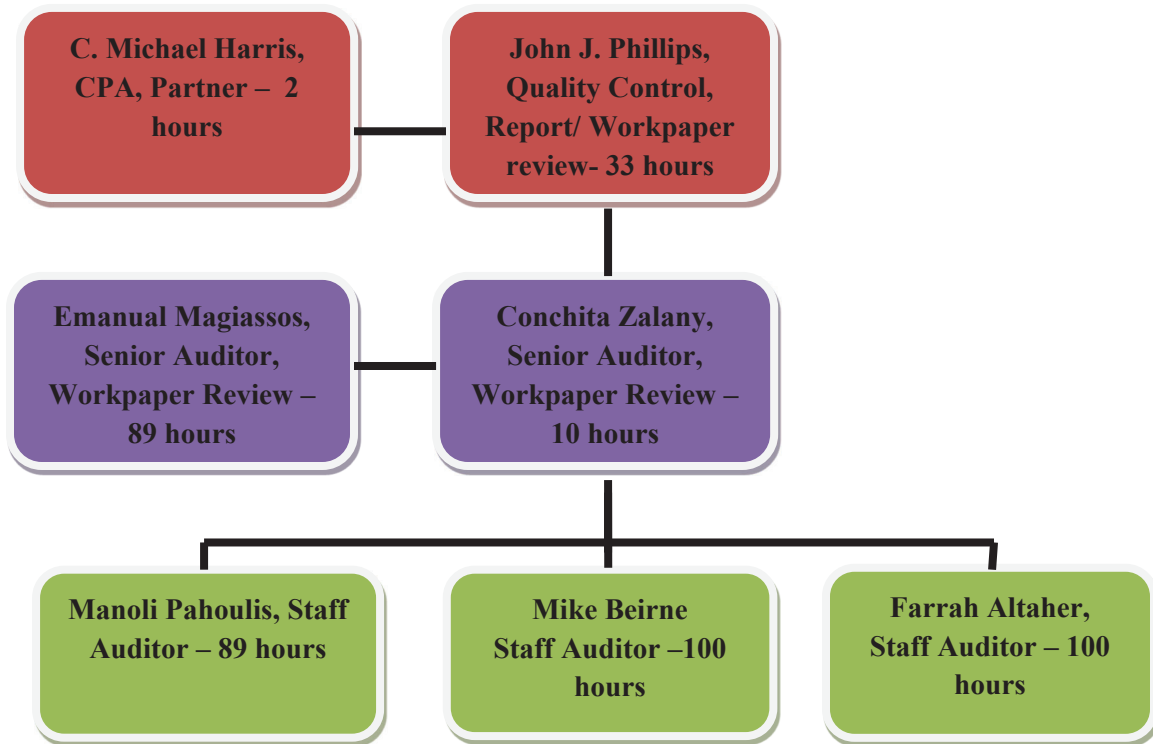
Akron City School District	WAPS FM	Oregon CSD
Eastwood Local School District	Fremont City School District	Pleasant CSD
Wellington EVSD	Southeast LSD	Pleasant Community Academy
Cuyahoga Falls Public Library	Southwest Public Library	Mt. Sterling Library
Ada Public Library	Rossford Public Library	Crestline Public Library
York Township, Medina County	Medina Township, Medina County	Granger Township, Medina County
Union Township, Carroll County	Hambden Township, Geauga County	Green Township, Fayette County
Jefferson Township, Fayette County	Brunswick Hills Township	Harrison Township, Logan County
Hiram Township	Sharon Township, Medina County	Tuscarawas Township
Letart Township, Meigs County	Pleasant Township, Hardin County	Pleasant Township, Madison County
Boston Township	Champion Township	Circleville Township

Sandusky Township	Berkshire Township	Kinsman Township
Village of Leesburg	Village of Highland	Village of New Lebanon
Village of Garrettsville	Village of Clarksburg	Village of Dennison
Village of Middlefield	Village of Arlington Heights	Village of Blanchester
Village of Genoa	Village of Cuyahoga Heights	Village of Highland Hills
Village of Hunting Valley	Carroll County Solid Waste	Carroll County Regional Planning
Dayton Montgomery Public Health	Mahoning County FCFC	Sandusky County FCFC
Northfield Macedonia Cemetery	Summit Metro Parks	City of Kenton
Medina County Board of Health	Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties	Lakengren Water Authority
Holmes County General Health District	Ada-Liberty Joint Ambulance District	Akron-Summit County Public Library
Centerville Washington Park District	Newburgh Heights CIC	Auglaize County FCFC
Ansonia Area Joint Ambulance District	Arcanum Joint Ambulance District	Carroll County Park District
BKP Ambulance District	Bloomington Township	CIC of Harrison County
Carroll County FCFC	Carroll County General Health District	Clear Creek Township
City of Port Clinton	Claridon Township	Fairfield County District Library
Columbiana General Health District	Concord Township, Champaign County	Grandview Union Cemetery
Gallia County General Health District	Goshen Park District	Hardin Northern Public Library
Green Township, Ashland County	Green-Perrysville Joint Fire District	Jackson Forest Ambulance District
Hinckley Township, Medina County	Huron Township, Erie County	Jefferson Emergency Rescue District
Jackson Township, Pickaway County	Jackson Township, Richland County	Lemon Township, Butler County
Jefferson Township, Noble County	Lake Township, Ashland	Marion Library
Litchfield Township, Medina County	Maple Grove Union Cemetery	MetroParks of Butler County
Mary Lou Johnson Library	Meigs County General Health District	Monroe Township, Pickaway County
Mohawk Valley Joint Fire District	Mohican Township, Ashland County	Munson Township, Geauga County
Montville Township, Medina County	Morgan County Board of Health	Patrick Henry School District Library
New London Public Library	Northfield Center Township	Richfield Township, Summit County
Perry-Navarre JEDD	Portage County Port Authority	Stark County Agricultural Society
Sandy Township, Stark County	Sharon Township, Noble County	Valley Fire District
The Park District Liberty Township	Union Cemetery of Boston Township	Village of Brewster
Village of Bailey Lakes	Village of Boston Heights	Village of Grafton
Village of Brooklyn Heights	Village of East Sparta	Village of Navarre
Village of Jefferson	Village of McDonald	Village of Perrysville
Village of North Star	Village of Oak Harbor	Village of South Amherst
Village of Ripley	Village of Smithville	Washington Township, Columbiana County
Village of West Salem	Walnut Creek Sewer District	Windham Township, Portage County
Washington Township, Franklin County	Washington Township, Richland County	Conneaut Port Authority
City of Amherst CIC	Scott Township, Marion County	Newport Water and Sewer District
Clinton Township	Darby Township	Hubbard Township Park District
Stark Area Regional Transit Authority	Sunday Creek Valley Water District	Village of Kelleys Island
Trumbull Tourism Bureau	Western Reserve Transit District	Workforce Initiative Association
Knox County District Board of Health	River City Correctional Facility	Summit County CBCF
Stark Tuscarawas Workforce Dev Board COG	Guernsey Soil and Water Conservation Dist	Portage County Park District
Stark Community Support Network	Hardin County FCFC	Homer Township
North Hills Water District	TEMS Joint Ambulance District	Akron Metropolitan Housing Authority
Village of Portage	Metro RTA	Walnut Township
Greater Dayton RTA	Harrison Co General Health District	Cuyahoga County CBCF
Miami Township	CROSSWAELH CBCF	Horizon Science Academy Denison MS
River City Correctional Center	Horizon Science Academy Cleveland MS	Horizon Science Academy Springfield
Horizon Science Academy Lorain	Horizon Science Academy of Cleveland	Noble Academy Cleveland
Horizon Science Academy of Toledo	Horizon Science Academy Youngstown	Bio-Med Science Academy STEM
Focus Learning Academy of Southeastern Columbus	Focus North High School	Metro Early College High School
Eastern Ohio Correction Center	Global Impact STEM Academy	
Tri-State STEM+M Early College High School		

(Due to space constraints, all clients are not listed)

ORGANIZATION OF AUDIT TEAM, PROFESSIONAL STAFF, INDIVIDUAL HOURS

We will provide the following staff and approximate hours for this engagement:



Your audit team will consist of 2 partners, an IT specialist, two seniors and 3 staff accountants. We will assign additional supervisors and staff, with similar education and experience, as needed. Multiple partners are assigned to this audit for purposes of consultation of difficult accounting/auditing issues.

Your entire team above has 100% government/non-profit experience and a great working knowledge of the related laws and regulations. Also, all the above staff has completed the required amount of continuing professional education credits, as evidenced by the staff biographies for upper management.

We have had a very good working relationship with our clients and have many compliments on our work and our compatibility. Our partners and supervisory staff are readily available to assist clients in any technical areas that may arise regardless of its relation to the audit.

Our firm is committed entirely to serving only governmental and non-profit entities. By working exclusively in this field we only participate in continuing education classes which will be relevant to your entity. All of our CPE credits are relevant to government and non-profit organizations and are in accordance with *Government Auditing Standards*. You will find that our staff meet and exceed the required amount of CPE.



John J. Phillips
Vice President/Shareholder

JOHN J. PHILLIPS - Vice-President/Shareholder
Ohio University, Bachelor of General Studies
Major in Accounting
Member of the GFOA Special Review Committee, AGA, and GFOA
Member of Auditor Dave Yost Northeastern Regional Advisory Board

Occupational Experience:

Mr. Phillips has close to 32 years auditing and conversion experience that will fit the needs of your entity. Mr. Phillips is responsible for the long-term strategic planning of Charles E. Harris and Associates, among many other duties, including personnel and client support. His entire career has been with Charles E. Harris and Associates and has been instrumental in the company's rise from 2 to 25 employees. His sole area of concentration is government and non-profit auditing and consulting. Mr. Phillips reviews and approves all workpapers and reports for audits and conversions and is directly responsible for client communication.

Continuing Education:

Coronavirus State and Local Fiscal Recovery Funds Program	2022	2 hours
GASB 87 Leases through AICPA	2022	2 hours
Documenting you EBP Audit	2021	8 hours
ARPA State and Local Funding	2021	2 hours
Revision to UG: An Auditor's perspective	2021	2 hours
Government Audit Quality Center Annual Webcast	2022, 2021, 2020	6 hours
COVID-19 & the Impact on Single Audit	2020	2 hours
Performing Effective and Efficient Single Audits	2022, 2021, 2020	24 hours
Audit Sampling: A Comprehensive Guide to Effective and Efficient Sampling	2022, 2021, 2020	24 hours
Comprehensive Guidance on Preparation, Compilation, and Review Engagements	2022, 2021, 2020	24 hours
2018 Revision: Government Auditing Standards for Financial Audits Overview	2022, 2021, 2020	24 hours
Single Audit: Sampling Considerations in Testing Internal Controls and Compliance	2022, 2021, 2020	6 hours
GAQC Annual Update	2022, 2021, 2020	6 hours
EBP Managers and Supervisors Audit Planning	2020	2 hours
Fraud/Audit Update	2020	1 hour
AICPA GAQC GASB 84 Fiduciary Activities	2020	2 hours
Mandatory EBPAQC Designated Audit Quality Partner Audit Planning	2020	2 hours
Tackling Internal Control Over Compliance in a Single Audit	2022, 2021, 2020	6 hours
AOS and AGA combined seminar	2019	8 hours
Various in-house CEH training and updates on current pronouncements	2022, 2021, 2020	10 hours
Audits of State and Local Governments	2022, 2021, 2020	24 hours
Cash, Tax, and Other Basis of Accounting (OCBOA or Special Purpose Frameworks)	2022, 2021, 2020	24 hours
Everything You Wanted to Know About Generally Accepted Auditing Standards	2022, 2021, 2020	24 hours
Accounting and Auditing Update	2022, 2021, 2020	24 hours
Performing Effective and Efficient Audit Procedures	2022, 2021, 2020	24 hours
Ohio GFOA Advanced Accounting Seminar	2019	13 hours
Quarterly Yellow Book Update	2022, 2021, 2020	24 hours
Risk Assessment Deep Dive	2020	4 hours



Michael Harris
President/Shareholder

C. MICHAEL HARRIS, CPA - President/Shareholder

Illinois State University, Bachelor of Science
Major in Accounting
Member of the American Institute of CPA's

Occupational Experience:

Mr. Harris has over 40 years auditing and conversion experience that will fit the needs of your entity. He is also responsible for the long-term strategic planning of Charles E. Harris and Associates. Mr. Harris runs our Columbus office and his efforts are critical in client communication. Mr. Harris's sole area of expertise is government and non-profit auditing and consulting. Mr. Harris also reviews all Columbus workpapers and reports. Mr. Harris will be the consulting partner on this engagement.

Continuing Education:

Government Audit Quality Center Annual Webcast	2022, 2021, 2020	6 hours
Single Audits Under the Uniform Guidance	2022	6 hours
2018 Revision: Government Auditing Standards for Financial Audits Overview	2022	8 hours
Single Audit: Sampling Considerations in Testing Internal Controls and Compliance	2020	2 hours
Perfecting Analytical Procedures	2020	2 hours
GASB Pension Standards Overview	2022	9 hours
Yellow Book Update	2021	2 hours
Understanding and Evaluating Internal Controls	2021	2 hours
Yellow Book and Single Audit Deficiencies	2021	4 hours
Accounting and Auditing Update	2022	8 hours
Financial Statement Disclosure Issues	2022	5 hours
Overview of Governmental Accounting	2022	10 hours
Impact on New Auditor Reporting on Governments	2022	1 hour
Excel Analysis Tools	2020	2 hours
Inventory Observation	2021	2 hours
Audit Workpapers-Fieldwork Standards	2022	2 hours
Risk Assessment-Planning a Financial statement Audit	2022	9 hours
2021 Auditing Update	2022	7 hours
Fraud-Who Commits it and Why Does it Occur	2021	4 hours
GAO Yellow Book Standards	2020	6 hours
Risk Assessment during the recovery	2021	4 hours
Monthly Accounting Alert	2020	1 hour
Risk Assessment Deep Dive	2020	4 hours
Ethics for Ohio	2020	3 hours



CONCHITA POSADAS ZALANY, AUDIT SENIOR

Educational Background:

B.S., University of the Philippines
Masters in Accountancy, Cleveland State University

Professional Experience:

Mrs. Zalany joined our firm in 2002. She plans and directs financial, compliance, and internal control audits of local governments, including cities, schools, ESCs, counties, libraries and various other governmental units. She sets budgets and assigned audit segments to staff auditors. She reviews and evaluates all work performed by staff auditors. She plans and performs audit of federal programs in accordance with the Single Audit Act Amendment of 1996. She also writes audit reports and presents them to public officials.

Continuing Education:

Coronavirus State and Local Fiscal Recovery Funds Program	2022	2 hours
GASB 87 Leases through AICPA	2022	2 hours
Risk Assessment During the Recovery	2021	4 hours
2018 Revision: GASFA (Yellowbook)	2022, 2021	16 hours
Performing Effective and Efficient Single Audits	2022, 2021	16 hours
Revisions to the Uniform Guidance: An Auditee's Perspective	2021	2 hours
The American Rescue Plan Act: State and Local Fiscal Recovery Funds	2021	2 hours
COVID-19 & the Impact on Single Audit	2020	2 hours
Performing Effective and Efficient Single Audits	2022, 2021, 2020	24 hours
Single Audit: Sampling Considerations in Testing Internal Controls and Compliance	2020	2 hours
EBP Managers and Supervisors Audit Planning	2020	2 hours
Fraud Detection in Financial Statements: Considerations for Accountants and Auditors	2019, 2018	16 hours
Tackling Internal Control Over Compliance in a Single Audit	2019, 2018	4 hours
AOS and AGA seminar	2018, 2017, 2016	24 hours
Audit Reporting : Yellow Book Style	2021, 2020, 2019	15 hours
Various in-house CEH training and updates on current pronouncements	2019, 2018, 2017	10 hours
Audits of State and Local Governments	2019, 2018, 2017	24 hours
Checkpoint Learning - Employee Benefit Plans I : Accounting Principles	2021, 2020, 2019	24 hours
- Employee Benefit Plans II : Auditing	2021, 2020, 2019	24 hours
Everything You Wanted to Know About Generally Accepted Auditing Standards	2020, 2019, 2018	24 hours
Cash, Tax, and Other Basis of Accounting (OCBOA or Special Purpose Frameworks)	2019, 2018, 2017	24 hours
Making the Most of Methodology	2019, 2018, 2017	6 hours
Performing Effective and Efficient Audit Procedures	2019, 2018, 2017	24 hours
Checkpoint Internal Controls	2019, 2018, 2017	6 hours
Checkpoint Risk Assessment	2019, 2018, 2017	6 hours
Accounting and Auditing Update	2020, 2019, 2018	24 hours
2019 Sampling	2019	2 hours
Audits of Nonprofit and Governmental Entities	2019	8 hours
Quarterly Yellow Book Update	2022, 2021, 2020	24 hours



EMANUEL MAGIASSOS, AUDIT SENIOR

Educational Background:

Youngstown State University - Youngstown, Ohio
Williamson College of Business Administration - AACSB Accredited Bachelor of Science in Business Administration, Financial Management

Professional Experience:

Mr. Magiassos joined our firm in 2018. Mr. Magiassos is currently a senior auditor responsible for the preparation of audit programs, performing field work testing, testing compliance and internal controls, assisting in the preparation of audit reports, and to communicate with clients.

Continuing Education:

Coronavirus State and Local Fiscal Recovery Funds Program	2022	2 hours
GASB 87 Leases through AICPA	2022	2 hours
Risk Assessment During the Recovery	2021	4 hours
2018 Revision: GASFA (Yellowbook)	2021	8 hours
Performing Effective and Efficient Single Audits	2021	8 hours
Revisions to the Uniform Guidance: An Auditee's Perspective	2021	2 hours
The American Rescue Plan Act: State and Local Fiscal Recovery Funds	2021	2 hours
Quarterly Yellow Book Update	2022, 2021, 2020	24 hours
GASB Pension Standards Overview	2020	9 hours
Understanding, Determining and Applying Materiality	2020	2 hours
Performing Effective and Efficient Single Audits	2020	8 hours
Audit Sampling, A Comprehensive Guide	2020	8 hours
Everything You Wanted to Know about GAGAS	2020	8 hours
2018 Revision Government Auditing Standards	2020	2 hours
Lessee Accounting: An Overview	2020	2 hours
Ethics for Accountants	2019	2 hours
System and Organization Controls Reports: Insights & Tips	2019	2 hours
2019 Year-End Mega Conference for Practitioners	2019	8 hours
Hot Topics: PPC Update to Materiality and Risk Assessment Enhancements	2019	2 hours

CITY OF BEACHWOOD
ESTIMATED BUDGET AND TIME SUMMARY
FOR THE YEAR ENDED DECEMBER 31, 2022

Section to be completed	Partner	Manager/ Senior	Staff	Total
W/P review and supervision	14	24		38
Planning and administrative	8	18		26
Fund classifications		1		1
Materiality worksheets		1		1
Analytical reviews		8	2	10
EDP review		3		3
Status of prior year cites/recommendations		1		1
Control testing/Flowcharts/other controls	2	4	50	56
Citations/recommendations		1		1
Council minutes			5	5
Related party transactions		1		1
Subsequent events/pending matters		1		1
AJE's/SUD form AJE's	1	1		2
SOC1 reports			2	2
Fraud questionnaires/SAS#99		2		2
Permanent files			2	2
Audit report	1	3		4
Financial Statements/BVA's/Combining	2	4	4	10
Trial balances		2	7	9
AJE's/RJE's		1	7	8
Footnotes/MD&A/Stats	3	7	1	11
Classification of revenues/expenses		1		1
Cash/confirms	1	1	8	10
Taxes/Accounts/other receivables			3	3
Due from other governments			1	1
Interfund payables/receivables			1	1
Inventories			1	1
Prepaid expenses			1	1
Capital assets	1	3	34	38
Accounts/Contracts/Retainage payable			3	3
Accrued wages/Compensated absences/68/75	1	2	16	19
Unearned revenue/Deferred inflows/outflows			3	3
Debt/Leases			10	10
Current and contingent liabilities			1	1
Fund balance/Net position/Restrictions			3	3
Insurance/Self-Insurance			4	4
Confirms/Intergovernmental receipts		4		4
Expenditures			10	10
Payroll			10	10
Other receipts			8	8
Transfers/Advances in/out			2	2
Ohio Revised Code, including court		1	17	18
Single Audit	1	4	30	35
Total budgeted hours	35	99	246	380

Hours above include Single Audit testing. Future hours will be reduced by the amount of the Single Audit

October 29, 2021

John Phillips
Charles E. Harris & Associates
5510 Pearl RD Ste 102
Parma, OH 44129-2550

Dear John Phillips:

It is my pleasure to notify you that on October 29, 2021, the Ohio Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is May 31, 2024. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,



Mark Welp, CPA, Chair
OSCPA Peer Review Committee

(800) 686-2727

cc: Ronald Thompkins

Firm Number: 900003599114

Review Number: 584296



04/22/2022

Michael Harris
Charles E. Harris & Associates, Inc.
5510 Pearl Rd Ste 102
Parma, OH 44129-2550

Certification Number: **MBE-14160**
Effective Dates: **04/22/2022** through **04/22/2024**

Dear Michael Harris:

The Ohio Department of Development, Minority Business Development Division(MBDD) has reviewed your business's application to obtain certification as a Minority Business Enterprise (MBE) in Ohio. The Ohio Department of Development, Minority Business Development Division is pleased to inform you that Charles E. Harris & Associates, Inc. has been certified by MBDD as a MBE Business Enterprise.

The Ohio Department of Development, Minority Business Development Division has determined that Charles E. Harris & Associates, Inc. satisfactorily meets the requirements set forth in Section 123:2-14 of Administrative Code as is required for participation in the MBE program. This certification letter shall serve as the state's official certification.

This letter also acknowledges that Charles E. Harris & Associates, Inc. has been categorized under the Professional Services category for MBE program participation and has demonstrated capability for a period of at least one-year in the following UNSPS code(s):

1. 84111500 Accounting services
2. 93151600 Public finance

NOTE: Charles E. Harris & Associates, Inc. is required to inform MBDD in writing (letter or email) within 30 days of the occurrence of any material change(s). A material change is defined as: any change in circumstances affecting the business or the at least 51 percent eligible owner(s); including but not limited to current contact information, changes in ownership, business structure, independence, managerial and/or operational control, or any material change in the information provided in its application including changes in management responsibility among owner(s) of the certified business. Similar notification must be provided to MBDD of any changes to the company's name, business address, Email address, telephone numbers, principal products/service or other basic contact and commercial activity information. For additional information, please refer to Ohio Administrative Code 123:2-14-01, 123:2-14-02, and 123:2-14-07.

Failure to notify MBDD of any material change is cause for revocation of Charles E. Harris & Associates, Inc.'s MBE certification.

Re-certification Note: one month prior to the expiration date of this certification, your business is required to submit a completed Re-certification Application for MBDD's review relative to the Charles E. Harris & Associates, Inc.'s eligibility for continued participation in the MBE program.

If you need any assistance or have questions about the MBE program, please contact MBDD at 614-466-8380.

Sincerely,

Monica L. Womack
Interim Chief



October 5, 2017

To Whom It May Concern:

I am writing to recommend the services of Charles E. Harris & Associates, Inc. to you. I am the Finance Director for the City of Huron and we have contracted with Charles E. Harris & Associates, Inc. for financial auditing services and GAAP consulting services since 2004.

As a finance director, I have had numerous dealings with accountants and auditors over the years. Charles E. Harris & Associates, Inc. has continuously shown their dedication to enhancing the auditing process by working with me and my staff to ensure timely filings and addressing audit issues as necessary throughout the audit. They are available to answer any questions that arise outside of the auditing process as well. Their staff is focused on communication with clients and is clear about the information they require. They are also well-prepared and considerate of the time schedules of myself and my employees, often preparing requests and then allowing us the time to fulfill them while efficiently moving on to other areas. I have also been impressed by their knowledge and professionalism.

I would recommend the auditing and consulting services of Charles E. Harris & Associates, Inc. and I look forward to continuing the City's relationship with them. If you would like any additional information or have any questions, please feel free to contact me.

Sincerely,

Catherine Ramey
Finance Director

OHIO AUDITOR OF STATE KEITH FABER



Request for Proposals
related to:

City of Beachwood
Cuyahoga County
25325 Fairmount Blvd.
Beachwood, OH 44122

January 1, 2022 through December 31, 2026
36A7D-00B71
Tier 2

September 7, 2022

Pre-proposal Meeting date: September 15, 2022 at 10:00am

Public Office Contact: Larry Heiser, Finance Director

Submit proposal to: Northeast_IPA@ohioauditor.gov

Proposal Bid Deadline Date: September 27, 2022 at 2:00 p.m.

Prior Engagement Information:

<u>Period</u>	<u>Hours</u>	<u>Cost</u>	<u>Type</u>	<u>Prior Auditor</u>
2021	640	\$ 26,240	ACFR	AOS
2020	685	28,085	ACFR/Single Audit	

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CUYAHOGA COUNTY
REQUEST FOR PROPOSALS
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CUYAHOGA COUNTY
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CUYAHOGA COUNTY
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**CITY OF BEACHWOOD
CUYAHOGA COUNTY
REQUEST FOR PROPOSALS**

NOTICE –Of the 100 points available, 94 will be awarded by the Auditor of State of Ohio (AOS) and up to 6 “Preference Points” will be awarded by the Public Office and added to the AOS scores. For the subjective sections of the proposal, only one firm will be awarded the highest number of points. As such, your proposal should be structured as needed so the AOS reviewer can easily identify that your firm has a thorough understanding of the scope and that your assigned staff possess the expertise, experience and training that is directly applicable to this Public Office.

Sixty-one (61) of the 94 points will directly relate to the information submitted in your firm’s proposal, including 10 points associated with costs. Your firm will be required to provide detailed information about the individuals who will be assigned to this engagement (their role in relation to the segments identified, if they are a subcontractor, the number of hours assigned, and their qualifications to carry out the work, the scope of the engagement and cost), and other information which demonstrates how your firm will fulfill the requirements of the RFP.

The remaining 33 AOS points relate to your firm’s past record of submitting high quality reports on time. This includes a 5-point category which addresses capacity, resulting from each firm’s current report backlog, to guard against awarding new work to a firm which lacks capacity to deliver current reports on a timely basis. This score is a real time computation based on each IPA firm’s current backlog and reports submitted after the IPA Due Date over the prior 12 months.

I. INTRODUCTION

Background - The Auditor of State of Ohio relies on the assistance of, and contracts with, Independent Public Accountants (IPA) to satisfy his obligation to perform statutorily required audits of each Public Office. Accordingly, the principal client under these contracts is the Auditor of State on behalf of the citizens of the State of Ohio. The professional responsibility of the IPA accepting such an engagement is to the Auditor of State.

There is, however, some involvement and collaboration by the Public Office throughout the structured competitive bidding process designed to obtain the highest quality service at the lowest possible cost. The Auditor of State develops each Request for Proposals (RFP) with assistance from the Public Office. However, ultimate and final IPA selection will in all cases be made by the Auditor of State. All contract documents will be prepared by the Auditor of State to be executed by the IPA, Public Office, and the Auditor of State.

Organization of the IPA proposal is critical to receiving the highest possible score on the evaluation forms prepared by the Auditor of State. Evaluators are instructed to locate each of the various evaluation elements and to only award points where the element is clearly addressed.

Evaluators are also instructed to reward concisely presented and Public Office-specific information. Boiler plate and data dumps regarding qualifications and experience will be scored lower than information directly related to the Public Office type in question and the requirements of this particular RFP. As such, IPA firms are expected to familiarize themselves with the requirements of this Request for Proposals and the background of the Public Office.

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A. MANDATORY ELEMENTS

The following elements must be **included at the beginning of the firm's submitted proposal, immediately following the table of contents**, and are pre-requisites to the proposal's further evaluation. Additionally, to be considered, the proposal must be received in the proper format by the deadline established in this RFP. **Failure to include these required elements, submit the firm's proposal in the proper format and/or submit the proposal by the deadline established in the RFP will result in the disqualification of the firm's proposal.**

1. Required Affirmations

Provided with the RFP is a separate portable document format (PDF) document which includes the required affirmations. The AOS has included the name of the public office, county, contract number and contract period. The firm has overall responsibility to ensure all affirmations are completed properly. The firm must indicate agreement with the affirmations by clicking the box next to "Affirmed" for each applicable affirmation, resulting in a checkmark in the box. Please note, four (4) of the affirmations have two (2) options. For two of those four affirmations, checking the "affirmed" box in one option will result in a checkmark in the other option's "N/A" box automatically, since only one of the two will be applicable.

To be considered, the firm must complete the document to "affirm" each of the applicable required affirmations, save the PDF document, and insert the PDF document at the beginning of the firm's proposal, immediately after the table of contents. **When the required affirmations document is not properly completed to "affirm" all applicable required affirmations and/or not properly inserted at the beginning of the firm's proposal, the proposal will be considered non-responsive to the RFP and will not be evaluated further.**

2. Other Required Elements

To be considered acceptable, **the firm's proposal shall also include the following elements following the required affirmations (Please refer to section I(A)(1) above). When these items are not properly addressed or not included in the proper order, proposals may be considered non-responsive to the RFP and will not be further evaluated.**

Public Office, Contract Period, and Scope

The firm's proposal must properly identify the public office name, contract period, and the overall scope and objective of the services to be provided for this public office. Elements of the scope may include an audit of the financial statements, Single Audit, agreed-upon procedures, separate component units audited as part of this contract, etc.

Required Reports

The firm's proposal must properly identify each report required to be issued related to their services provided to the public office for each period of the contract.

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Engagement Timetable

The firm's proposal must include an engagement timetable which meets the requirements stated in the RFP and allows for completion of all required reports by the stated deadlines. The Office of the Auditor of State must receive written notification should the timetable submitted require modification. Changes in the timetable may be made only with the written consent of the Auditor of State, as outlined in Section IV. E. of this RFP.

Communication

The firm's proposal shall include information regarding the IPA's intended process of communication with the public office throughout the engagement. The firm shall also identify the timing of all required meetings and other formal communications.

The technical proposal submitted in response to the RFP should be limited to no more than 30 PDF pages.

Firm Contact

The firm's proposal should clearly state the partner or other party of the firm responsible for the services to the public office. The name, title, address, phone number, and e-mail address of this responsible party should be included in the proposal.

B. Legal Authority

Ohio Rev. Code § 117.11(C)(1) requires the Auditor of State (Auditor) to identify any Public Office which he will be unable to audit once every two years as required by division (A) of Ohio Rev. Code § 117.11, and to provide immediate written notice to the clerk of the legislative authority or governing board of the Public Office so identified. Ohio Rev. Code § 117.11(C)(2) further provides that when the fiscal officer of a Public Office notifies the Auditor of State that an audit is required prior to the next regularly scheduled audit by the Auditor of State, the Auditor of State shall either cause an earlier audit to be made or to engage audit services from an Independent Public Accountant (IPA).

Ohio Rev. Code § 117.115 provides that when the Auditor of State determines the office will not audit a Public Office, he shall engage the services of an IPA to audit such Public Office. Ohio Administrative Code § 117-3-02 provides that any contracts for audits of Public Offices which are not executed by the Auditor of State shall be void and no payment shall be issued for services rendered under such contracts.

The purpose of this Request for Proposal (RFP) is to obtain proposals for an engagement related to the City of Beachwood, a Public Office under the laws of the state of Ohio, in accordance with Ohio Rev. Code § 117.11(C) and Ohio Admin. Code Chapter 117-3, in satisfaction of the requirements of Ohio Rev. Code Chapter 117 and of any other requirements which the Auditor of State determines will be necessary.

Procedures for engagement services shall be performed in accordance with Ohio Rev. Code § 117.12. The Auditor of State shall approve the scope of the engagement as required by Ohio Rev. Code § 117.11(C)(3). Additional scope requirements are detailed in this RFP.

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For any engagement period in which it is determined the Public Office is required to, or otherwise chooses to, have an engagement conducted, rules have been promulgated by the Auditor of State to ensure that such engagements are performed in accordance with generally accepted government auditing standards (GAGAS) and generally accepted auditing standards (GAAS).

C. General Information

The City of Beachwood and Auditor of State are requesting proposals from IPA firms registered in accordance with Ohio Admin. Code 117-3-06 to perform audits of the City of Beachwood's financial statements for the fiscal periods January 1, 2022 through December 31, 2026. Procedures are to be performed in accordance with Appendix A of this RFP.

Each IPA to whom the RFP has been submitted, who wishes to be considered for selection to perform the engagements, shall submit to the Auditor of State complete, concise, and comprehensible proposals in the form and manner specified in this RFP.

All IPA firms submitting proposals are required to state separately the terms and conditions under which they propose to perform engagements for **each** fiscal period.

Award of a contract to an IPA and execution or approval of such a contract on behalf of the Auditor of State may be made only by the Auditor of State's Office.

Any engagement work performed by an IPA prior to award and execution of a contract by the Auditor of State is unauthorized. Neither the Auditor of State nor the Public Office is responsible for any fees or costs attributable to such work.

There is no expressed or implied obligation for the Auditor of State or Public Office to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

A pre-proposal conference for all the firms interested in submitting a proposal will be held via Audio Conferencing through Microsoft TEAMS on September 15, 2022 at 10:00am to answer questions about the engagement. A TEAMS Meeting invitation, with the code required to join the conference, will be sent to all required parties. A phone number will be provided in the email invitation to access the conference by phone for those unable to join via Microsoft TEAMS. While questions will be accepted at the briefing, it is recommended that written questions be sent to the Public Office in advance of the meeting to permit preparation of written responses. **Participation in the pre-proposal meeting is strongly encouraged, but is not required.**

Contacts for the Auditor and Public Office follow. Inquiries concerning the request for proposals and the subject of the request for proposals must be made to individuals listed below. **EXCEPT AS AUTHORIZED BY AOS, CONTACT WITH OTHER PERSONNEL OF THE CITY OF BEACHWOOD REGARDING THIS REQUEST FOR PROPOSALS MAY BE GROUNDS FOR ELIMINATION FROM THE SELECTION PROCESS.**

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Contracting Liason:

Melanie Kidd
Administrative Assistant
Auditor of State
Conference Center, Ste. 154
6000 Frank Ave. NW
North Canton, OH 44720
330-471-0000
866-238-0092 (FAX)
Northeast_IPA@ohioauditor.gov

Public Office:

Larry Heiser
Finance Director
City of Beachwood
25325 Fairmount Blvd.

Beachwood, OH 44122
216-292-1903
216-292-1483 (FAX)
larry.heiser@beachwoodohio.com

To be considered, each firm's proposal **MUST BE PREPARED BY AND E-MAILED FROM** the firm's office and contact who originally expressed interest in the contract via the Auditor of State IPA Portal, as electronically signed (pdf) documents. The firm's separate technical and cost proposals should be included as attachments to a single email, which must be received by the Auditor of State's Contact at the preceding email address on or before **2:00 p.m., September 27, 2022. ZIP files cannot be accepted.** If proposals are submitted simultaneously in response to multiple RFPs, a separate email must be submitted for each RFP's proposal.

No allowance will be made or deadline extended for IPA-related transmission delays or other technical difficulties associated with proposals that are submitted electronically which are not received by the Auditor of State Contact prior to the deadline. A confirmation of receipt will be returned from the Auditor of State Contact. **It is the responsibility of the IPA to ensure their bid is properly received by the stated deadline.**

The email subject line should be titled "Technical and Cost Proposals for City of Beachwood." The separate technical and cost proposal files should be named as follows: "PUBLIC OFFICE NAME_IPA NAME_TECHNICAL PROPOSAL" and "PUBLIC OFFICE NAME_IPA NAME_COST PROPOSAL." **Any proposal received after the specified time or improperly named will not be eligible for consideration and will be returned.**

Upon submission of the proposals and until the award and full execution of a Memorandum of Agreement, there should be **NO FURTHER COMMUNICATION BETWEEN THE IPA AND PUBLIC OFFICE** relating to any aspect of this Request for Proposals, except that, during the evaluation process, the Auditor of State reserves the right, where it may serve the best interest of the Public Office, to request additional information or clarifications from proposing firms or to allow corrections of errors or omissions. At the request of the Auditor of State or the City of Beachwood with approval of the Auditor of State, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

All proposals submitted in response to this RFP become public records. By submitting a proposal in response to this RFP, the proposing IPA expressly waives any confidentiality protection that would otherwise be applicable to the contents of their proposal. The City of Beachwood and Auditor of State reserve the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submitting a proposal indicates acceptance by the firm of the conditions contained in this request for proposals, unless clearly and specifically noted in the proposal submitted.

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D. Terms of Engagement

1. Contract Term

The term contemplated by this Request for Proposals is a 5 contract for annual engagements of the periods January 1, 2022 through December 31, 2026, with an option for a one-time extension, exercisable at the discretion of the Auditor of State, provided that certain conditions are met and all parties are in agreement.

2. Integrated Agreement

The contract, as defined herein, represents the entire and integrated agreement between the City of Beachwood, the Auditor of State, and the IPA, and supersedes all prior negotiations, representations, or agreements, whether written or oral. This Request for Proposals, the selected proposal submitted, and Memorandum of Agreement executed by the parties constitute the contract agreement. The contract may be amended only by written agreement of the Auditor of State, the IPA, and the Public Office as addressed in the “Contract Modifications” section of this RFP.

Further, the terms of this contract are non-negotiable. Any attempt to add, subtract, or modify the terms as set forth in this Request for Proposals shall result in automatic **disqualification** from the bidding process.

3. Confidentiality

Matters relating to the engagement shall remain confidential as required by AICPA ET Section 301, *Confidential Client Information*. No opinions, reports, summaries, letters, or other documents prepared with respect to the engagement shall be released prior to release of the report by the IPA without the approval of the Auditor of State, except as required by state or federal law.

4. Indemnification

The IPA shall indemnify, defend, and hold harmless the Auditor of State, and its personnel, officers, and employees from and against any claims, liabilities, expenses or suits relating to this Agreement or the services provided by the IPA under this Agreement as to any suit, action, or claim asserted or prosecuted by third parties solely for death, bodily injury, or physical damage to real or tangible personal property to the extent directly and proximately caused by the negligent acts or intentional misconduct of the IPA or its subcontractor while engaged in the performance of the Services; and, at its own expense in any such instances, the IPA shall pay all attorneys’ fees, damages, court costs, and other expenses arising out of any such litigation or claim; and, at its own expense, the IPA shall satisfy and cause to be discharged any judgments as may be obtained against the Auditor of State or any of its personnel, officers, or employees pursuant to any such litigation or claim, provided, however, if there is also fault on the part of any entity or individual indemnified hereunder or any entity or individual acting on the Auditor of State’s behalf, the foregoing indemnification shall be on a comparative fault basis.

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The IPA shall indemnify, defend and hold harmless the Auditor of State and its personnel from all Claims attributable to the claims or suits asserted or prosecuted by third parties for infringement by a Deliverable of any patent existing at the time of delivery and known to the IPA or copyright or any unauthorized use of any trade secret, except to the extent that such infringement or unauthorized use arises from, or could have been avoided except for (i) modification of such Deliverable other than by the IPA or its subcontractors or use thereof in a manner not contemplated by the Agreement, (ii) the failure of the indemnified party to use any corrections or modifications made available by the IPA, (iii) information, materials, instructions, specifications, requirements or designs provided by or on behalf of the indemnified party, or (iv) the use of such Deliverable in combination with any platform, product, network or data not provided by the IPA. If the Auditor of State or the Client's use of any such Deliverable, or any portion thereof, is or is likely to be enjoined by order of a court of competent jurisdiction as such an infringement or unauthorized use, the IPA, at its option and expense, shall have the right to (x) procure for Auditor of State and Client the continued use of such Deliverable, (y) replace such Deliverable with a non-infringing Deliverable, or (z) modify such Deliverable so it becomes non infringing; provided that, if (y) or (z) is the option chosen by the IPA, the replacement or modified Deliverable is capable of performing substantially the same function. In the event the IPA cannot reasonably procure, replace or modify such Deliverable in accordance with the immediately preceding sentence, the IPA may require the Auditor of State and Client to cease use of such Deliverable and refund the professional fees paid to the IPA with respect to the Services giving rise to such Deliverable.

The foregoing provisions of this Section constitute the sole and exclusive remedy of the indemnified parties, and the sole and exclusive obligation of the IPA, relating to a claim that any of the IPA's Deliverables infringes any patent, copyright or other intellectual property right of a third party.

As a condition to the foregoing indemnity obligations, the IPA shall be given written notice of the assertion of such claims or suits for which indemnification is sought (an "Indemnity Claim") promptly after such matters are brought to the attention of the Auditor of State and shall cooperate in all reasonable and customary respects with the IPA in connection with any such Indemnity Claim, suit or claim covered by the indemnity obligation. The IPA shall be entitled to defend, settle, and control the handling of any such Indemnity Claim, in its sole discretion, with counsel of its own choosing. The IPA, however, shall not settle any such Indemnity Claim without the prior written consent of the Auditor of State (which shall not be unreasonably withheld) except such consent is not required if (1) the sole relief provided is the payment of monetary damages by the IPA or, to the extent that any non-monetary relief is provided, such non-monetary relief is applicable only to the IPA, (2) there is no admission of any fault or wrongdoing on the part of the Auditor of State, and (3) the compromise or settlement contains a full and unconditional release (other than a condition of receipt of payment from the IPA) of the Auditor of State from liability in respect of such Indemnity Claim. Subject to the assent of the Attorney General of Ohio, the Auditor of State shall be permitted to participate in (but not control) the defense and settlement of any such Indemnity Claim that impacts the interest of the state of Ohio and to employ separate counsel in connection with such Indemnity Claim. The fees and expenses of such separate counsel shall be at the Auditor of State's expense. Nothing contained herein, however, is intended to confer to any third party any right or benefits hereunder; nor is the foregoing indemnification obligation intended to alter or extend the IPA firm's liability for failure to comply with the terms of the Agreement or for professional negligence or misconduct.

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The IPA shall be solely responsible to Auditor of State and the Client for the performance of the services provided by the IPA under this Agreement. The Client agrees that it will not bring any claims or suits arising from or relating to the IPA's performance of the services under this Agreement against the Auditor of State.

5. Applicable Laws / Independent Contractor / Employment Taxes

The contract shall be construed, interpreted, and the rights of the parties determined, in accordance with the laws of the State of Ohio. If any provision of this contract or the application of any provision is held by an Ohio court of competent jurisdiction to be contrary to law, the remaining provisions of the contract shall remain in full force and effect. The parties irrevocably agree to submit to the jurisdiction of Ohio courts.

The IPA further shall obey or satisfy all applicable lawful rules, regulations and requirements issued or promulgated under said respective laws by any duly authorized state or federal officials.

The IPA shall be and remain an independent contractor with respect to all services performed hereunder and no individuals employed by the IPA shall be considered public employees. The IPA shall accept full exclusive liability for the payments of, including but not limited to, any and all contributions or taxes for Social Security, unemployment benefits, pensions, and annuities now or hereafter imposed under any state or federal laws which are measured by the wages, salaries, insurance of every type and description, any business or personal taxes, or other remuneration paid to persons employed by the IPA for work performed under the terms of this agreement. The IPA shall indemnify and save harmless the Public Office and the Auditor of State from any contributions, taxes, or liability referred to in this article.

6. Workers' Compensation

The IPA shall be required at all times during the term of this agreement to subscribe to and comply with the Workers' Compensation laws of the State of Ohio and pay such premiums as may be required thereunder and to save harmless the Auditor of State and Public Office from any and all liability from or under said Workers' Compensation act. It shall also furnish, upon request, a copy of the official certificate or receipt showing the payments made as required by law.

7. Work Papers, Work Product, and Records Retention

The IPA will maintain all engagement documentation in segregated files. The IPA agrees to provide the Auditor of State unconditional access to examine and review engagement documentation created or obtained by the IPA involving its performance under the contract. The IPA agrees to provide copies of any engagement documentation determined necessary by the Auditor of State. The Auditor of State is bound by ORC 4701.19, which provides that an IPA's engagement documentation remains the property of the IPA, even in the possession of the Auditor of State's office, and are not public records available for public disclosure. In the case of support for a finding for recovery, the Auditor of State may request the IPA to sign a limited waiver of this statutory provision. The IPA also will maintain and provide access to timesheets and expense reports that support the IPA's invoices under the contract. All such engagement documentation, timesheets, and expense reports shall be retained by the IPA for a period of five (5) years from the date of completion of the contract.

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8. Cancellation, Termination, or Breach

The Auditor of State may reject the bid of any IPA firm when such firm, or any of its partners, principals, or members have been convicted of any felony, or crime of moral turpitude; are subject to an unresolved finding for recovery; have violated Ohio Ethics Law; have been reprimanded by the Ohio Ethics Commission; or have been sanctioned for any act discreditable, or for failure to comply with other professional ethics standards and rules promulgated by the Accountancy Board of Ohio within the last ten years. Listing of potential reasons for rejection of bids is neither all-inclusive nor exhaustive. The Auditor of State expressly does not waive the right to reject bids for any other appropriate and sustainable basis.

At his own initiative or upon request of the Public Office, all rights and duties of the parties with respect to the engagement for any period may be terminated by the Auditor of State on or before the first day of the month two months prior to the scheduled start of field work for the period to be terminated.

The Auditor of State may immediately terminate this contract for convenience on an immediate basis with written notice.

In the event of termination for whatever reason, all property, finished or unfinished documents, data, studies and reports prepared by the IPA shall be made available to the Auditor of State unconditionally. Nothing contained herein shall prevent the IPA from preparing and maintaining a complete set of documents relating to the engagement. The IPA shall maintain a copy of all documents and work papers relating to the engagement, at the IPA firm's expense, for a minimum of five (5) years from the date of cancellation or termination of the contract, unless the firm is notified in writing by the Auditor of State of the need to extend the retention period.

In the event of termination by mutual agreement, the IPA shall be compensated for all productive hours worked, in the Auditor of State's sole judgment, at the specified contractual rate. The IPA shall not be relieved of liability to the Auditor of State or to the Public Office for damages sustained by virtue of any breach of the contract by the IPA. The Auditor of State may withhold or require withholding any payment to the IPA for the purpose of set-off until such time as the exact amount of damages due the Auditor of State and the Public Office is agreed upon or is otherwise determined.

In addition, the IPA shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review work papers relating to matters of continuing accounting significance as appropriate in accordance with AU-C 210 and AU-C 510. Any costs associated with this requirement will be the responsibility of the IPA.

9. Smoke and Drug-Free Workplace

The IPA agrees to comply with all applicable state, local, and federal laws regarding smoke-free and drug-free workplace, and shall make a good faith effort to ensure that any IPA employees or permitted subcontractors, while work on public property, will not purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any manner.

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10. Nondiscrimination

The IPA shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, or national origin. The IPA will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap, or national origin. Such action shall include, but not be limited to employment upgrading, promotion, demotion, termination, rates of pay, or other forms of compensation, and selection for training. The IPA agrees to post in conspicuous places, available to employees and applicants for employment, notices summarizing the provisions of this equal opportunity clause. The IPA shall, in all solicitations or advertisements for employees placed by, or on behalf of the IPA, state that it is an equal opportunity employer. The IPA shall also comply with Presidential Executive Order 11246, "Equal Employment Opportunity," as amended by Presidential Executive Order 11375, and as supplemented by 41 CFR Part 60.

11. Subcontracting / Assignment / Liability

No assignment of the contract, or any portion thereof, shall be made without prior written approval of the Auditor of State.

The IPA shall be and remain solely responsible to the Public Office and the Auditor of State for the acts the IPA performs or faults of any subcontractor and of any subcontractor's officers, agents, or employees, each of whom shall, for this purpose, be deemed to be an agent or employee of the IPA to the extent of the subcontract. Each subcontractor shall jointly and severally agree that neither the Public Office nor the Auditor of State is obligated to pay or to be liable for the payment of any sums due any subcontractor. The firm's proposal shall include, at a minimum, the following for all subcontractors:

- a. the name and business address of the subcontractor
- b. if the subcontractor is a minority business enterprise (MBE) or Encouraging Diversity, Growth & Equity (EDGE) IPA, the related registration number of the subcontractor;
- c. the number of hours of engagement work to be performed by the subcontractor and the average hourly rate to be paid for each fiscal period under the subcontract;
- d. the scope and nature of the engagement work to be performed by the subcontractor for each fiscal period under the subcontract;
- e. a provision requiring the subcontractor to meet the terms of this Agreement.

The IPA shall list details of the subcontract with a qualified IPA (MBE, EDGE, or other) in the space provided in the Memorandum of Agreement.

Except in an engagement where a(n) MBE or EDGE firm is required to be utilized, subcontracting should only occur for areas in which the winning IPA lacks the expertise to perform specific audit work. Subcontracting should not result in the subcontracted firm performing a substantial portion of the audit.

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In the event the subcontractor is, for any reason, unable to perform, the IPA shall immediately complete and submit a contract Modification-Extension form, setting forth the reason for the inability of the subcontractor to perform and identifying for the Auditor of State's approval, a subcontractor to serve as a replacement. The Auditor of State's approval shall not be unreasonably withheld or delayed.

The IPA shall indicate in its proposal, and if selected, in the appropriate section of the Memorandum of Agreement, the percentage of contract to be subcontracted in contemplation of contract performance. Following the award of the contract, no additional subcontracting will be allowed without the express prior written consent of the Auditor of State.

E. Minority Participation

The Auditor of State has adopted a minority business enterprise participation policy. This policy requires that a qualified MBE or EDGE IPA firm, registered and approved by the Auditor of State and certified as such by the Ohio Department of Administrative Services, receives a RFP for jobs requiring 800 hours or fewer to complete each engagement cycle. If the engagement is anticipated to require more than 800 hours to complete each engagement cycle, at least fifteen percent of the contract dollar amount shall be set aside for a qualified MBE/EDGE firm. Where applicable, the winning firm will subcontract separately with the MBE/EDGE, as indicated in the Subcontracting / Assignment / Liability section above.

Increases or decreases in hours resulting from Modifications (see paragraph VI.B.4.) will be evaluated for compliance with this requirement.

II. NATURE OF SERVICES REQUIRED

A. General

The Auditor of State and City of Beachwood are soliciting the services of IPA firms registered in accordance with Ohio Admin. Code § 117-3-06, to perform audits of the Public Office's financial statements as of and for the fiscal periods January 1, 2022 through December 31, 2026.

B. Legal Review

The IPA shall obtain a review, by an attorney licensed to practice law in the State of Ohio, of all suspected illegal acts and non-compliance findings discovered by the IPA during the engagement which are incorporated in the Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* that have a direct and material effect on the determination of financial statement amounts. In this review, the attorney must determine whether there is sufficient evidence to support a written determination the suspected illegal act or non-compliance occurred. This legal review shall be documented in the IPA firm's work papers.

The legal review may be performed by the IPA's in-house attorney(s) or by subcontract with an attorney not employed by the IPA.

In addition to the report(s) to management which applicable audit standards may require, the IPA shall be required to immediately report all illegal acts or indication of illegal acts of which it becomes aware to Bill Ward, Assistant Chief Auditor, Northeast Region at 1-216-787-3665.

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C. Review of Reports and Work Papers - Access to / Retention Thereof

Upon completion of the engagement, the IPA will issue the reports thereon and provide an electronic portable document format (pdf) file to the Auditor of State at the following address:

ipareport@ohioauditor.gov

In addition, the IPA shall approve the list of recipients from the client's eServices account and any default recipients based on the entity type. The Client Recipient List must be approved by the IPA via the IPA Portal prior to submitting the report to ipareport@ohioauditor.gov. **Please note, the report is not considered "submitted" until all required information is received by the Auditor of State at the e-mail address above.**

The Auditor of State's Center for Audit Excellence (CFAE) will perform desk reviews of all released reports. At the conclusion of each review, notification of the results of the review will be sent to the IPA and the Auditor of State's Regional Office for appropriate authorization regarding release of IPA remaining fees. The Auditor of State reserves the right to delay the release of fees and require corrective action if the engagement is not performed in accordance with the required professional standards and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, when applicable.

In addition to such desk report review, some engagements will be judgmentally selected to undergo work paper reviews. The IPA will receive notice of such reviews.

Should the reviews of reports or work papers indicate performance under this agreement is not in accordance with applicable professional standards or Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, the Auditor of State, in his sole judgment, may require performance of additional work, including possible report revisions, by the IPA in accordance with the fee provisions incorporated within the contract as originally endorsed by the parties thereto.

Costs associated with the Auditor of State contract administration and quality review processes will be borne by the City of Beachwood. The Auditor of State's billing statements are available through the office's eServices portal located at <https://eservices.ohioauditor.gov>.

Authorized client contacts must activate their eServices login to access and/or update information regarding their customer account, including entity contact information, billing and payments, and an eCheck option for online payments. Authorized users are encouraged to keep eServices contact information updated.

Auditor of State billing statements are prepared monthly, and are sent to clients who have an outstanding balance through a paperless electronic billing system. Audit Services are charged monthly. The City of Beachwood will receive an email notification at the beginning of the month that a statement is available for review. The City of Beachwood should access their billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

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All engagement documentation and reports will be made available to the Auditor of State's office **unconditionally**, and must be retained, at the IPA firm's expense, for a minimum of five (5) years from the date of approval of the final reports, unless the firm is notified in writing by the Auditor of State or City of Beachwood of the need to extend the retention period.

In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review work papers, and make copies as determined necessary by the Auditor of State, relating to matters of continuing accounting significance as appropriate in accordance with AU-C 210 and AU-C 510.

Furthermore, should it be necessary for AOS to send a notice of proposed finding regarding a potential finding for recovery, AOS will require the IPA to execute a limited waiver, to be prepared by AOS. It is the AOS' policy to allow the individual subject to the proposed FFR to review the engagement documentation (i.e. work papers) on which the proposed finding is based. Since Ohio Rev. Code § 4701.19 provides that an IPA's engagement documentation remains the property of the IPA, even in the possession of the AOS, it is necessary for the IPA to execute the limited waiver for the sole purpose of permitting AOS to show supporting documents (i.e, work papers) to those subject to proposed findings for recovery.

D. Scope of Work to be Performed

The scope of work and other requirements related to the engagement shall be governed by Appendix A of this RFP.

If the IPA becomes aware the City of Beachwood is subject to requirements that may not be encompassed in the terms of the contract, it shall communicate this situation immediately to the Auditor of State that, in accordance with the established contract, certain relevant legal, regulatory, or contractual requirements may not be met.

III. DESCRIPTION OF THE PUBLIC OFFICE

A. Name and Telephone Number of Contact Persons / Organizational Chart / Location of Offices

The IPA firm's principal contact with the City of Beachwood will be Larry Heiser, Finance Director, or a designated representative, who will coordinate the assistance to be provided by the City of Beachwood to the IPA.

An organizational chart (Appendix B) and a list of key personnel with the location of their principal offices (Appendix C) are attached.

B. Background Information

The City of Beachwood's fiscal period begins on 1/1 and ends on 12/31.

The City of Beachwood provides the following services to its citizens:

Road Maintenance
Cemetery Maintenance
Police

Parks/Recreation
Mayor's Court
Fire

Trash Collection
Income Tax Collection (RITA)
EMS

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The City of Beachwood has an approximate annual total payroll of \$22 million covering 201 full-time, 42 part-time and 150 seasonal employees.

The accounting and financial reporting functions of the City of Beachwood are centralized.

More detailed information on the Public Office and its finances can be found by contacting Larry Heiser, Finance Director.

C. Financial Reporting Framework

The City of Beachwood follows generally accepted accounting principles.

D. Budgetary Basis of Accounting

The City of Beachwood prepares its budgets on a cash basis.

E. Federal Awards

The City of Beachwood did expend more than \$750,000 in federal awards during fiscal period 2022.

Since the City of Beachwood did not need a Single Audit for the 2021 audit, below is the federal award expenditures from their 2020 audit:

FOR THE YEAR ENDED DECEMBER 31, 2020

FEDERAL GRANTOR Pass Through Grantor Program / Cluster Title	Federal CFDA Number	Pass Through Entity Identifying Number	Total Federal Expenditures
U.S. DEPARTMENT OF JUSTICE			
<i>Direct Programs</i>			
Bulletproof Vest Partnership Program	16.607	N/A	\$4,348
Equitable Sharing Program	16.922	N/A	84,450
Total U.S. Department of Justice			88,798
U.S. DEPARTMENT OF TREASURY			
<i>Passed Through Cuyahoga County</i>			
Coronavirus Relief Fund	21.019	HB481-CRF-Local	586,952
Total U.S. Department of Treasury			586,952
U.S. DEPARTMENT OF HOMELAND SECURITY			
<i>Direct Program</i>			
Assistance to Firefighters Grant - FY 2018	97.044	EMW-2018-FO-00461	204,129
Total U.S. Department of Homeland Security			204,129
Total Expenditures of Federal Awards			\$879,879

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The City desires *only* the December 31, 2022 audit be bid as a Single Audit and all others as regular audits with the ACFR. The City understands that if it would be necessary for a Single Audit, a contract modification will be utilized.

Based on this information, your firm's proposal should indicate the anticipated number of major programs to be included in the Single Audit testing for the December 31, 2022 audit only.

F. Pension Plans

The City of Beachwood participates in the Public Employees Retirement System and the Ohio Police & Fire Retirement System pension plans.

G. Components/Component Units

The City of Beachwood is defined, for financial reporting purposes, in conformity with the Governmental Accounting Standards Board's *Codification of Governmental Accounting and Financial Reporting Standards*, Section 2100. Using these criteria, component units are not included in the City of Beachwood's financial statements.

H. Joint Ventures

The City of Beachwood does not participate in joint ventures with other governments.

I. Magnitude of Finance Operations

The finance department is headed by Larry Heiser, Finance Director, and consists of several employees. The name(s) and contact information are provided in *Appendix C*.

J. Service Organizations (SOC 1)

A service organization is an entity (or segment of an entity) that provides services to a user organization that are part of the user organization's information system. SOC 1 reports are generally accepted as a method of communicating information and assurance about the controls that are of interest to the user organizations and their auditors as they relate to audits of the financial statements.

City of Beachwood uses the respective County in which the entity's boundaries lie to collect and then remit the entity's property tax revenues.

The City of Beachwood uses the following organizations to process certain transactions that are part of the City of Beachwood's information system:

<u>Name of Service Organization</u>	<u>Service Provided</u>	<u>Is a SOC 1 report available?</u>
ADP	Payroll processing	Yes
Great Lakes Billing	EMS Billing	Yes
RITA	Income Tax Collection	Yes

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K. Computer Systems

The City of Beachwood utilizes the Software Solutions system to process, compile and prepare its financial transactions and reports; and the Baldwin Group for the Courts. Approximately 9,000 transactions are processed yearly. Financial data is input by the public office's personnel on a daily basis. The Public Office uses its network servers to communicate information to all of its employees.

L. Internal Audit Function

The City of Beachwood has maintained an internal audit function for the past 25 years. The internal audit function is staffed by 12 employees and reports to Harvey Rose who has a CPA qualification.

M. Availability of Prior Reports

Interested firms who wish to review prior periods' reports can access them using the Audit Search function of the Auditor of State's website at: <http://www.ohioauditor.gov>

or contact Larry Heiser, Finance Director
25325 Fairmount Blvd.
Beachwood, OH 44122

Phone: 216-292-1903
Fax: 216-292-1483
E mail: larry.heiser@beachwoodohio.com

The City of Beachwood will use its best efforts to make prior reports available to aid their responses to this request for proposals.

IV. TIME REQUIREMENTS

A. Proposal Calendar

The following is a list of key dates up to and including the date proposals are to be submitted:

Request for proposals issued	September 7, 2022
Pre-proposal conference	September 15, 2022 at 10:00am
Due date for proposals	September 27, 2022 by 2:00pm
Date Engagement May Commence	1/9/2023

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B. Engagement Schedule

Schedule for the 2022 Fiscal Period Engagement

Each of the following shall be completed by the IPA no later than the dates indicated here and on Exhibit B. For multi-period contracts, dates in subsequent periods are assumed to occur within seven (7) days of initial schedule.

- Detailed Engagement Plan/Schedule Request - The IPA shall provide both a detailed engagement plan and a list of all schedules to be prepared by the Entity **1/9/2023**
- Interim fieldwork - to be completed by **As needed**
- Public Office finalizes accounting records **1/9/2023**
- Fieldwork - to be completed by **6/16/2023**
- Draft Reports - Drafts of the reports and recommendations to management available for review by the chief financial officer by **6/16/2023**

C. Entrance Conferences, Progress Reporting, and Exit Conferences

At a minimum, the following conferences should be held by the dates indicated on the schedule:

- | | <u>WEEK OF</u> |
|---|-----------------------|
| Entrance conference with Larry Heiser, Finance Director, Audit Committee, key finance department personnel and department heads of key offices or programs and members of the Legislative Management | 1/9/2023 |
| <ul style="list-style-type: none">• To discuss prior engagement problems, the interim work to be performed, establish overall liaison for the engagement and to make arrangements for work space and other needs of the IPA | |
| Progress conference with Larry Heiser, Finance Director, and department heads of key offices or programs | as needed |
| <ul style="list-style-type: none">• To summarize the results of the preliminary review and identify the key internal controls or other matters to be tested | |
| Exit conference, with Larry Heiser, Finance Director, department heads of key offices or programs, members of the Legislative Management, and Audit Committee | 6/21/2023 |
| <ul style="list-style-type: none">• To summarize the results of the field work and review significant findings | |

In addition, the IPA shall provide written reports to the Auditor of State on the progress of the engagement on the interim invoices submitted.

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D. Hinkle Annual Financial Data Reporting System (Hinkle System)

As required by Ohio statute, local public offices and certain other entities must file their annual financial reports with the Auditor of State (AOS). As described in Auditor of State Bulletin 2015-007, all entities required to file with the AOS must file electronically via the Hinkle Annual Financial Data Reporting System (Hinkle System).

As required by the Bulletin, any independent public accounting (IPA) firms contracted to perform audits for the AOS will audit the financial statements uploaded and submitted to the AOS via the Hinkle System. At the commencement of the audit, the IPA will verify with the entity that the financial statements submitted via the Hinkle System are the final, unaudited financial statements for the audit period. If the financial statements required modification, the entity must contact the AOS at HinkleSystem@ohioauditor.gov in order to re-file.

When financial statements filed via the Hinkle System are audited by the IPA firm, the Hinkle System will include an audit adjustment application which requires the IPA firm to key in audit adjustments for cities, counties, schools, community schools, townships, libraries and villages to Hinkle System data as part of the audit finalization procedures. The adjustments should be entered prior to submitting the final report package to ipareport@ohioauditor.gov.

E. Date Final Report is Due

The Chief Fiscal Officer shall prepare draft financial statements, notes, and all required supplementary schedules and provide to IPA in electronic format by

5/31/2023

The IPA shall provide all recommendations, revisions, and suggestions for improvement to the Chief Fiscal Officer by

6/16/2023

A revised report, including draft auditor's report, shall be delivered to the Chief Fiscal Officer by

6/21/2023

The Chief Fiscal Officer and the management will complete their reviews of the draft report as expeditiously as possible. This review process should not exceed one week. During that period, the IPA should be available for any meetings that may be necessary to discuss the reports.

Once all issues for discussion are resolved **and the post audit conference held/waived by the Public Office**, the final signed report, formatted in accordance with current AOS protocols, shall be delivered to Larry Heiser, Finance Director, and the Auditor of State in an unlocked, electronic portable document format (pdf), no larger than 5 MB, which meets all Single Audit format requirements, if applicable, within ten (10) work days. The management letter should be a separate pdf file.

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The IPA and Public Office may release the report at this point, provided the report is accompanied by a Transmittal Letter indicating the following language:

“This report is subject to review and acceptance by the Auditor of State’s office, and the requirements of Ohio Revised Code § 117.25 are not met until the Auditor of State certifies this report. This process will be completed by the Auditor of State in a reasonable timeframe and reports are subject to change if the Auditor of State determines that modification of a report is necessary to comply with required accounting or auditing standards or Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.”

It is anticipated this process will be completed and the final report delivered by **June 30th for each engagement period of the contract**. The final report package should be e-mailed to ipareport@ohioauditor.gov **no later than this date**.

F. Time of the Essence

Time is of the essence with respect to all matters set forth in the contract or in any engagement schedule prepared pursuant to the contract. The IPA should agree to the engagement timetable stated in this RFP and allow for completion of all required reports by the stated deadlines. The Office of the Auditor of State must receive written notification should the timetable submitted require modification for any engagement period of the overall contract period, including changes to the due date. The Modification Agreement form maintained in the IPA Portal should be utilized for any contract modifications. Changes in the timetable may be made only with the written consent of the Auditor of State.

V. ASSISTANCE TO BE PROVIDED TO THE IPA AND REPORT PREPARATION

A. Finance Department and Clerical Assistance

The City of Beachwood finance department staff and responsible management personnel will be available during the engagement to assist the firm by providing information, documentation, and explanations. The preparation of confirmations will be the responsibility of the IPA.

B. Internal Audit Staff Assistance

The City of Beachwood does not maintain an internal audit staff that would be available to assist the IPA in performing tests.

C. Electronic Data Processing (EDP) Assistance

EDP personnel will be available (noted in Appendix C) to assist the IPA in performing the engagement and will be available to provide systems documentation and explanations. The IPA will be provided computer time and the use of the City of Beachwood’s computer hardware and software.

D. Statements and Schedules to be Prepared by the Staff of the City of Beachwood

The staff of City of Beachwood will prepare statements and schedules for the IPA as needed.

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E. Work Area, Telephones, Internet Access, Photocopying, and Fax Machines

The City of Beachwood prefers the records stay on-site / processed electronically and therefore will provide the IPA with reasonable work space, desks, and chairs. The IPA will also be provided access to a telephone line as well as internet access wherever possible, photocopying facilities, and FAX machine, as available, for business purposes only.

F. Report Preparation

The Auditor of State is not responsible for printing the audited financial statements or related reports.

VI. PROPOSAL REQUIREMENTS

THERE SHOULD BE NO DOLLAR UNITS OR TOTAL COSTS INCLUDED IN THE TECHNICAL PROPOSAL DOCUMENT. SUCH INCLUSION OF COST QUOTATIONS WITHIN THE TECHNICAL PROPOSAL WILL RESULT IN **DISQUALIFICATION** FROM THE BIDDING PROCESS.

The proposal should be prepared in a way that provides a concise description of the proposing firm's capabilities to satisfy the requirements of the request for proposals. While additional information may be presented, the subjects listed below under "Technical Proposal" must be included. They represent the criteria against which the proposal will be evaluated. **Technical proposals submitted in response to the RFP should be limited to no more than 30 PDF pages.**

A. Technical Proposal

SELECTION CRITERIA

Upon satisfaction of the mandatory requirements, each proposal will be evaluated on a 100 point scale. The following represent the principal selection criteria which will be considered during the evaluation process.

CFAE QA Report Timeliness Score: Maximum Points = 10

A positive number or zero score from the appropriate CFAE Quality Assurance (QA) report. To promote participation by new IPA firms, 6 points (60%) will be awarded to firms that have no record with AOS.

CFAE QA Report Quality Score: Maximum Points = 10

A positive number or zero score from the appropriate CFAE Quality Assurance (QA) report. To promote participation by new IPA firms, 6 points (60%) will be awarded to firms that have no record with AOS.

CFAE QA Report Work Paper Quality: Maximum Points = 5

A positive number or zero score from the appropriate CFAE Quality Assurance (QA) report. To promote participation by new IPA firms and in fairness to firms that have not received a review, firms with no Work Paper Quality score will receive all 5 points.

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CFAE QA Current Backlog Score: Maximum Points = 5

A positive number or zero score from the appropriate CFAE Quality Assurance (QA) report. To promote participation by new IPA firms, those firms having no record with AOS will receive all 5 points. This score is a real time computation of each IPA firm's current backlog based on the total percentage of reports submitted on or before the IPA Due Date. The total percentage of reports past due for each IPA is calculated using all audits with an IPA Due Date within the 12 months, plus any reports beyond the last 12 months which are currently past the IPA Due Date but not yet received by the Auditor of State.

Understanding of Scope: Maximum Points = 28

Considerations:

Key testing areas appropriate for Public Office	Appropriate testing approach for key areas. Consider: - Internal control testing where appropriate/required - Sampling where appropriate - Analytics where appropriate - Testing of IT/automated controls where appropriate - Single audit testing (number of major programs, controls & compliance, SEFA, etc) - Firm's innovation regarding way to better serve this Public Office
Appropriate hours assigned to key testing areas	
Appropriate staff assigned to key testing areas	
# of pages in Technical Proposal > limit set in RFP (points deducted)	

Relevant Recent Experience, Expertise and Training: Maximum Points = 15

Although experience for the overall firm is important; the qualifications of the specific assigned individuals will be the primary focus for rating this category. Therefore, firms should provide **detailed information** (e.g. name, title, hours, dates, topics) regarding the relevant recent experience, education and training/continuing education **of assigned staff relevant to the performance of this audit**. Information regarding the anticipated number of hours each individual will contribute to the engagement should also be provided.

Qualified MBE/EDGE Firm = 2

Two points will be added if the proposing firm is a qualified IPA firm approved by the Auditor of State that is also a minority business enterprise (MBE) or Encouraging Diversity, Growth & Equity (EDGE) firm, registered as such with the Ohio Department of Administrative Services.

Cost: Maximum points = 10 (Refer to cost proposal calculation below)

Client Preference Points (optional): Maximum Points = 6

The Public Office may award the maximum of 6 points to **one firm**. The Public Office has the option to also award 5, 4, 3, 2, 1 or zero points to the remaining firms' scores without limitation (Permissible to give two 5s, three 4s, all zeros and so on).

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Compliance with Bidding Requirements and Objectives = 3

A positive number or zero score from the appropriate CFAE Quality Assurance (QA) report. A maximum of three (3) points are provided for all contracts. Points are impacted by specifically defined actions/inactions of IPA firms.

AOS Discretionary Score = 6

A maximum of six (6) points will be assigned at the discretion of the Auditor of State.

B. Separate Cost Proposal

After the technical score for each firm has been established, the separate cost proposal for the audit engagement will be opened by the Auditor of State, who will calculate and add cost proposal points to the IPA Proposal Evaluation Form score based on the bid price. The maximum score for cost will be assigned to the firm offering the lowest total all-inclusive fixed fee. Appropriate fractional scores will be assigned to other proposals as follows:

SAMPLE CALCULATION:

- Lowest Cost of All Bids = \$5,000, receives 10 points
- Next lowest bid = \$6,000: $\$5,000 / \$6,000 = .833$
.833 X 10 points = 8.33 points
- Next lowest bid = \$7,000: $\$5,000 / \$7,000 = .714$
.714 X 10 points = 7.14 points

Should the lowest all-inclusive fixed fee be 35.1% lower than the second lowest total all-inclusive fixed fee, both the lowest fee proposed and second lowest fee proposed will be awarded the maximum ten (10) points. Appropriate fractional scores will be assigned to other proposals using the second lowest fee proposal as follows:

SAMPLE CALCULATION:

- Lowest Cost of All Bids = \$3,000, receives 10 points
- Second lowest bid = \$10,000, receives 10 points
- Next lowest bid = \$12,000: $\$10,000 / \$12,000 = .833$
.833 X 10 points = 8.33 points

1. Total All-Inclusive Fixed Fee

The cost proposal should contain all pricing information relative to performing the engagement as described in this request for proposals. The total all-inclusive fixed fee to be bid is to contain all direct and indirect costs. If this contract involves multiple public offices or separate component entity deliverables, the cost proposal must separately identify by engagement period the costs for each, along with a combined overall total. **Information regarding issues other than those identified in this section related to the Separate Cost Proposal should not be included in the cost proposal document.**

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The first page of the cost proposal should include the following information:

- a. Name of Firm
 - b. Certification indicating the person signing the proposal is entitled to represent the firm, empowered to submit the bid, and authorized to sign a contract with the City of Beachwood.
 - c. Total All-inclusive Fixed Fee for the [PERIOD 1] engagement period and each proposed subsequent period, with a combined total for all periods of the contract.
2. Rates by Partner, Specialist, Supervisors, and Staff Level and Hours Anticipated for Each

The second page of the cost proposal should include a schedule of professional fees and expenses, presented in the format provided in Exhibit A.

3. Contract Modifications

Modifications should only be requested for issues which were not known at the time of the original proposal, including but not limited to, changes in accounting or professional standards, changes in reporting entity, significant changes in funding, due date changes, etc. IPAs must utilize the Contract Modification application via the IPA Portal, after any necessary discussions with the Auditor of State representative, and obtain the Public Office's approval per the Auditor of State's contract modification policy. The Auditor of State will review, and if determined appropriate, approve the signed contract modification, which will set forth the terms of the contract between the Auditor of State, the Public Office and the firm. **Such agreement must be executed by the Auditor of State prior to the performance of any additional work. No remuneration will be granted in relation to work performed prior to execution of such agreement.**

Any additions or reductions to the work agreed to between the Public Office and the firm shall be at an hourly rate that will not exceed the average hourly rate for the corresponding fiscal period set forth in the schedule of fees and expenses included in the original dollar cost bid, except in limited circumstances approved by the Auditor of State where the total cost for the audit period does not exceed the original proposed amount.

The IPA agrees to work closely with the Auditor of State's office and the Public Office to resolve issues as they arise prior to performance of additional procedures perceived to be beyond the scope of a prudent proposal submitted in response to this Request for Proposals.

Note: If the contract requires MBE/EDGE participation (Section I.E), any change in hours must be evaluated to determine the impact on the 15% cost requirement. Any change in cost would impact the dollar amount required to be set aside for the MBE/EDGE firm. If the modification causes the hours to exceed 800, a MBE/EDGE firm must be added to the engagement for the affected period.

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4. Contract Extensions

At the discretion of the Auditor of State, contracts may be eligible for a one-time extension without utilizing the bidding process as long as certain conditions are met and all parties are in agreement. The extension period may not exceed the number of years of the original contract and cannot result in a firm performing an engagement for the same client for more than ten (10) consecutive years unless contrary to specific contracting requirements of an entity. Extensions will only apply to individual clients. If clients were originally contracted in a bundle, each client's contract will be considered separately for extension unless the bundle included only related entities. Contract extensions will be initiated by the Auditor of State's Office.

5. Manner of Payment

The Auditor of State requires that electronic invoices be submitted for Auditor of State approval via the IPA Portal billing process prior to presenting the invoice to the Public Office for payment. No payments should be processed by the Public Office without Auditor of State approval.

Progress payments should be made on the basis of **work completed during the billing period** incurred in accordance with the firm's cost proposal. Interim billings shall cover a period of not less than a calendar month. Billings for work completed must be submitted to the Auditor of State timely.

For the final billing, invoices will be processed as above; however, they must provide total actual hours for the engagement. In addition, invoices must be submitted no later than 90 days after the release of the report by the Auditor of State. Invoices may NOT be permitted to be submitted and accepted for processing after the 90 days have expired.

All invoices must certify that all amounts set forth therein are properly due and payable for work performed by the IPA and/or by the specified qualified subcontractors, if applicable.

Subject to approval of the billing, the amount paid to the IPA for each billing shall be the total amount billed. However, under no circumstances shall the total amount paid prior to final acceptance of the engagement work for the fiscal period in question exceed eighty (80) percent of the total fee for the current engagement fiscal period, as specified in the contract. Upon approval of the final reports by the Auditor of State, the IPA may submit an invoice for the remainder due for the current engagement fiscal period. No payment shall be construed as acceptance of the engagement work or of any reports by the Auditor of State.

The Auditor of State may inspect the records and work papers of the IPA and of any subcontractor to determine the validity of billings. Adequate records shall be maintained by the IPA to support all billings.

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VII. EVALUATION PROCEDURES

A. Review of Proposals

As described above, the Auditor of State will score each technical proposal using a point formula during the review process.

After the technical score for each firm has been established, the cost proposal will be opened by the Auditor of State and additional points will be added to the technical score based on the bid price. The maximum score for price will be assigned to the firm offering the lowest total all-inclusive fixed fee. Appropriate fractional scores will be assigned to other proposals.

The City of Beachwood will be provided all technical and cost proposals received, along with the Auditor of State scores, excluding the score for compliance with bidding requirements and objectives. The City of Beachwood may use any methodology they determine appropriate to evaluate the proposals received and will have the option to award "Client Preference Points." The maximum of 6 points may be award to only one firm; 5, 4, 3, 2, 1 or zero points may be awarded to the remaining firms' scores without limitation (Permissible to give two 2s, three 1s, all zeros and so on).

B. Oral Presentations

During the evaluation process, the City of Beachwood and/or the Auditor of State may, at their discretion, choose to request oral presentations. Such presentations must be coordinated through the Auditor of State liaison and will provide firms with an opportunity to answer any questions the City of Beachwood and/or the Auditor of State may have on a firm's proposal. Not all firms may be asked to make such oral presentations.

C. Final Selection

The Auditor of State will grade the technical proposal and cost proposal and arrive at an initial composite score for all evaluations performed. Client "Preference Points" will be included, and both scores will be combined with the Compliance with Bidding Requirements and Objectives Score by the Auditor of State to arrive at the final overall score.

Ultimately, IPA selection will be determined by the Auditor of State. The Auditor of State selection is final and all contracts will be prepared by the Auditor of State to be executed by the IPA, Public Office, and the Auditor of State.

The IPA to whom the contract is awarded will be notified of its selection by e-mail at the e-mail address specified in the proposal. The formal "Memorandum of Agreement" will be prepared by the Auditor of State and delivered with the Notice of Award. Failure to complete the "Memorandum of Agreement" within 30 days of its receipt shall, at the election of the Auditor of State, be considered rejection of the award, at which point the Auditor of State's office may award the contract to the next most qualified bidder, as determined in the evaluation process, or adopt any of the alternatives specified in Section VII (D).

In the event the Public Office declines to award "Client Preference Points" within a reasonable period of time from receipt, the Auditor of State may award the bid on the basis specified above based on the Auditor of State's sole evaluation.

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The Memorandum of Agreement will only be valid after being executed by the IPA, the Public Office, and the Auditor of State. Public offices must ensure that only those authorized to enter into contracts on behalf of the Public Offices sign the “Memorandum of Agreement” (e.g., the legislative authority or an appropriate designee). Failure to do so could result in an invalid “Memorandum of Agreement.”

D. Right to Reject Proposals or Single Proposal Received

Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposals. The Auditor of State reserves the right without prejudice to reject any or all proposals. In the event that all proposals are determined by the Auditor of State to be unacceptable, he may repeat the competitive bidding procedures as set forth in Ohio Admin. Code Chapter 117-3, including, insofar as he considers necessary, the inclusion of additional IPA firms.

If only one proposal is received, it will be separately evaluated by the Auditor of State to determine whether it is responsive to the RFP, is reasonable in cost, and is in the best interest of the Public Office and the Auditor of State. The determination of the Auditor of State is final.

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APPENDIX A

REQUIREMENTS FOR AN ENGAGEMENT PERFORMED UNDER THE AGREEMENT

A. Scope of Work to be Performed

The Auditor of State and City of Beachwood desire the IPA to express an opinion on the fair presentation of its financial statements in conformity with the financial reporting framework the Public Office uses. The IPA will follow applicable standards and any applicable AOS guidance in forming this opinion.

The IPA should follow the reporting guidance from AU-C 730 regarding required supplementary information.

The IPA is to provide an “in-relation-to” report on supplementary information based on the auditing procedures applied during the audit of the basic financial statements. The IPA should follow the reporting guidance from AU-C 725 regarding supplementary information. The IPA is not required to express an opinion on the fair presentation of the statistical section or transmittal letter of the report.

An audit of the City of Beachwood’s federal financial assistance is required, in compliance with the Uniform Administrative Requirements, Cost Principles, And Audit Requirements for Federal Awards. The IPA is to express an opinion on the fair presentation of the Schedule of Expenditures of Federal Awards, based on auditing procedures applied during the audit of the financial statements in relation to the financial statements taken as a whole. The IPA should follow the reporting guidance from AU-C 725 regarding supplementary information.

If the IPA becomes aware the Public Office is subject to audit requirements that may not be encompassed in the terms of the contract, he or she shall communicate this situation immediately to the Auditor of State, that in accordance with the established contract, certain relevant legal, regulatory or contractual requirements may not be met.

B. Applicable Auditing Standards

To meet the requirements of this request for proposals, the audit shall be performed in accordance with the American Institute of Certified Public Accountants’ auditing standards generally accepted in the United States of America and the most recent applicable U.S. Government Accountability Office’s *Government Auditing Standards* and the provisions of the Single Audit Act Amendments of 1996 and the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as applicable for the period under audit.

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C. Ohio Compliance Supplement

The IPA shall test compliance utilizing the most current version of the *Ohio Compliance Supplement* (OCS), to determine the audit steps to be performed. The IPA must cover all applicable areas listed in the *Ohio Compliance Supplement* over each period. These sections shall be documented in a logical manner in order to facilitate a review to verify that all applicable areas have been completed. OCS is available online on the Auditor of State's website.

The IPA shall also ensure all other federal, state or local compliance requirements that are material to the Public Office be tested as required by Generally Accepted Government Auditing Standards.

D. Reports to be Issued

Following the completion of the audit of the financial statements of the fiscal period, the IPA shall issue:

1. A report on the fair presentation of the financial statements in conformity with the applicable financial reporting framework, including required and other supplementary information.
2. A combined report on compliance and internal control required by *Government Auditing Standards*.
3. A management letter, separate from other electronically submitted reports.
4. When applicable, a combined report on compliance with requirements applicable to each major federal program and internal control over compliance in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (including, as applicable, a report on the supplementary schedule of federal awards expenditures).
5. When applicable, a schedule of findings and questioned costs.
6. When applicable, the IPA, in conjunction with the Public Office, shall complete and file OMB form SF-SAC, the Data Collection Form.

E. Special Considerations

1. If the Public Office prepares an Annual Comprehensive Financial Report (CAFR), it must be submitted with the appropriate audit reports as defined in this RFP.
2. The City of Beachwood will send its Annual Comprehensive Financial Report to the Government Finance Officers Association of the United States and Canada for review in its Certificate of Achievement for Excellence in Financial Reporting program. It is anticipated the IPA will not be required to provide special assistance to the City of Beachwood to meet the requirements of that program.
3. The City of Beachwood has determined the U.S. Department of Treasury will function as the cognizant or oversight agency in accordance with the provisions of the Single Audit Act Amendments of 1996 and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as applicable for the period under audit.

**CITY OF BEACHWOOD
CUYAHOGA COUNTY
REQUEST FOR PROPOSALS**

4. The Federal Awards Expenditures Schedule and related auditor's report, as well as the reports on internal control over financial reporting and on internal control over (federal) compliance reports are not to be included in the Annual Comprehensive Financial Report, but are to be issued separately.
5. A list of audit findings from the City of Beachwood's most recent financial statement audit can be located using the audit search function on the Auditor of State website. Any additional documents/reports discussed at the pre-proposal conference will be made available upon request.
6. If the City of Beachwood is a significant component of another entity, the IPA shall prepare a "Component Auditor Representation Letter" for the City of Beachwood. Directions regarding this letter, as well as additional instructions concerning the responsibilities of the component auditor will be provided annually to the IPA by the group engagement team (GET). This letter should be sent directly to the GET by the date indicated in the corresponding instructions for each period audited. In addition, the IPA will be responsible for updating subsequent events through the group engagement opinion date identified in the instructions for each year audited at no additional cost to the client.

**CITY OF BEACHWOOD
CUYAHOGA COUNTY
REQUEST FOR PROPOSALS**

APPENDIX B

ORGANIZATIONAL CHART

OR

No organizational chart is available. See Appendix C for key officials and contact information.

**CITY OF BEACHWOOD
CUYAHOGA COUNTY
REQUEST FOR PROPOSALS**

APPENDIX C

LIST OF KEY PERSONNEL, OFFICE LOCATIONS AND TELEPHONE NUMBERS

25325 Fairmount Blvd.
Beachwood, OH 44122

Name	Title	Phone	Email
Larry Heiser	Finance Director	216-292-1903	larry.heiser@beachwoodohio.com
Michelle Kaplan	Assistant Finance Director	216-292-1910	michelle.kaplan@beachwoodohio.com
Harvey Rose	Audit Director	216-595-5492	harvey.rose@beachwoodohio.com
Robert Forester	Accounting Supervisor	216-595-3716	robert.forester@beachwoodohio.com
Craig Kaufman	IT Manager	216-595-3711	craig.kaufman@beachwoodohio.com
AJ Allen	Assistant IT Manager	216-595-3401	aj.allen@beachwoodohio.com
Justin Berns	Mayor	216-292-1901	justin.berns@beachwoodohio.com
Alec Isaacson	Council President	216-272-9580	alec.isaacson@beachwoodohio.com
Stewart Hastings	Law Director	216-595-5464	stewart.hastings@beachwoodohio.com

**CITY OF BEACHWOOD
CUYAHOGA COUNTY
REQUEST FOR PROPOSALS**

EXHIBIT A

**SCHEDULE OF PROFESSIONAL FEES AND EXPENSES
TO SUPPORT THE TOTAL ALL-INCLUSIVE FIXED FEE
FOR ENGAGEMENT SERVICES**

City of Beachwood	Hours	Average Hourly Rate	Total Fixed-Fee
Partners	_____		
Managers	_____		
Supervisory staff	_____		
Staff	_____		
Other (specify):	_____		
Total for period ending 2022	_____	\$ _____	\$ _____
Amount attributable to MBE/EDGE (if applicable)			\$ _____

	<u>Hours</u>	<u>Average Hourly Rate</u>	<u>Total Fixed-Fee</u>	<u>MBE/EDGE (if applicable)</u>
Fiscal period ending 2023	_____	\$ _____	\$ _____	\$ _____
Fiscal period ending 2024	_____	\$ _____	\$ _____	\$ _____
Fiscal period ending 2025	_____	\$ _____	\$ _____	\$ _____
Fiscal period ending 2026	_____	\$ _____	\$ _____	\$ _____
Total for fiscal periods 2022 – 2026	_____	\$ _____	\$ _____	\$ _____

**CITY OF BEACHWOOD
CUYAHOGA COUNTY
REQUEST FOR PROPOSALS**

EXHIBIT B

PROPOSED ENGAGEMENT TIMETABLE
City of Beachwood
FOR THE CONTRACT PERIOD OF January 1, 2022 through December 31, 2026

Provide your best and realistic estimates. Some variances will be possible upon finalization during entrance conference.

Public Office: City of Beachwood Engagement Period: 20xx

Note: List full name of the Public Office and exact periods to be examined as encompassed within the Request for Proposals issued by the Public Office. Multi-period contracts will follow similar dates, to be assumed to fall within seven (7) days of the schedule submitted hereunder.

	Date
1. IPA and representatives of Public Office hold interim entrance conference	<hr/>
2. IPA completes interim fieldwork	<hr/>
3. IPA and representatives of Public Office hold progress conference	<hr/>
4. IPA provides detailed engagement plan and list of schedules to be prepared by Public Office	<hr/>
5. IPA and representatives of Public Office hold fieldwork entrance conference	<hr/>
6. Public Office finalizes accounting records	<hr/>
7. IPA begins fieldwork at Public Office	<hr/>
8. Public Office completes draft of financial statements (To extent needed by IPA)	<hr/>
9. IPA completes fieldwork	<hr/>
10. IPA provides drafts of reports and recommendations to management	<hr/>
11. Public Office submits in writing final responses to IPA draft documents	<hr/>
12. IPA, and representatives of Public Office hold exit conference	<hr/>
13. IPA delivers final report to Auditor of State, Center for Audit Excellence, Columbus, Ohio. This date shall be no later than date set forth in RFP Section IV. D. of this RFP.	<hr/>

The Office of the Auditor of State must receive written notification should the timetable submitted require modification. Changes in the timetable may be made only with the written consent of the Auditor of State, as outlined in RFP Section IV. E.

**CITY OF BEACHWOOD
CUYAHOGA COUNTY
REQUEST FOR PROPOSALS**

EXHIBIT C

**IPA NONAUDIT SERVICES
GAO INDEPENDENCE NOTIFICATION / EVALUATION
FOR SERVICES CONTEMPLATED SUBSEQUENT TO THE RFP PROCESS**

INSTRUCTIONS – Each Independent Public Accounting Firm (IPA) must provide prior notification to the Auditor of State when the IPA performs the engagement on behalf of the Auditor of State and also intends to provide any Nonaudit Service, as defined by the most recent applicable *Government Auditing Standards* relating to Auditor Independence, not disclosed in the firm's proposal. By completing and submitting this form to the AOS, the firm asserts that the firm and all assigned key professional staff (and subcontractor, if applicable) are independent of the public office listed as defined by U.S. Government Accountability Office's *Government Auditing Standards*, the firm and all assigned key professional staff (and subcontractor, if applicable) are, and will remain, in compliance with GAO rules relating to auditor independence and that in providing such nonaudit services, the IPA firm neither performed management functions, made management decisions for the Public Office nor would lead reasonable third parties with knowledge of the relevant facts and circumstances to conclude the IPA firm would be auditing its own work. Forward ONE FORM PER NONAUDIT SERVICE to: IPACorrespondence@ohioauditor.gov

GENERAL INFORMATION

Public Office: _____	IPA: _____
Contact: _____	Contact: _____
Phone: _____	Phone: _____
County _____	Date _____

NONAUDIT SERVICE

Nonaudit Service Period _____

Anticipated Completion Date: _____

Provide a brief description of the Nonaudit Service (detailed information may be attached).



Lausche Building, 12th Floor
615 Superior Avenue, NW
Cleveland, Ohio 44113-1801
(216) 787-3665 or (800) 626-2297
NortheastRegion@ohioauditor.gov

July 29, 2022

City of Beachwood, Cuyahoga County
Attn: Larry Heiser, Finance Director
25325 Fairmount Blvd.
Beachwood, OH 44122

Dear Mr. Heiser:

The Auditor of State (AOS) has determined that an Independent Public Accountant (IPA) firm will be engaged to perform the audits of the City of Beachwood (City), Cuyahoga County, for the annual period ending December 31, 2022, and for the subsequent 4 periods. With your input, we will be requesting proposals from several IPA firms to ensure that you receive the highest quality audit service at the lowest possible cost.

In general, the Ohio Revised Code permits AOS to solicit proposals from IPA firms to fulfill our audit mandate. In all cases, firms are selected through a competitive bidding process. Your participation in developing the Request for Proposals (RFP) is critical. We have enclosed a questionnaire to assist in the preparation of the RFP applicable to your audit engagement. **Please complete and return this questionnaire no later than August 9, 2022** (you may type or write directly on the questionnaire). We will then prepare the RFP and issue it to the designated IPA firms.

The proposals from the IPAs will be submitted directly to us for evaluation, after which we will send you the necessary instructions and related proposals. The City will then have the opportunity to award 6 “Client Preference Points” to the technical and cost scores awarded by the AOS. The City may use any methodology they determine appropriate to evaluate the proposals received to award these points. The maximum of 6 points may be awarded to only one firm; 5, 4, 3, 2, 1 or 0 points may be awarded to the remaining firms’ scores without limitation. Final selection will be made by the AOS based on the total scores awarded.

In addition to the IPA audit cost, you can expect to be billed by AOS for the costs incurred in preparing the Request for Proposals, reviewing the proposals, monitoring the work of the IPA, and reviewing the audit report, per the terms of the RFP. The Auditor of State's billing statements are available through the office's eServices portal at <https://eservices.ohioauditor.gov>. Authorized client contacts must activate their eServices login to access and/or update information regarding their customer account, including entity contact information, billing and payments, and an eCheck option for online payments. Auditor of State billing statements are prepared monthly, and are sent to clients who have an outstanding balance through a paperless electronic billing system. Audit Services are charged monthly. You will receive an email notification at the beginning of the month that a statement is available for review. You can access your billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

Should you have any questions concerning the engagement of an IPA or the contracting procedures, please contact me at 216-787-3665. I look forward to your early reply and, in advance of your cooperation, please accept my appreciation.

Sincerely,

KEITH FABER
Auditor of State

A handwritten signature in dark ink that reads "William Ward". The signature is written in a cursive, flowing style.

William J. Ward
Assistant Chief Auditor
Northeast Region

Encls.

INTRODUCED BY:

ORDINANCE NO. 2022-138

AN ORDINANCE ENGAGING MINC LLC TO PROVIDE LEGAL SERVICES; AND
DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, on the recommendation of the City's Law Director, City Council desires to engage the firm of Minc LLC to provide the City of Beachwood, Ohio Legal Services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga and State of Ohio, that:

Section 1: The Mayor is hereby authorized and directed to enter into an agreement to engage the firm of Minc LLC to provide the City of Beachwood, Ohio Legal Services due to Senior Administrative Personnel receiving defamatory and threatening anonymous communications. Such legal services shall be provided at the rates further outlined in the "Engagement of Legal Representation" in a total amount not to exceed Twenty-Five Thousand Dollars and No/Cents (\$25,000.00), a copy of which is attached hereto and incorporated herein as Exhibit "A".

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is declared to be an urgent measure immediately necessary for the preservation of public peace, health or safety or the efficient operation of the City, and for the further reason that the legal services provided herein are needed for the current operation of the City; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022 and filed it with the Clerk.

Mayor

Michael J. Pelagalli, Esq.
mpelagalli@minclaw.com

October 27, 2022

City of Beachwood
c/o Stewart Hastings
216-595-5462
Stewart.Hastings@beachwoodohio.com

RE: Engagement of Legal Representation

Dear City of Beachwood:

The law firm of Minc LLC (“the Firm”) is pleased to welcome you as our client. This letter confirms that you have retained the Firm to represent you in removing content from the Internet, plus other matters as you may request in writing. In representing your interests, we shall investigate anonymous, defamatory, and threatening e-mails and online postings directed to or concerning senior administrative staff for the City of Beachwood.

Experience has shown that the attorney-client relationship works best when there is a mutual understanding about fees and payment terms. Thus, in order to avoid any misunderstanding, it is the policy of the Firm to require a written agreement.

Legal Fees

Minc LLC bills for its services at an hourly rate in increments of 1/10th and you will receive regular, itemized billing statements which will identify the services provided to you by the Firm during the course of your representation. The amount of legal fees billed is based upon actual work performed on your case, the Firm is very conscious of attorneys’ fees and expenses and will prudently try to ensure that the Client is billed fairly and responsibly. However, because of the possibility of unpredictable and unforeseen circumstances, it is not possible for us to quote a specific inclusive fee for professional services or for the costs for which you will be responsible.

Hourly billing rates range between \$250.00 and \$600.00. Current hourly rates for attorneys at the Firm are as follows:

Aaron Minc	\$600.00
Daniel Powell	\$450.00
Dorrian Horsey	\$375.00
Michael Pelagalli	\$350.00
Nathan Woodward	\$350.00
Michele Simonelli	\$350.00
Caroline Ford	\$280.00

The above schedule of hourly rates for attorneys is based on years of experience and specialization in training and practice. You agree that hourly rates may be reviewed periodically by the Firm and increased to reflect changes in experience of attorneys, the market and other

factors, on a reasonable basis. Other paralegal, law clerk, or case management/admin professional time will be billed to you at their respective hourly rates between \$100-\$150.

During the representation, the Firm may retain co-counsel or local counsel. You will be consulted concerning this decision. You agree that you will sign any engagements with local counsel and any other third-party service providers as necessary or appropriate for your legal matter. In the event the Firm does sign such an agreement instead, you agree that you are responsible for paying all cost and expenses incurred directly or you agree to reimburse the Firm for the same if payment is advanced by the Firm on your behalf.

The Firm will send a monthly statement itemizing the legal services rendered and costs expended, which will be due and payable upon receipt. You agree that you will have 15 days from the receipt of the invoice to review and dispute any time entry or expense. Any courtesy discounts given by the Firm on invoices are made in consideration of prompt payment within 15 days of the invoice date. The Firm reserves the right to void any discount if payment is not made promptly.

You and the Firm recognize that timely resolution of any disputes of incurred fees and/or expenses and timely payment of all invoices is essential to a successful matter. If any time entry or cost is disputed, you will be responsible to notify the Firm, in writing, about the specific time entry or expense that is disputed. You agree to waive the right to dispute any time entry or expense if not received in writing within 15 days of receipt of the invoice. In the event that you are financially unable to promptly pay any such bill in full, specific arrangements must be made with our office for regular monthly payments on your obligation. The Firm cannot in good faith represent your interests without your good faith effort to compensate us for legal services rendered. In the event the balance is not paid in full within 30 days, we reserve the right to charge interest accruing at the rate of 12% per year on the unpaid balance.

We request that you submit a retainer in the amount of \$0. The monthly invoices will be applied against the retainer balance. In the event that the monthly invoices are not paid in full, no arrangements have been made regarding your obligation, the Firm may cease representation of you. Representation will not be reestablished until the retainer has been replenished and the Firm feels adequately secure that it will receive payment for any future work performed.

You hereby acknowledge that we have made no guaranty regarding the outcome of this matter. You further acknowledge that notwithstanding the success (or lack of success) of this matter, this firm will be paid and that you, by executing this fee letter, unconditionally guarantee the payment of our fees.

Costs and Disbursements

Certain costs incurred on your behalf in rendering legal services, such as filing fees, long distance telephone calls, copy and delivery charges, travel expenses, court reporter charges and the like, are payable by you. Invoices for such items will either be sent directly to you for payment, or, if advanced by the Firm, will be billed directly to you as part of your billing invoice.

Interest and Collection of Past Due Accounts

In the event you fail to timely meet your payment obligations interest will accrue on the entire unpaid principal balance of your account. A \$30.00 fee will be added to the balance of your

account for any returned check. Our firm or our assignees shall be entitled to recover the reasonable attorneys' fees incurred by or on behalf of our firm, or by or on behalf of our assignees, in any litigation, including appeals, instituted to collect our fees.

Notice to Insurers

The Firm advises you to investigate whether any insurance coverage or policy could apply to the representation of this dispute. In many situations, the timely presentation of claims to an insurer is necessary to preserve an insured's contractual rights. We are available to discuss this further should you have any questions.

Acknowledgment Regarding Electronic Transfer of Documents

You hereby authorize the Firm to electronically receive and deliver documents to you, to persons and entities directed or designated by you and to opposing parties, counsel, accountants, expert witnesses, and other parties, directly or indirectly involved in the legal matter(s) we are undertaking for you, and through any on-line service provider, remote software, or other means hereafter available. You acknowledge that risks of inadvertent dissemination and misappropriation by unauthorized parties exist, and that risks of system infection by "computer viruses" or other tampering exist, and that you will bear such risks and hereby waive any and all claims, actions, and causes of action against the Firm arising therefrom and agree not to make any claims against the Firm relating thereto.

Termination of Representation

You have the right to terminate our representation at any time. We have the same right, subject to an obligation to give you reasonable notice to arrange alternate representation. The Firm may elect to withdraw from representation if, among other things, you fail to honor the terms of this agreement by failing to pay invoices, failing to cooperate or follow our advice on a material matter, you have misrepresented or failed to disclose any material fact to us, or if any fact or circumstance arises or is discovered that would, in this firm's view, render our continuing representation unlawful or unethical. This firm has an obligation to promptly return all client papers and property to you upon termination of the representation by either party. It is your duty to notify the Firm of the manner in which the papers and property are to be returned to you.

If you discharge the Firm or the Firm withdraws from the representation for any reason, you will remain liable for all fees and any expenses incurred by the Firm on the Client's behalf prior to such termination or withdrawal, plus any fees and expenses incurred at Client's request in connection with the transition to substitute counsel.

Firm Not Responsible for Liability Related to Claims

In no event will the Firm be liable for any judgment against you, and you acknowledge and understand that any lawsuit may well result in counterclaims, motion to strike, motion to show cause, ANTI-SLAPP motion, or an unanticipated contingent or actual liability. Additionally, you recognize that you may become potentially liable for the opposing parties' attorneys' fees and/or court cost should an adverse judgment be rendered against you in any legal proceeding undertaken by the Firm as a result of this agreement.

Ohio Law Governs

This agreement will be governed by and construed under Ohio law. Any dispute arising out of or under this agreement shall be subject only to the Bedford Municipal Court unless the jurisdictional limits for said Municipal Court shall be exceeded at which time the Cuyahoga County Court of Common Pleas shall have sole and exclusive jurisdiction. You irrevocably consent to the personal and subject matter jurisdiction of said courts.

Ethical Consideration

You should be aware of an ethical requirement imposed upon all Ohio attorneys, that if a client, in the course of representation by an attorney, perpetrates a fraud upon any person or tribunal, the attorney is obligated to call upon the client to rectify the same, and if the client refuses or is unable to do so, the attorney is required to reveal the fraud to the affected person or court.

It is the Firm's intention to vigorously represent you in this matter. While the Firm believes that its attorneys are very aggressive, its attorneys are also very careful to follow the ethical guidelines and the local customs and practices for lawyers. If a situation ever arises where the Firm feels that the actions being requested violate any of the ethical rules or practices, the Firm will inform you immediately.

Retention of Records

Minc LLC will retain electronic copies of your file(s) in connection with this matter for a period of twenty-four (24) months after the matter has concluded. Thereafter, if you have not requested a copy of the file be sent to you at your expense, the file will be destroyed at the Firm's discretion and without further notice.

Questions / Communications

You are encouraged to discuss any questions you may have about statements issued or services rendered with myself or a member of the Firm familiar with your account. We feel that communication is the most important aspect of successful representation. We will remain prompt and accessible, and we will, of course, apprise you of all significant developments in this matter. If at any time you have any questions or concerns, please feel free to contact any attorney working on your matter.

Future Representation

This engagement does not extend to any other matter not covered by this letter, unless or until agreed by you and the Firm in writing. In the event that you retain the Firm to represent you in additional matters after the date of this letter, the terms of this letter will apply to all such matters unless a subsequent agreement is made between you and the Firm in writing.

Please indicate your agreement with the terms specified above by signing this letter. You may pay the retainer fee for this matter by check, credit card, ACH deposit, or wire transfer.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'MP', followed by a long horizontal flourish.

Michael Pelagalli

The above terms and conditions are hereby acknowledged, understood and agreed:

City of Beachwood

Mayor of Beachwood, signor

Approved as to form:

Stewart Hastings, Director of Law
Nathalie E. Supler, Assistant Law Director
Matthew A. Kurz, Assistant Law Director
25325 Fairmount Boulevard
Beachwood, Ohio 44122
216-595-5462
Date: _____

CERTIFICATE OF THE DIRECTOR OF FINANCE

To the Mayor/Director of Public Safety:

I hereby certify that the amount required to meet the City's obligations under this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

Larry Heiser
Director of Finance
Date: _____

INTRODUCED BY:

ORDINANCE NO. 2022-139

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH TACTICAL PLANNING, LLC TO PROVIDE THE CITY OF BEACHWOOD, OHIO WITH PROFESSIONAL PLANNING SERVICES FOR THE YEARS 2023, 2024, and 2025; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, Council has determined that the City requires the services of a Professional Planning Consultant and has determined to enter into a contract with Tactical Planning, LLC; and

WHEREAS, Council has further determined to utilize said company for planning services and hereby authorizes the Mayor to enter into a contract for such services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: The Mayor is hereby authorized to enter into a Contract with Tactical Planning, LLC from January 1, 2023 through December 31, 2025. Compensation shall be in accordance with the Contract to provide Professional Planning Services, a copy of which is attached hereto and incorporated herein by reference as Exhibit "A".

Section 2: Tactical Planning, LLC may be assigned planning work by the Mayor, Council, or the Planning & Zoning Commission. Tactical Planning, LLC shall not begin any work until it has submitted a letter to the Mayor, with a copy to the Chairperson of any legislative body assigning such work, clearly defining the scope of the planning work accepted by Tactical Planning, LLC which will be the subject of later billing, and a purchase order is issued by the City for such work.

Section 3: There shall be no charge for out of town travel expenses unless such travel is approved by the Mayor in advance. Tactical Planning, LLC shall, on a monthly basis, provide the Mayor with a written accounting of all time spent by any representative of Tactical Planning, LLC. Such accounting shall include an itemization of time spent on City matters, a description of the work performed, and an identification of the person performing the work.

Section 4: Tactical Planning, LLC shall accept no other work within the City from private employers. Tactical Planning, LLC shall avoid all conflicts of interest.

Section 5: All original plans, drawings, specifications, surveys, reports and other miscellaneous drawings shall be delivered to the City immediately upon completion.

Section 6: The Ordinance shall be in full force and effect until December 31, 2022 unless otherwise amended or repealed by Council.

Section 7: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 8: This Ordinance is declared to be an urgent measure immediately necessary for the public peace, health, or safety or the efficient operation of the City; and the further reason that it is necessary to enter into this contract at the earliest time in order that the above services will be available for pending projects; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2020.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022 and filed it with the Clerk.

Mayor

CONTRACT WITH TACTICAL PLANNING, LLC. TO PROVIDE PROFESSIONAL PLANNING SERVICES FOR THE CITY OF BEACHWOOD IN 2023, 2024 AND 2025

This Contract is entered into by and between GEORGE SMERIGAN, of the firm TACTICAL PLANNING, LLC., whose address is P.O. Box 3163, Cuyahoga Falls, Ohio 44223, ("Planner" or "Contractor") and the CITY OF BEACHWOOD, OHIO 25325 Fairmount Boulevard, Beachwood, Ohio 44122 ("City");

WITNESSETH, that in consideration of the Contractor being selected by City Council as the City's Professional Planning Consultant to render various services for the City for years 2023, 2024 and 2025 and for the money considerations provided herein, the parties covenant and agree as follows:

A. Scope of Services

As a Professional Planner and Consultant for the City from January 1, 2023 through December 31, 2025, Contractor shall provide the following services ("Services"):

- 1) Attend regular and special meetings of the City's Planning and Zoning Commission;
- 2) Provide plan reviews and staff reports on Planning and Zoning Commission agenda items;
- 3) Attend regular and special meetings of the City's Architectural Review Board;
- 4) Attend such meetings of Council and/or Council Committees as are requested by the Mayor;
- 5) Attend internal meetings to review and discuss pending items; and
- 6) Meet with applicants, developers, builders, design professionals, residents, and business owners as necessary to review and discuss development projects, zoning issues, and related matters.

It is further understood that Services will also include any other related routine services, but not additional, special, or extraordinary services such as special projects, special requests, litigation services, and drafting of major ordinances or plan updates ("Additional Services"). The Contractor may be assigned such additional planning work by the Mayor, Council, or the Planning & Zoning Commission. The Contractor shall not begin any such work until it has submitted a letter to the Mayor, with a copy to the Chairman of any legislative body assigning such work, clearly defining the scope of the planning work accepted by the Contractor that will be the subject of later billing, and a purchase order is issued by the City for such work. It is intended that the fees for such additional services will be billed separately as Additional Services as provided herein.

B. Compensation

- 1) For services described in Section A hereof during calendar year 2023, 2024 and 2025, the City shall compensate the Consultant based upon a lump sum retainer fee on an annualized basis of Thirty-Six Thousand Dollars (\$36,000.00) per year. Payments shall be made monthly in the amount of Three Thousand Dollars (\$3,000.00) at the beginning of each month.

- 2) Payments for Additional Services as defined in Section A shall be provided on an hourly rate basis at the rate of One Hundred Twenty Dollars (\$120.00) per hour and/or at the City's option upon a negotiated and mutually agreeable fixed fee amount.
- 3) Any reimbursable expenses incurred shall be in addition to regular compensation. Reimbursable expenses shall not be accrued without prior written authorization by the City and shall be paid monthly based upon reasonable documentation.
- 4) There shall be no charge for out-of-town travel expenses unless such travel is approved by the Mayor in advance. The Contractor shall, on a monthly basis, provide the Mayor and Finance Director with a written accounting of all time spent by any representative of the Contractor. Such accounting shall include an itemization of time spent on City matters, a description of the work performed, and an identification of the person performing the work.

C. City Responsibilities

The City shall provide the Consultant, at no cost, suitable work space for office hours and meetings while at City Hall.

D. General Provisions

- 1) The Contractor shall accept no other work within the City from private employers. The Contractor shall avoid all conflicts of interest.
- 2) All original plans, drawings, specifications, surveys, reports and other miscellaneous drawings shall be delivered to the City immediately upon completion.
- 3) This Contract shall be effective for the period of January 1, 2023 through December 31, 2025, unless canceled in accordance with Section D (6).
- 4) The City reserves the right to audit all books, time records, invoices, and other documents of the Contractor that relate to any invoices billed to the City of Beachwood, for a period of two (2) years after any such invoice is submitted. The Contractor shall maintain adequate documentation for at least two (2) years to enable the City to conduct such audit.
- 5) The Contractor is an independent contractor who shall provide all equipment materials and labor necessary to perform the work. The Contractor shall be responsible for arranging for workers' compensation coverage for its employees, and shall deliver to the City a copy of a certificate showing compliance with such laws. The Contractor further agrees to file an income tax return with R.I.T.A. in accordance with municipal tax law.

6) The City shall be entitled to cancel this Contract upon giving five (5) days written notice to the Contractor for failure of the Contractor to comply with any of the provisions of this contract or to furnish satisfactory work in connection with the required services. Either party may terminate this agreement, for any reason, upon thirty (30) days written notice to the other party. The Contractor will perform all work in accordance with all Federal, State and local laws and regulations governing such services, including but not limited to equal employment opportunity laws and prevailing wage rates, where applicable. Contractor shall certify compliance with all applicable laws.

7) Contractor shall provide the work without any sub-contractors, and shall provide proper supervision and supervisory personnel in connection with all of the work.

8) The Contractor shall furnish the City with evidence of (a) general liability insurance and (b) errors and omissions or professional liability insurance from a company licensed by the State of Ohio, both of which shall be in the amount of Two Hundred Fifty Thousand (\$250,000.00) for any accidental occurrence or error or omission arising out of any act or omission by the Contractor which causes bodily harm, property damage, or any other damages, and shall cause the City to be named as an additional insured on the general liability policies. The Contractor agrees to fully defend, indemnify and hold the City harmless from any and all claims, demands or causes of action for personal injury, property damage or otherwise arising from the work and services provided, and whether involving employee claims or third party claims.

9) Findings for Recovery Certification: Ohio law prohibits any state agency or political subdivision from awarding a contract, in excess of twenty-five thousand dollars (\$25,000.00), for goods, services, or construction to any person against whom a finding of recovery has been issued by the Auditor of State, if that finding is unresolved. Contractor certifies that an unresolved finding for recovery has not been issued against Contractor and attached is a completed Findings For Recovery Certification.

10) This Contract shall be deemed made and entered into in the State of Ohio and shall be governed by and construed in accordance with the laws of Ohio and the laws of the United States in that order. Any controversy or claim, whether based upon Contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Contract, whether between the parties, or of either of the parties' employees, agents or affiliated businesses, will be resolved in the appropriate court in Cuyahoga County, Ohio.

11) Contractor acknowledges that no modifications can be made to this Contract without prior written consent and prior approval by the City.

12) Contractor agrees and acknowledges that records created by, received by, or maintained by Contractor during the term of this Agreement and in the performance of the required services may be a public record and agrees to maintain such records in a manner that is consistent with the City's public records policy and records retention policy. All responses to public records requests shall be processed by the City's Law Department.

13) This Contract represents the entire agreement between the parties, will be governed by the laws of the State of Ohio, and shall be binding upon both parties. This Contract cannot be assigned by the Contractor without the prior written permission of the City.

14) It shall be the responsibility of the Contractor to obtain a copy of the purchase order issued by the City for the approved amount of the Services or Additional Services being performed. Furthermore, it shall be the responsibility of the Contractor to track remaining funds available and not to invoice the City for any amounts not approved by the terms of the issued purchase order and the terms of this Contract. Any alteration to this Agreement shall conform to BCO 121.09(a)(2). Invoices that exceed the approved amount of an issued purchase order or the terms of this Agreement will not be paid by the City.

15) This Contract may be executed by electronic mail, facsimile or in counterparts, each of which shall be deemed an original and all of which shall be deemed to be one and the same instrument.

16) Both the City and the Contractor may terminate this Contractor by giving a thirty (30) day written notice to the other party.

TACTICAL PLANNING, LLC.
GEORGE SMERIGAN

CITY OF BEACHWOOD

By: _____

By: _____
Martin S. Horwitz, Mayor

Its: _____

Date: _____

Date: _____

Approved as to Form:

City Law Department
Stewart Hastings, Law Director
Nathalie E. Supler, Assistant Law Director
Matthew A. Kurz, Assistant Law Director
25325 Fairmount Boulevard
Beachwood, Ohio 44122
(216) 595-5462

CERTIFICATE OF THE DIRECTOR OF FINANCE

To the Mayor/Director of Public Safety:

I hereby certify that the amount required to meet the City's obligations under this Contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.

Larry Heiser
Director of Finance
Date: _____

FINDINGS FOR RECOVERY CERTIFICATION

I am aware that Ohio law, under certain circumstances, prohibits a political subdivision from awarding a contract for goods, services or construction to any person against whom a finding of recovery has been issued by the Auditor of State, if that finding is unresolved. I hereby certify that an unresolved finding for recovery has not been issued against Tactical Planning, LLC.

SIGNATURE

PRINTED NAME

TITLE

DATE

INTRODUCED BY:

ORDINANCE NO. 2022-140

AN ORDINANCE AMENDING BCO CHAPTER 121.09 TITLED “ADVERTISING FOR BIDS; AWARDING CONTRACTS” AMENDING SECTION (a)(2) AND ADDING SECTION (e)(1) AND (e)(2), BCO SECTION 121.10 TITLED “EMPLOYING CONSULTANTS”, AND BCO SECTION 131.04 TITLED “AUTHORITY TO SETTLE MORAL CLAIMS”; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, the Law Director has recommended Amending BCO Chapter Section 121.09, titled “Advertising for Bids; Awarding Contracts” amending Section (a)(2) and adding Section (e)(1) and (e)(2), BCO Section 121.10 titled “Employing Consultants”, and BCO Section 131.04 titled “Authority to Settle Moral Claims” to be consistent with the Mayor’s spending authority amount of Twenty-Five Thousand Dollars and No/Cents (\$25,000.00).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: Council hereby amends BCO Section 121.09, titled “Advertising for Bids; Awarding Contracts”, BCO Section 121.10 titled “Employing Consultants”, and BCO Section 131.04 titled “Authority to Settle Moral Claims”, to read and provide, in its entirety, as indicated in Exhibit “A”, Exhibit “B”, and Exhibit “C” which are attached hereto and incorporated herein. Old language is ~~strikethrough~~ and New language is in **red**.

Section 2: Any other Ordinances or parts thereof in conflict herewith be, and the same hereby are, repealed to the extent of the conflict and all Ordinances not amended by this Ordinance shall remain in full force and effect.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is declared to be an urgent measure immediately necessary for the public peace, health or safety or the efficient operation of the City, and for the further reason that it is necessary to be effective as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

ORDINANCE NO. 2022-140

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022 and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022, and filed it with the Clerk.

Mayor

121.09 ADVERTISING FOR BIDS, AWARDING CONTRACTS; **ACCEPTING DONATIONS.**

(a) (2) If an ordinance directing the Mayor and Finance Director to enter into an appropriate contract with a successful bidder is approved by Council in accordance with the procedure outlined above in (a)(i) of this section, and such contract is in fact executed by the City, and if, during the performance of an awarded contract it should become apparent that a change order or alteration is necessary to the original contract, in an amount in excess of ~~fifteen thousand dollars~~ **twenty-five thousand dollars and no/cents** (~~\$15,000~~ **\$25,000.00**), such change order or alteration must first be authorized by Council. The need for the change order or alteration shall be presented to Council by ordinance. If the change order or alteration to an existing contract is ~~fifteen thousand dollars~~ **twenty-five thousand dollars and no/cents** (~~\$15,000~~ **\$25,000.00**) or less, the Mayor is authorized to enter into such supplemental agreement without Council's authorization. Such amounts shall be cumulative and shall not be offset by non-performed items or other credits.

(e) (1) Offers of sponsorship, in-kind donations or donation of cash or items valued up to twenty-five thousand dollars and no/cents (\$25,000.00) may be accepted by the Mayor.

(2) Offers of sponsorships, in-kind donations or donations of cash or items valued more than twenty-five thousand dollars and no/cents (\$25,000.00) must be accepted by City Council.

EXHIBIT B

121.10 EMPLOYING CONSULTANTS.

The Mayor is authorized to employ expert consultants to advise and assist the City officials and employees with respect to municipal problems on such terms and conditions as he shall see fit provided compensation for such services is ~~fifteen thousand dollars~~ **twenty-five thousand dollars and no/cents** (\$15,000 **\$25,000.00**) or less.

Upon a motion duly adopted by a majority of the members of Council for services in excess of ~~fifteen thousand dollars~~ **twenty-five thousand dollars and no/cents** (\$15,000 **\$25,000.00**), it shall direct and authorize the Mayor to employ expert consultants to advise and assist the City officials and employees with respect to municipal problems on such terms and conditions as are prescribed in such motion.

EXHIBIT C

131.04 AUTHORITY TO SETTLE MORAL **OR LEGAL** CLAIMS.

The Mayor is hereby authorized to settle moral **or legal** claims made against the City, with the approval of the Law Director **and notification to the President of City Council**, of not more than ~~one thousand five hundred~~ **five-thousand dollars and no/cents** (~~\$1,500~~ **\$5,000.00**). As used in this section, a "moral claim" means a claim against the City which is legally doubtful or uncertain, but which, in the course of natural justice, should be paid to avoid an unreasonable and undue hardship upon a person who has been caused a loss through no fault of himself or herself, which loss arises out of some act or omission relating to governmental or proprietary activities of the City.

INTRODUCED BY:

ORDINANCE NO. 2022-141

AN ORDINANCE AMENDING BCO SECTION 1375.07, TITLED “GENERAL MAINTENANCE REQUIREMENTS”; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, the Building Commissioner has requested an amendment to BCO Section 1375.07 to reflect penalties for failure to provide an Engineering Inspection every two years (2) on all Structured Parking as defined in the Beachwood Codified Ordinances; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: Council hereby amends BCO Section 1375.07, titled “General Maintenance Requirements”, to read and provide, in its entirety, as indicated in Exhibit “A” which is attached hereto and incorporated herein. New language is in **red**.

Section 2: Any other Ordinances or parts thereof in conflict herewith be, and the same hereby are, repealed to the extent of the conflict and all Ordinances not amended by this Ordinance shall remain in full force and effect.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is declared to be an urgent measure immediately necessary for the public peace, health or safety or the efficient operation of the City, and for the further reason that it is necessary to be effective as soon as possible; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest:

I hereby certify this legislation was duly adopted on the 7th day of November, 2022 and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval:

I have approved this legislation this 8th day of November, 2022, and filed it with the Clerk.

Mayor

1375.07 GENERAL MAINTENANCE REQUIREMENTS.

(a) A commercial structure or part thereof shall be maintained in good repair and shall be capable of performing the function for which such structure or part, or any feature thereof, was designed or intended to be used.

(b) All equipment and facilities appurtenant to a commercial structure or dwelling unit shall be maintained in good and safe working order.

(c) All structured parking, as defined within these codified ordinances, shall be inspected by a State of Ohio Registered Structural Engineer every two years. Structured parking that fails to comply with this section shall be presumed unsafe and declared an imminent danger to the public and shall be closed until compliance with this section. The Building Commissioner shall provide forty-eight (48) hour notice of such closure and shall not re-open the structure until an engineering report is reviewed and approved by the Building Commissioner.

INTEROFFICE MEMO

TO: Justin Berns
FROM: Steven M. Holtzman, Chief
DATE: October 7, 2022
SUBJECT: Lifeline Rescue Squad

Mayor Berns,

Attached is a price quote for a new Lifeline rescue squad. This rescue squad was planned for purchase in 2023 and delivery in 2023. With the current longer than normal build times and inflationary issues, we would like to begin the purchase process prior to the end of this year. Squad manufacturers are estimating a 10-15% increase between now and January. Encumbering the funds now would save the City from \$30,000 to \$45,000 with payment due on delivery of the rescue squad. Ordering a rescue squad before the end of 2022 should allow us to take delivery by the end of 2023, which allows us to stay on our current vehicle replacement schedule. Current build times are estimated to be 10-12 months. The rescue squad price is \$305,682.00. Please feel free to contact me with any questions that you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Steven M. Holtzman", with a long horizontal flourish extending to the right.

INTRODUCED BY:

ORDINANCE NO. 2022-142

AN ORDINANCE AUTHORIZING THE MAYOR TO PURCHASE ONE (-1-) 2024 RESCUE SQUAD VEHICLE FOR THE CITY OF BEACHWOOD, OHIO FIRE AND RESCUE DEPARTMENT FROM PFUND SUPERIOR SALES CO., UNDER THE STATE OF OHIO TERM SCHEDULE PROGRAM, WAIVING COMPETITIVE BIDDING; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, the Fire Chief is recommending the purchase of one (-1-) 2024 Rescue Squad Vehicle under the State of Ohio Term Schedule Program; and

WHEREAS, the City received a quotation from Pfund Superior Sales Co. for the purchase of one (-1-) 2024 Rescue Squad Vehicle in an amount not to exceed Three Hundred Five Thousand Six Hundred Eighty Dollars and No Cents (\$305,682.00).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: The Mayor is hereby authorized and directed to purchase one (-1-) 2024 Rescue Squad Vehicle from Pfund Superior Sales Co. under the State of Ohio Term Schedule Program (State Contract ID: 800884-1) in an amount not to exceed Three Hundred Five Thousand Six Hundred Eighty Dollars and No Cents (\$305,682.00), and waive competitive bidding.

Section 2: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City of Beachwood.

Section 3: This Ordinance is hereby declared an urgent measure immediately necessary for the preservation of the public peace, health, safety or the efficient operation of the City, and for the further reason that it is necessary to purchase the 2024 Rescue Squad Vehicle at the earliest time in order that the City has the ability to continue to provide safe and reliable rescue squad service to its residents; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall take effect and be in force from and after the earliest date permitted by law

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022 and filed it with the Clerk.

Mayor



221 Chester Drive
Lower Burrell, PA 15068
Phone: 724-339-1600
Fax: 724-339-7509

PURCHASE AGREEMENT

PURCHASER

City of Beachwood Fire Department
2700 Richmond Rd.
Beachwood, OH 44122

SELLER

Pfund Superior Sales Co., Inc.
221 Chester Dr.
Lower Burrell, PA 15068

Seller sells to Purchaser (1) 2024 International CV 4x2 Life Line "Custom Highliner Ambulance, VIN # TBD as per the proposed specifications and modifications, F.O.B. Beachwood, OH. Delivery to be within 200-220 days after receipt of chassis. The ambulance module production does not commence until the chassis has arrived at Life Line Emergency Vehicles. The Seller shall not be liable for failure to deliver or for any delay in delivering the motor vehicle covered by this agreement where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of the Seller. Delays from the chassis manufacturer will result in extended delivery time as will changes to this contract once the contract has been placed with Life Line Inc. Additions or deletions can only be made if the vehicle has not passed that point in production and the cost of the addition, deletion or change would be assessed at the time of request. Change order fees may apply.

- (1) 2024 International CV Chassis Life Line "Custom Highliner" ambulance
Including the Standards and Options Included on the attached Quote
Writer Form.

"Estimated Cost" as per proposed.....\$ 305,682.00

Pricing is valid till November 15, 2022

NON-REFUNDABLE DEPOSIT (N/A): The Seller shall have the right upon failure or refusal of Purchaser to accept delivery of the ordered vehicle or to comply with the terms of this Agreement, to retain as liquidated damages any cash deposit.

DESIGN CHANGES BY THE MANUFACTURER: The Manufacturer has reserved the right to change the design of any new motor vehicle, chassis, accessories, or parts of new vehicles at any time without notice and without obligation to make the same or any similar changes upon any motor vehicle, chassis, accessories or parts of vehicles previously purchased by or shipped to seller or being manufactured or sold in accordance with Seller's orders. In the event of any such change by the manufacturer, Seller shall have no obligation to Purchaser to make this same or any similar change in any motor vehicle, chassis, accessories or parts of the vehicle covered by this agreement either before or after delivery to Purchaser.

PAYMENT OF SALES AND USE TAXES: The price for the motor vehicle specified in this agreement does not include Sales Taxes and Use Taxes (Federal, State, or Local) unless expressly stated. Purchaser assumes and agrees to pay, unless prohibited by law, and such Sales, Use, or Occupational Taxes imposed on or applicable to the transaction covered by this agreement, regardless of which party may have primary tax liability.

EXECUTION OF OTHER DOCUMENTS: The Purchaser, before or at the time of delivery of the motor vehicle covered by this agreement will execute such other forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this order or as required by law.

PAYMENT OF BALANCE DUE AND ACCEPTANCE BY PURCHASER: The Purchaser agrees to pay the balance due on delivery pursuant to the terms specified and to accept delivery of the ordered motor vehicle. Seller will provide a final invoice (15) calendar days prior to delivery so serve as notification that the vehicle will be completed for delivery and payment. In the event Purchaser fails to take delivery of the vehicle, Purchasers Deposit may be retained by Seller as liquidated damages for Seller's expense and efforts in this matter. In addition, Seller may dispose of or sell such ordered vehicle as Seller deems reasonable.

WARRANTYS: All warranties are issued by the chassis manufacturer, the ambulance builder, and component parts suppliers and seller shall have no liability with respect to warranties issued by the chassis manufacturer, the ambulance builder, and component parts suppliers.

=====

<u>PURCHASER</u>	<u>SELLER</u>
City of Beachwood Fire Department 2700 Richmond Rd. Beachwood, OH 44122	Pfund Superior Sales Co., Inc. 221 Chester Dr. Lower Burrell, PA 15068
BY: _____	BY: <i>Derek Shaffer</i>
Print Name & Title _____	Derek Shaffer -Ohio Ambulance Sales
DATE: _____	DATE: October 7, 2022

INTRODUCED BY:

RESOLUTION NO. 2022-5

A RESOLUTION ADOPTING THE CUYAHOGA COUNTY ALL-NATURAL HAZARDS MITIGATION PLAN; AND DECLARING THIS TO BE AN URGENT MEASURE.

WHEREAS, the City of Beachwood, Cuyahoga County, Ohio is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety; and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities; and

WHEREAS, the City of Beachwood acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds; and

WHEREAS, the Cuyahoga County 2022-2027 All-Hazards Mitigation Plan has been developed by the Cuyahoga County Office of Emergency Management in cooperation with other county departments, and officials and citizens of the City of Beachwood; and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Cuyahoga County 2022-2027 All-Hazards Mitigation Plan; and

WHEREAS, the Cuyahoga County 2022-2027 All-Hazards Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and manmade hazards that face the County and its municipal governments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio that:

Section 1: The Cuyahoga County 2022-2027 All-Hazards Mitigation Plan as approved and amended as required in the future is hereby adopted as the official Hazard Mitigation Plan of the City of Beachwood, Ohio.

Section 2: The respective officials and agencies identified in the implementation strategy of the Cuyahoga County 2022-2027 All-Hazards Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is declared to be an urgent measure immediately necessary for the preservation of public peace, health or safety or the efficient operation of the City, and for the further reason that the City will be eligible for future federal funding for mitigation purposes; wherefore, this Resolution shall be in full force and effect immediately upon its passage and approval by the Mayor.

RESOLUTION NO. 2022-5

WHEREFORE, this Resolution shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 7th day of November, 2022, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 8th day of November, 2022.

Clerk

Approval: I have approved this legislation this 8th day of November, 2022 and filed it with the Clerk.

Mayor